



## PAPER OUTLINE 2014

**Paper Code & Title:** PERF 334 *Large Ensemble 3*  
**Trimester:** FY **Year:** 2014  
**CRN:** 15651 **Campus:** NZSM - VUW Kelburn  
**Points:** 15  
**Prerequisites:** PERF 234 or NZSM 220 or Audition  
**Corequisites:** None  
**Restrictions:** MUSI 394, NZSM 320, 133.331

**Important dates:** Trimester dates: 3 March–15 November 2014  
 Teaching dates: 3 March–6 June 2014 (Trimester 1)  
 14 July–17 October 2014 (Trimester 2)  
 Mid-trimester breaks: 18 April–4 May 2014 (Trimester 1)  
 25 August–7 September 2014 (Trimester 2)  
 Mid-year break: 3–13 July 2014  
  
 Last assessment item due: 8 October 2014  
 Study week: 20–24 October 2014  
 Examination/Assessment Period: 24 October–15 November 2014  
 (where applicable) *NB: For courses with exams, students must be available to attend the exam at any time during this period.*  
  
 Withdrawal date: 14 March 2014  
*Refer to [www.victoria.ac.nz/students/study/withdrawals-refunds](http://www.victoria.ac.nz/students/study/withdrawals-refunds)  
 If you cannot complete an assignment or sit a test or examination, refer to  
[www.victoria.ac.nz/students/study/exams/aegrotats](http://www.victoria.ac.nz/students/study/exams/aegrotats)*

**Class times & locations:** **Orchestra:**  
 Tuesday, Thursday, 3:10pm–6:00pm (Room MS301 – ACR)  
 Rep Classes – Fridays, 4:30-6:00pm (Room MS301)  
 March 14 (Strings)  
 March 21 (Woodwind/Brass)  
 April 4 (WW/B)  
 April 11 (WW/B)  
 May 23 (Strings)  
 May 30 (WW/B)  
 June 6 (Strings)  
 July 18 (Strings)  
 July 25 (WW/B)  
 August 1 (WW/B)  
 August 15 (Strings)  
 August 22 (Tutti)  
 September 12 (WW/B)  
 September 19 (cello)  
 September 26 (WW/B)  
 Additional rehearsal times will be advised if and when required.  
  
**Guitar Ensemble:**  
 Mondays 4-6pm, Tea Garden Room, Old Museum Building, Massey University  
  
 Dress rehearsals for St Andrew's:  
 Sunday 25 May, 9.30am-1.30pm, ACR  
 Sunday 5 October, 10am-2pm, ACR  
 Additional rehearsal times will be advised if and when required.

### **Saxophone Ensemble:**

Tuesdays 7.30-9.30pm, Room 209

Additional rehearsal times will be advised if and when required.

#### **NAMES AND CONTACT DETAILS**

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<b>Course Coordinator:</b>	Martin Riseley	
<b>Contact phone:</b>	463 5858	<b>Email:</b> <i>martin.riseley@nzsm.ac.nz</i>
<b>Office located at:</b>	Room 104, 90 Fairlie Terrace, Kelburn Campus	
<b>Office hours:</b>	Tuesdays 2-3pm, or by appointment	
<b>Other staff member(s):</b>	Kenneth Young (Orchestra – main conductor)	
<b>Contact phone:</b>	463 9797	<b>Email:</b> <i>ken.young@nzsm.ac.nz</i>
<b>Office(s) located at:</b>	Room 102, 94 Fairlie Terrace, Kelburn Campus	
<b>Other staff member(s):</b>	Dr Jane Curry (Guitar Ensemble)	
<b>Contact phone:</b>	463 9794	<b>Email:</b> <i>jane.curry@nzsm.ac.nz</i>
<b>Office(s) located at:</b>	Room 107, 88 Fairlie Terrace, Kelburn Campus	
<b>Other staff member(s):</b>	Debbie Rawson (Saxophone Ensemble)	
<b>Contact phone:</b>	463 5233 ext. 8073	<b>Email:</b> <i>debbie.rawson@nzsm.ac.nz</i>
<b>Office(s) located at:</b>	Room 115, Main Music Block, Kelburn Campus	
<b>Programme Administrator:</b>	Belinda Behle	<b>Email:</b> <i>belinda.behle@nzsm.ac.nz</i>

#### **COMMUNICATION OF ADDITIONAL INFORMATION**

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Official notices issued after the paper has commenced will be posted on the board outside the NZSM office on the Kelburn campus. Notices concerning a number of papers will also be posted on Blackboard. The Course Coordinator will specify if Blackboard will be used.

#### **PRESCRIPTION**

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*Preparation and presentation of an extended repertoire for a large ensemble to an advanced level appropriate to the student's instrument.*

#### **PAPER LEARNING OBJECTIVES**

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Students who have successfully completed this paper will be able to:

1. demonstrate an advanced ability to prepare, rehearse and perform in a large ensemble
2. demonstrate, at an advanced level, technical and musical skills of all assigned repertoire
3. demonstrate stylistic knowledge applicable to the repertoire studied and performed
4. demonstrate professionalism in all aspects of preparation, rehearsal and performance including personal presentation, punctuality and reliability.

These learning objectives contribute to the NZSM Graduate Attributes. For a full list, please see [www.nzsm.ac.nz/study-here/graduate-attributes](http://www.nzsm.ac.nz/study-here/graduate-attributes)

#### **TEACHING FORMAT**

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Students will be supervised in the development of their artistic practice by an assigned supervisor and work on selected repertoire appropriate to the ensemble and year level of the students involved.

**Orchestra:** This course comprises two 3-hour lectures per week and rep classes as scheduled. See rehearsal schedule for each concert, and personnel lists as they are posted. Please note that positions in the orchestra are likely to rotate, with principal spots shared between two or three students.

**Guitar/Saxophone Ensembles:** This course comprises one 2-hour lecture per week, and any further rehearsals as scheduled.

*See attached course syllabus for more information.*

## **MANDATORY PAPER REQUIREMENTS**

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In addition to achieving an overall pass mark of 50%, students must:

- a) complete each item of assessment worth at least 10% specified for this paper/course (subject to penalties for late submission of work)
- b) attend at least 80% of lectures and 80% of tutorials (if relevant) related to this paper/course

Professional attitude is required at all times:

- You are required to attend all scheduled rehearsals, rep classes and concerts
- You must be seated and ready to begin at the allotted time for each rehearsal; lateness will NOT be tolerated
- If you are taken ill on the day of the rehearsal, you must inform the relevant person as defined below, BEFORE the start of the rehearsal
- If for a legitimate reason you are unable to attend a rehearsal, you must request leave 3 weeks in advance, from the relevant person as defined below
- Where appropriate, you are responsible for finding a replacement musician to cover your part during the rehearsal

Contact person:

Orchestra – Martin Riseley & conductor  
Saxophone Ensemble – Debbie Rawson  
Guitar Ensemble – Jane Curry

If for health reasons you are unable to complete all the work required for assessment purposes for this paper by 15 November, you may, on presentation of a medical certificate, have the date for submission extended by the Director, NZSM.

## **WORKLOAD**

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A 15-point full-year paper should require at least 150 hours work (including class time). This means that in term time, the midterm break and study week you should be prepared to spend on average 5 hours per week involved in activities such as attending classes, reading, listening to recommended recordings and preparing assignments.

## ASSESSMENT

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### Approved assessment regime

The following assessment regime for this paper has been approved by the NZSM Academic Committee:

*There are 2 items of assessment:*

- 1. Performance assessment which will consist of an average grade from 2-4 performances, including the Audition Competition for orchestral students. If more than four assessments, for orchestral students, grades from the best 3 performances will be taken into account, plus the grade from the Audition Competition. Related to learning outcomes 1-4. (50%)*
- 2. Preparation for, contribution to and professional etiquette at all scheduled rehearsals. Related to learning outcomes 1, 3 and 4. (50%)*

### Assessment details for this offering

#### **ORCHESTRA**

- Audition Competitions: Week of 11-15 August

#### *Concert Dates:*

- Tuesday 25 March, 7.30pm, Sacred Heart Cathedral
- Wednesday 4 June, 7.30pm, St Andrew's on The Terrace
- Wednesday 6 August, 7.30pm, St Andrew's on The Terrace
- Sunday 24 August, 7.30pm, St Andrew's on The Terrace
- Thursday 2 October, 7.30pm, Sacred Heart Cathedral

#### **GUITAR ENSEMBLE**

#### *Concert Dates:*

- Wednesday 28 May, 12.15pm, St Andrew's on The Terrace
- Wednesday 8 October, 12.15pm, St Andrew's on The Terrace

#### **SAXOPHONE ENSEMBLE**

#### *Concert Dates:*

- Wednesday 21 May, 12.15pm, St Andrew's on The Terrace
- Tuesday 30 September, 12.15pm, Old St Paul's

## **EXTENSIONS AND PENALTIES**

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Assignments must be submitted by the due dates. In fairness to other students, unless a medical certificate is produced, assessment submitted after 5pm on the due date will be subject to a 5% demerit on your grade, increasing by 5% each further working day it is overdue.

Students, who for exceptional reasons can justify an extension for an item of assessment, must apply to the Course Coordinator *before* the due date. Please note that no extensions can be granted for tutorial assignments.

## **SCALING OF GRADES**

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To obtain a fair distribution of marks relative to assignment difficulty, scaling may be employed on some or all assessment items in accordance with guidelines set out in the VUW Assessment Handbook 2014: [www.victoria.ac.nz/documents/policy/staff-policy/assessment-handbook.pdf](http://www.victoria.ac.nz/documents/policy/staff-policy/assessment-handbook.pdf)

## **MATERIALS AND EQUIPMENT**

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In light of developments in music lending policies at the hiring institutions, students will now be charged for lost and/or damaged parts or hired vocal scores. Damaged parts/scores include any markings made using a medium other than pencil. You are responsible for your parts and scores. At the end of the year, any outstanding fines will result in a K grade for this course until paid.

Charges are as follows:

Lost or damaged part or score: \$35

Excessive pencil damage on part or score: \$10

We will agree on the condition of each part when it is signed out. If you are sharing orchestral parts with a stand partner, you are still responsible for your music.

Orchestral parts will often be collected directly after the performance. If not, they are to be returned to reception during office hours in the week following the concert.

## **CLASS REPRESENTATIVE**

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Class representatives for the NZSM are elected in the first week of the trimester, and their names and contact details will be available to VUWSA and/or MaWSA, the Course Coordinator and to each class. You can find out more information on Class Representatives on the VUWSA website ([www.vuwsa.org.nz](http://www.vuwsa.org.nz)) or MaWSA website ([www.mawsa.org.nz](http://www.mawsa.org.nz))

Students may like to write the Class Rep's name and details in this box:

## **STUDENT FEEDBACK**

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*Enhancements made to this course, based on the feedback of previous students, will be discussed during the course.*

Student feedback on University courses may be found at  
[www.cad.vuw.ac.nz/feedback/feedback\\_display.php](http://www.cad.vuw.ac.nz/feedback/feedback_display.php)

## **HUMAN ETHICS GUIDELINES**

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Any student assessment or project at any level that involves human subjects (including the documenting, interviewing and recording of information from people) must follow ethics guidelines. For courses in Music Therapy, students must follow Massey University Ethics guidelines. For all other courses, students must follow VUW Ethics Guidelines. For information and assistance as it relates to your course, consult first with your Course Coordinator. Guidelines are given at:

- [www.victoria.ac.nz/documents/policy/research-policy/human-ethics-policy.pdf](http://www.victoria.ac.nz/documents/policy/research-policy/human-ethics-policy.pdf)
- [www.massey.ac.nz/massey/research/research-ethics/human-ethics](http://www.massey.ac.nz/massey/research/research-ethics/human-ethics)

## OTHER IMPORTANT INFORMATION

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The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- **Academic Integrity and Plagiarism:** [www.victoria.ac.nz/students/study/exams/integrity-plagiarism](http://www.victoria.ac.nz/students/study/exams/integrity-plagiarism). Find out more about plagiarism, how to avoid it and penalties on the NZSM website: [www.nzsm.ac.nz/student-zone/student-guides](http://www.nzsm.ac.nz/student-zone/student-guides)
- **Aegrotats:** [www.victoria.ac.nz/students/study/exams/aegrotats](http://www.victoria.ac.nz/students/study/exams/aegrotats)
- **Academic Progress** (including restrictions and non-engagement): [www.victoria.ac.nz/students/study/progress/academic-progress](http://www.victoria.ac.nz/students/study/progress/academic-progress)
- **Dates and deadlines:** [www.victoria.ac.nz/home/study/dates](http://www.victoria.ac.nz/home/study/dates)
- **FHSS Student and Academic Services Office:** [www.victoria.ac.nz/fhss/student-admin](http://www.victoria.ac.nz/fhss/student-admin)
- **Grades:** [www.victoria.ac.nz/students/study/progress/grades](http://www.victoria.ac.nz/students/study/progress/grades)
- **Resolving academic issues:** [www.victoria.ac.nz/about/governance/dvc-academic/documents/grievances.pdf](http://www.victoria.ac.nz/about/governance/dvc-academic/documents/grievances.pdf)
- **Special passes:** [www.victoria.ac.nz/about/governance/dvc-academic/publications](http://www.victoria.ac.nz/about/governance/dvc-academic/publications)
- **Statutes and policies including the Student Conduct Statute:** [www.victoria.ac.nz/about/governance/strategy/academic-policies](http://www.victoria.ac.nz/about/governance/strategy/academic-policies)
- **Student support:** [www.victoria.ac.nz/students/support](http://www.victoria.ac.nz/students/support)
- **Students with disabilities:** [www.victoria.ac.nz/st\\_services/disability](http://www.victoria.ac.nz/st_services/disability) OR [www.massey.ac.nz/massey/student-life/services-and-resources/disability-services/disability-services\\_home.cfm](http://www.massey.ac.nz/massey/student-life/services-and-resources/disability-services/disability-services_home.cfm)
- **Student Charter:** [www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-charter](http://www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-charter)
- **Student Contract:** [www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract](http://www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract)
- **Subject Librarians:** [library.victoria.ac.nz/library/resources/subjectcontacts.html](http://library.victoria.ac.nz/library/resources/subjectcontacts.html) AND [www.massey.ac.nz/massey/research/library/about-us/addresses-and-staff/sections/information-research-services.cfm](http://www.massey.ac.nz/massey/research/library/about-us/addresses-and-staff/sections/information-research-services.cfm)
- **Turnitin:** [www.cad.vuw.ac.nz/wiki/index.php/Turnitin](http://www.cad.vuw.ac.nz/wiki/index.php/Turnitin)
- **University structure:** [www.victoria.ac.nz/about/governance/structure](http://www.victoria.ac.nz/about/governance/structure) OR [www.massey.ac.nz/massey/home.cfm](http://www.massey.ac.nz/massey/home.cfm)
- **NZSM Student Handbook:** [www.nzsm.ac.nz/student-zone/student-guides](http://www.nzsm.ac.nz/student-zone/student-guides)
- **Scholarships and prizes relevant to NZSM students:** [www.nzsm.ac.nz/student-zone/scholarships-and-prizes](http://www.nzsm.ac.nz/student-zone/scholarships-and-prizes)
- **Your grades, academic profile, timetable, etc.:** [my.vuw.ac.nz](http://my.vuw.ac.nz)

## GENERAL NZSM POLICIES AND STATUTES

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Students should familiarise themselves with the NZSM's policies and statutes, especially those regarding Personal Courses of Study, Academic Grievances, Staff and Student Conduct. Please see [www.nzsm.ac.nz/student-zone/student-guides](http://www.nzsm.ac.nz/student-zone/student-guides)

For any statutes relating to the particular qualifications being studied, see either the Massey University Calendar or the Victoria University of Wellington Calendar.

Information about Student Services, including Academic Mentoring for Māori and Pasifika Students, and support for Students with Disabilities, is to be found in the NZSM Student Handbook (available at [www.nzsm.ac.nz/student-zone/student-guides](http://www.nzsm.ac.nz/student-zone/student-guides) or in hard copy from the NZSM offices on each campus).

## EVENTS

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Regular events are held during trimesters 1 & 2 at all NZSM campuses. These events are for the benefit of all students, and include performances, masterclasses, special lectures and workshops given by staff, students and visiting artists. All students are expected to keep time free to attend the weekly lunchtime concert on Friday at 12.10pm, along with other events as required.

Students should sign up to the **Dawn Chorus**, the NZSM's events e-newsletter, by emailing [events@nzsm.ac.nz](mailto:events@nzsm.ac.nz) with 'subscribe dawn chorus' in the subject line.

**Events & Marketing Coordinator:** Stephen Gibbs  
**Phone:** (04) 463 4766 **Email:** [stephen.gibbs@nzsm.ac.nz](mailto:stephen.gibbs@nzsm.ac.nz)  
**Website:** [www.nzsm.ac.nz/events](http://www.nzsm.ac.nz/events)