



PAPER OUTLINE 2014

Paper Code & Title: PERF 130 *Classical Performance 1*
Trimester: FY **Year:** 2014
CRN: 15618 **Campus:** NZSM - VUW Kelburn
Points: 30
Prerequisites: *Audition*
Corequisites: *MUSC 166*
Restrictions: *NZSM 110*

Important dates: Trimester dates: 3 March–15 November 2014
 Teaching dates: 3 March–6 June 2014 (Trimester 1)
 14 July–17 October 2014 (Trimester 2)
 Mid-trimester breaks: 18 April–4 May 2014 (Trimester 1)
 25 August–7 September 2014 (Trimester 2)
 Mid-year break: 3–13 July 2014

 Last assessment item due: Final Examination Period
 Study week: 20–24 October 2014
 Examination/Assessment Period: 24 October–15 November 2014
 (where applicable) *NB: For courses with exams, students must be available to attend the exam at any time during this period.*

 Withdrawal date: 14 March 2014
*Refer to www.victoria.ac.nz/students/study/withdrawals-refunds
 If you cannot complete an assignment or sit a test or examination, refer to
www.victoria.ac.nz/students/study/exams/aegrotats*

Class times & locations: Individual lessons to be arranged directly with teacher and room booked where relevant by student/staff.

String Class, Mondays 3-5pm, 209/ACR
 Voice Class, Mondays 3-5pm, ACR/209
 Brass Class, Mondays 5-7pm, ACR
 Brass Ensemble, Tuesdays 6-8pm, ACR
 Guitar Class, Wednesdays 5-7pm, 209/ACR
 Clarinet and Saxophone Class, Wednesdays 5-6pm, ACR/209
 Flute/Recorder Class, arranged directly with flute teachers
 Double Reed Class, arranged directly with double reed teachers
 Woodwind Class, Wednesdays 6-7pm, ACR/209
 Piano Class, Thursdays 6-8pm, ACR
 Percussion Class, arranged directly with percussion teachers
 Harp Class, arranged directly with Carolyn Mills
 Baroque Workshop, TBC

Workshop times & locations: Performance Workshop, Fridays 1.30-3pm, ACR

NAMES AND CONTACT DETAILS

Course Coordinator: Inbal Megiddo
Contact phone: 463 5861 **Email:** inbal.megiddo@nzsm.ac.nz
Office located at: Room 304c, Main Music Block, Kelburn Campus
Office hours: By appointment

Other staff member(s): Donald Maurice (Associate Director for Performance and Music Therapy, and Viola Lecturer)
Contact phone: 04 463 5850 **Email:** donald.maurice@nzsm.ac.nz
Office(s) located at: Room 105, 90 Fairlie Terrace, Kelburn Campus

Other staff member(s): Dr Martin Riseley (Head of Strings)
Contact phone: 04 463 5858 **Email:** martin.riseley@nzsm.ac.nz
Office(s) located at: Room 104, 90 Fairlie Terrace, Kelburn Campus

Other staff member(s): Debbie Rawson (Head of Wind)
Contact phone: 04 463 5233 x.8073 **Email:** debbie.rawson@nzsm.ac.nz
Office(s) located at: Room 115, Kelburn Campus

Other staff member(s): Andrew Jarvis (Head of Brass)
Contact phone: 04 463 5233 x.8073 **Email:** andrew.jarvis@nzsm.ac.nz
Office(s) located at: Room 115, Kelburn Campus

Other staff member(s): Lance Philip (Percussion Coordinator)
Contact phone: 04 463 5233 x.35802 **Email:** lance.philip@nzsm.ac.nz
Office(s) located at: Room 1C36, Mt Cook Campus

Other staff member(s): Jian Liu (Piano Coordinator)
Contact phone: 04 463 5857 **Email:** jian.liu@nzsm.ac.nz
Office(s) located at: Room 304b, Kelburn Campus

Other staff member(s): Dr Jane Curry (Guitar Coordinator)
Contact phone: 04 463 9794 **Email:** jane.curry@nzsm.ac.nz
Office(s) located at: Room 107, 88 Fairlie Terrace, Kelburn Campus

Other staff member(s): Margaret Medlyn (Head of Voice)
Contact phone: 04 463 9488 **Email:** margaret.medlyn@nzsm.ac.nz
Office(s) located at: Room 108, 88 Fairlie Terrace, Kelburn Campus

Other staff member(s): Jenny Wollerman (Voice Lecturer)
Contact phone: 04 463 9730 **Email:** jenny.wollerman@nzsm.ac.nz
Office(s) located at: Room 109, 88 Fairlie Terrace, Kelburn Campus

Other staff member(s): Richard Greager (Voice Lecturer)
Contact phone: 04 463 9485 **Email:** richard.greager@nzsm.ac.nz
Office(s) located at: Room 304a, Kelburn Campus

Other staff member(s): NZSQ: Rolf Gjelsten, Helene Pohl, Doug Beilman, Gillian Ansell
Email: rg@nzsq.co.nz,
helene.pohl@nzsm.ac.nz,
douglas.beilman@nzsm.ac.nz,
gillian.ansell@nzsm.ac.nz
Contact phone: 04 463 5866
Office(s) located at: Room 212, Kelburn Campus

Programme Administrator: Belinda Behle **Email:** belinda.behle@nzsm.ac.nz

COMMUNICATION OF ADDITIONAL INFORMATION

Official notices issued after the paper has commenced will be posted on the board outside the NZSM office on the Kelburn campus. Notices concerning a number of papers will also be posted on Blackboard. The Course Coordinator will specify if Blackboard will be used.

PRESCRIPTION

Development of technical and musical competency and artistic and stylistic insight to perform repertoire of the student's chosen instrument or voice. Course coordinator: Inbal Megiddo. Email: inbal.megiddo@nzsm.ac.nz.

PAPER LEARNING OBJECTIVES

Students who have successfully completed this paper will be able to:

1. demonstrate technical competency in approved repertoire (as set-out in individual instrumental syllabi)
2. demonstrate artistic awareness and musical insight into a range of repertoire
3. demonstrate an awareness of style in the repertoire chosen
4. demonstrate professional attitude in punctuality, preparation and stage deportment.

These learning objectives contribute to the NZSM Graduate Attributes. For a full list, please see www.nzsm.ac.nz/study-here/graduate-attributes

TEACHING FORMAT

This course comprises:

- Individual lessons 24 x 1hr
- Classes as described in class times
- Performance Workshop, Fridays 1.30-3pm, ACR (or Concert Hall, Mt Cook as advised on schedule).
- 1 trimester of 10 classes of Musicians' Health (either Pilates, Feldenkrais or Alexander Technique)
- Attendance at 20 concerts during trimesters 1 and 2. Minimum of 10 concerts must be NZSM events as described on a list of events provided by the Classical Performance Programme Administrator. At least 10 attendances must be completed and any external events tickets handed in to the office by the end of trimester 1 (Friday 6 June). All remaining external events tickets must be handed in to the office by the final teaching day of Trimester 2, Friday 17 October.

FURTHER INFORMATION

Accompanying:

Students enrolled in classical performance papers may request to work with an NZSM accompanist (voice students will be assigned an accompanist at the start of Tri 1). Full details of the NZSM Accompanying Scheme are on Blackboard, either in the Student Handbook or under Course Resources – Accompanists. It is your responsibility to read this information. NB: Not all repertoire can be accommodated within the NZSM accompanying programme; approval is at the discretion of the Accompaniment Coordinator. All music for final recitals must be handed in by 22 August 2014.

Contacts for any queries:

Mark Dorrell – **Accompaniment Coordinator** - mark.dorrell@nzsm.ac.nz

See relevant instrument syllabus for more information.

MANDATORY PAPER REQUIREMENTS

In addition to achieving an overall pass mark of 50%, students must:

- a) complete and pass all components of each item of assessment on or by the specified dates
- b) submit a performance journal by the final teaching day of Trimester 2 that conforms to the guidelines as defined in the syllabi
- c) attend at least 80% of instrumental lessons, classes and required performance workshops related to this course
- d) attend 20 concerts by the final teaching day of Trimester 2. Tickets to non-NZSM concerts must be handed into the office by this date
- e) attend a 10 lesson course of Musicians' Health classes

NZSM activities (including all rehearsals, lessons, classes etc) take precedence over external activities (e.g. Wellington Youth Orchestra, Wellington Orchestra, RNZAF Band, and NZSO) unless permission has first been obtained from the Programme Leader and a Request for Leave form is completed in full.

If for health reasons you are unable to complete all the work required for assessment purposes for this paper by 15 November, you may, on presentation of a medical certificate, have the date for submission extended by the Director, NZSM.

FURTHER INFORMATION

Lesson attendance:

You are expected to attend all lessons as arranged with your teacher. Lessons missed without 24 hours' notice may not be rescheduled.

Continuing and passing grades:

For entry into PERF230 and PERF330 the minimum grade is a B-.

Musicians' Health:

You will be required to sign up for one trimester of 10 classes – either Pilates, Feldenkrais or Alexander Technique. Priority for sign up will be 300 level, 200 level and then 100 level. The Programme Administrator will make you aware of the sign-up procedure.

Concert attendance:

You must attend 20 concerts throughout trimesters 1 and 2. Minimum of 10 concerts must be NZSM events as described on a list of events provided by the Classical Performance Programme Administrator on Blackboard. At least 10 attendances must be completed and any external events tickets handed in to the office by the end of trimester 1 (Friday 6 June). All remaining external events tickets must be handed in to the office by the final teaching day of Trimester 2, Friday 17 October. External concerts are approved if they are performed/organised by the NZ Symphony Orchestra, Chamber Music New Zealand, NZ Opera, Wellington Chamber Orchestra, NZ String Quartet, NZ Piano Quartet, National Youth Orchestra, National Youth Choir, Secondary Schools Choir, Wellington Youth Orchestra, Orchestra Wellington. If in doubt about whether a concert will be counted, contact either the Programme Administrator or Programme Leader for Classical Performance beforehand to check.

At NZSM events an NZSM representative will be present and will carry a register of all undergraduate solo PERF students. You must be signed on to the register before the concert begins in order for it to be counted as part of your total.

Request for Leave forms:

Unless there are special circumstances to be considered, all applications for leave must be lodged in writing not less than 3 weeks before the period of requested absence. If possible, the leave should take place when assessments are not due. The leave must be for activities clearly related to the programme.

In cases of bereavement students may submit a leave form after the period of leave, to be signed off by the Programme Leader.

Leave forms are available under course resources on Blackboard, or from the tall grey set of drawers outside the office at Kelburn.

Additional Performance Requirements:

When requested, students are expected to rehearse and perform student compositions in the Composer Workshop, Wednesdays 3.00-4.30pm, and in other composition/instrumentation classes. If you are unsure about the suitability of a piece to your performing level please check with your teacher.

WORKLOAD

A 30-point full-year paper should require at least 300 hours work (including class time). This means that in term time, the midterm break and study week you should be prepared to spend on average 10 hours per week involved in activities such as attending classes, reading, listening to recommended recordings and preparing assignments.

ASSESSMENT

Approved assessment regime

The following assessment regime for this paper has been approved by the NZSM Academic Committee:

There are 4 items of assessment:

- 1. End of year recital including written programme notes - Minimum 15 and maximum 22 minutes. Related to learning outcomes 1-4. (60%)*
- 2. Mid-year performance assessment as described by instrumental syllabi (completed by mid-trimester 2 break). Related to learning outcomes 1-4. (15%)*
- 3. Preparation and progress for weekly lessons including maintenance of performance journal. Related to learning outcomes 1-4. (15%)*
- 4. Fundamental skills assessment. Related to learning outcomes 1-4. (10%)*

Assessment details for this offering

For information on the mid-year and fundamental skills assessments, please see your instrument's syllabus, along with the Head of your instrument.

End-of-year recital: Will be scheduled in trimester 2 exam period (24 October – 15 November 2014). The time limit of your performance recital will be strictly enforced. If you exceed the maximum duration, your performance may be stopped. *You will be notified of your exact date and time for your recital by 1 October 2014 through blackboard and the classical performance noticeboard outside the Gamelan Room, Kelburn. You should be available throughout the exam period.*

Recital Assessment Procedures

Three copies of your programme notes, a copy of your performance journal and **one** copy of each score to be performed in the recital must be provided for the use of the assessment panel. These are to be submitted to the NZSM office in Kelburn no later than 5 working days before the date of your recital.

Submission of the above items is a part of your recital assessment and as the mandatory requirements state, you need to complete and pass all components of each assessment. The regulations for submission of written work are outlined below: late submission of any of these items will incur the demerits stated, unless an extension has been granted in writing by the Programme Leader for Classical Performance.

Programme notes are to be set out as outlined in the NZSM Programme Note Style Sheet made available on Blackboard in the Classical Performance Student Handbook. Instructions for the journal content are also available on Blackboard and outlined in the same Handbook.

The scores provided for the panel (**one** copy only of each work) must be in the key and edition you are performing and give the accompaniment where applicable. Original copies are preferred unless these are particularly bulky. If you do not provide originals for the recital panel, for copyright reasons you should still have an original copy of each work present at the recital performance. You can borrow these from the VUW/Massey library or from your teacher.

Students are responsible for the production and duplication of programme notes for the panel and any extra copies they wish to make available for audience members.

Recital Assessment panel:

The assessment panel will consist of your teacher (or a nominated representative), an internal examiner and a year's moderator.

Recital Assessment Reports:

Reports for performance recitals will be available from the Programme Administrator (either via e-mail or from the NZSM office at Kelburn) after grades have been published.

For performance papers assessed by recitals, an aegrotat cannot apply. Instead, the student (with the written approval of the teacher) must apply to the Director NZSM to have his/her assessment delayed. Any such delayed assessment must be completed prior to the start of the following trimester.

SUBMISSION AND RETURN OF WORK

*Scores, programme notes etc should be handed in to the Classical Performance Programme Administrator at the reception desk.
Scores to be returned will be left available to be collected from reception.*

EXTENSIONS AND PENALTIES

Assignments must be submitted by the due dates. In fairness to other students, unless a medical certificate is produced, assessment submitted after 5pm on the due date will be subject to a 5% demerit on your grade, increasing by 5% each further working day it is overdue.

Students, who for exceptional reasons can justify an extension for an item of assessment, must apply to the Course Coordinator *before* the due date. Please note that no extensions can be granted for tutorial assignments.

ASSIGNMENT PRESENTATION

Written work should be presented according to the **NZSM Guidelines for Academic Work**, which can be downloaded from www.nzsm.ac.nz/student-zone/student-guides. Five percent (5%) will be deducted for written work that does not conform to these standards.

SCALING OF GRADES

To obtain a fair distribution of marks relative to assignment difficulty, scaling may be employed on some or all assessment items in accordance with guidelines set out in the VUW Assessment Handbook 2014: www.victoria.ac.nz/documents/policy/staff-policy/assessment-handbook.pdf

MATERIALS AND EQUIPMENT

Please be prepared to make music purchases on a regular basis. You will slowly be building up your own library over many years so regard it as an investment. Keep your eyes open for second hand music but learn first which editions are acceptable. There are also websites that offer cheaper downloadable sheet music.

RECOMMENDED READING

As recommended by your individual teachers and/or Head of Instrument Department.

CLASS REPRESENTATIVE

Class representatives for the NZSM are elected in the first week of the trimester, and their names and contact details will be available to VUWSA and/or MaWSA, the Course Coordinator and to each class. You can find out more information on Class Representatives on the VUWSA website (www.vuwsa.org.nz) or MaWSA website (www.mawsa.org.nz)

Students may like to write the Class Rep's name and details in this box:

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STUDENT FEEDBACK

Enhancements made to this course, based on the feedback of previous students, will be covered during the course. Please note that in 2014 all students will be required to attend all Performance Workshops.

Student feedback on University courses may be found at www.cad.vuw.ac.nz/feedback/feedback_display.php

HUMAN ETHICS GUIDELINES

Any student assessment or project at any level that involves human subjects (including the documenting, interviewing and recording of information from people) must follow ethics guidelines. For courses in Music Therapy, students must follow Massey University Ethics guidelines. For all other courses, students must follow VUW Ethics Guidelines. For information and assistance as it relates to your course, consult first with your Course Coordinator. Guidelines are given at:

- www.victoria.ac.nz/documents/policy/research-policy/human-ethics-policy.pdf
- www.massey.ac.nz/massey/research/research-ethics/human-ethics

OTHER IMPORTANT INFORMATION

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- **Academic Integrity and Plagiarism:** www.victoria.ac.nz/students/study/exams/integrity-plagiarism. Find out more about plagiarism, how to avoid it and penalties on the NZSM website: www.nzsm.ac.nz/student-zone/student-guides
- **Aegrotats:** www.victoria.ac.nz/students/study/exams/aegrotats
- **Academic Progress** (including restrictions and non-engagement): www.victoria.ac.nz/students/study/progress/academic-progress
- **Dates and deadlines:** www.victoria.ac.nz/home/study/dates
- **FHSS Student and Academic Services Office:** www.victoria.ac.nz/fhss/student-admin
- **Grades:** www.victoria.ac.nz/students/study/progress/grades
- **Resolving academic issues:** www.victoria.ac.nz/about/governance/dvc-academic/documents/grievances.pdf
- **Special passes:** www.victoria.ac.nz/about/governance/dvc-academic/publications
- **Statutes and policies including the Student Conduct Statute:** www.victoria.ac.nz/about/governance/strategy/academic-policies
- **Student support:** www.victoria.ac.nz/students/support
- **Students with disabilities:** www.victoria.ac.nz/st_services/disability OR www.massey.ac.nz/massey/student-life/services-and-resources/disability-services/disability-services_home.cfm
- **Student Charter:** www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-charter
- **Student Contract:** www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract
- **Subject Librarians:** library.victoria.ac.nz/library/resources/subjectcontacts.html AND www.massey.ac.nz/massey/research/library/about-us/addresses-and-staff/sections/information-research-services.cfm
- **Turnitin:** www.cad.vuw.ac.nz/wiki/index.php/Turnitin
- **University structure:** www.victoria.ac.nz/about/governance/structure OR www.massey.ac.nz/massey/home.cfm
- **NZSM Student Handbook:** www.nzsm.ac.nz/student-zone/student-guides
- **Scholarships and prizes relevant to NZSM students:** www.nzsm.ac.nz/student-zone/scholarships-and-prizes
- **Your grades, academic profile, timetable, etc.:** my.vuw.ac.nz

GENERAL NZSM POLICIES AND STATUTES

Students should familiarise themselves with the NZSM's policies and statutes, especially those regarding Personal Courses of Study, Academic Grievances, Staff and Student Conduct. Please see www.nzsm.ac.nz/student-zone/student-guides

For any statutes relating to the particular qualifications being studied, see either the Massey University Calendar or the Victoria University of Wellington Calendar.

Information about Student Services, including Academic Mentoring for Māori and Pasifika Students, and support for Students with Disabilities, is to be found in the NZSM Student Handbook (available at www.nzsm.ac.nz/student-zone/student-guides or in hard copy from the NZSM offices on each campus).

EVENTS

Regular events are held during trimesters 1 & 2 at all NZSM campuses. These events are for the benefit of all students, and include performances, masterclasses, special lectures and workshops given by staff, students and visiting artists. All students are expected to keep time free to attend the weekly lunchtime concert on Friday at 12.10pm, along with other events as required.

Students should sign up to the **Dawn Chorus**, the NZSM's events e-newsletter, by emailing events@nzsm.ac.nz with 'subscribe dawn chorus' in the subject line.

Events & Marketing Coordinator: Stephen Gibbs
Phone: (04) 463 4766 **Email:** stephen.gibbs@nzsm.ac.nz
Website: www.nzsm.ac.nz/events