



PAPER OUTLINE 2014

Paper Code & Title: MUSC 250 *Music in Everyday Life*
Trimester: 1 **Year:** 2014
CRN: 15594 **Campus:** NZSM - VUW Kelburn
Points: 20
Prerequisites: 30 100-level points
Corequisites: None
Restrictions: MUSC 309 (2013), MUSC 356 (2014)

Important dates: Trimester dates: 3 March–2 July 2014
Teaching dates: 3 March–6 June 2014
Mid-trimester break: 18 April–4 May 2014

Last assessment item due: 20 June 2014
Study week: 9–13 June 2014
Examination/Assessment Period: 13 June–2 July 2014
(where applicable) *NB: For courses with exams, students must be available to attend the exam at any time during this period.*

Withdrawal date: 14 March 2014
Refer to
www.victoria.ac.nz/students/study/withdrawals-refunds
If you cannot complete an assignment or sit a test or examination, refer to
www.victoria.ac.nz/students/study/exams/aegrotats

Class times & locations: Tuesday, 10:00am–10:50am (Room HULT119)
Friday, 10:00am–11:50am (Room HULT119)

Tutorial times & locations: Wednesday 1:00pm – 2:00pm (Room MS209)
Wednesday 2:00pm – 3:00pm (Room MS209)
Wednesday 3:00pm -4:00pm (Room 94FT003)

Tutorials commence in the second week of the trimester. Groups will be posted on Blackboard and/or on the noticeboard outside the office on the NZSM Kelburn campus at the start of Week 2.

NAMES AND CONTACT DETAILS

Course Coordinator: Kimberly Cannady
Contact phone: (04) 463 7426 **Email:** kimberly.cannady@nzsm.ac.nz
Office located at: Room 203, 92 Fairlie Terrace, Kelburn Campus
Office hours: Thursdays 11:30 am – 12:30 pm and by appointment

Tutors: Nell Thomas **Email:** thomashela@myvuw.ac.nz
Programme Administrator: Kate Gerrard **Email:** kate.gerrard@nzsm.ac.nz

COMMUNICATION OF ADDITIONAL INFORMATION

Official notices issued after the paper has commenced will be posted on the board outside the NZSM office on the Kelburn campus. Notices concerning a number of papers will also be posted on Blackboard. The Course Coordinator will specify if Blackboard will be used.

PRESCRIPTION

Introduction to the ethnography of music and performance in social and cultural contexts. 2014 Offering: We actively and passively experience music everyday of our lives: at the concert hall, in a club, at a ceremony, or even standing in line at the market. But how often do we consider where that music comes from, who made it, and how we came to experience it? This course offers an exploration of the many ways we engage with music throughout daily life. We will explore collective and individual experiences with music through the study of performance, composition, education, aesthetics, identity, as well as the influence of the commercial music industry. Co-taught with MUSC 356.

PAPER LEARNING OUTCOMES

Students who have successfully completed this paper will be able to:

1. explain and identify concepts integral to understanding the definition, scope, and methodology used in the practice of ethnomusicology
2. explain the issues involved in describing musical practices and experiences, and evaluate written descriptions of music and performances
3. employ skills in research and academic writing in ethnomusicology and as appropriate in assignments.

These learning outcomes contribute to the NZSM Graduate Attributes. For a full list, please see www.nzsm.ac.nz/study-here/graduate-attributes

TEACHING FORMAT

This course comprises one 1-hour lecture and one 2-hour lecture per week, and one 1-hour tutorial session.

See attached course syllabus for more information.

MANDATORY PAPER REQUIREMENTS

In addition to achieving an overall pass mark of 50%, students must:

- a) complete each item of assessment worth at least 10% specified for this course (subject to penalties for late submission of work).
- b) attend at least 80% of lectures and 80% of tutorials (if relevant) related to this course.

If for health reasons you are unable to complete all the work required for assessment purposes for this paper by 2 July, you may, on presentation of a medical certificate, have the date for submission extended by the Director, NZSM.

WORKLOAD

A 20-point one-trimester paper should require at least 200 hours work (including class time). This means that in term time, the midterm break and study week you should be prepared to spend on average 13 hours per week involved in activities such as attending classes, reading, listening to recommended recordings and preparing assignments.

You should expect to spend about one hour per week preparing your journal entry. This does not include the time it will take you to read and study the weekly readings in preparation for writing the journal entry.

You should expect to spend about 10 hours on each of the short written assignments (a total of 20 hours). This includes preparatory reading, drafting, writing, editing, and re-writing. Additional time may be needed to edit and re-write these essays for resubmission.

You will have 50 minutes for each of the two in-class tests. You should expect to spend at least 5 hours studying in advance for each of the tests. You should also plan to spend at least an hour reviewing your test results for each test.

You should expect to spend about 35 hours preparing your final project. This includes preparatory reading, drafting, writing, editing, and re-writing. This also includes preparation of the prospectus and draft and time to review and incorporate feedback from the instructor.

You may need more or less time for each of these assessment items. This schedule, along with 3 hours of lectures each week, leaves an additional 6 hours per week spent preparing for the paper (including midterm break and study week). Some weeks may require more time than this, while others may require less time. You should plan to spend some of this time meeting with the lecturer in office hours or by appointment.

ASSESSMENT

Approved assessment regime

The following assessment regime for this paper has been approved by the NZSM Academic Committee:

There are 4 items of assessment:

- 1. Portfolio of journal entries (up to 400 words each). Related to learning outcomes 1-3. (25%)*
- 2. Two short written assignments (1,000 words each). Related to learning outcomes 2 & 3. (20%)*
- 3. Two Tests. Related to learning outcomes 1-2. (20%)*
- 4. Final Project (2,500 words). Related to learning outcomes 1-3. (35%)*

Assessment details for this offering

<i>Assessment items and workload per item</i>	<i>Word length / duration</i>	<i>Learning outcome(s)</i>	<i>Due date</i>	<i>%</i>
Portfolio of Journal Entries	400 words each	1 – 3	17 March 2014 24 March 2014 31 March 2014 7 April 2014 14 April 2014 5 May 2014 12 May 2014 19 May 2014 26 May 2014 3 June 2014	25%
Writing Assignment #1	1,000 Words	2 & 3	28 March 2014	10%
Writing Assignment #2	1,000 Words	2 & 3	16 May 2014	10%
In-Class Test #1 (closed book)	50 Minutes	1 & 2	8 April 2014	10%
In-Class Test #2 (closed book)	50 Minutes	1 & 2	3 June 2014	10%
Final Project, Including Prep Work: Prospectus Draft Final Project	250 Words 1,500 Words 2,500 Words	1 – 3	9 May 2014 28 May 2014 20 June 2014	Prep Work 15% Final Project 20%

SUBMISSION AND RETURN OF WORK

Assignments should be deposited via Blackboard.

Marked assignments will be returned via Blackboard or in person

EXTENSIONS AND PENALTIES

Assignments must be submitted by the due dates. In fairness to other students, unless a medical certificate is produced, assessment submitted after 5pm on the due date will be subject to a 5% demerit on your grade, increasing by 5% each further working day it is overdue.

Students, who for exceptional reasons can justify an extension for an item of assessment, must apply to the Course Coordinator *before* the due date. Please note that no extensions can be granted for tutorial assignments.

ASSIGNMENT PRESENTATION

Written work should be presented according to the **NZSM Guidelines for Academic Work**, which can be downloaded from www.nzsm.ac.nz/student-zone/student-guides. Five percent (5%) will be deducted for written work that does not conform to these standards.

SCALING OF GRADES

To obtain a fair distribution of marks relative to assignment difficulty, scaling may be employed on some or all assessment items in accordance with guidelines set out in the VUW Assessment Handbook 2014: www.victoria.ac.nz/documents/policy/staff-policy/assessment-handbook.pdf

SET TEXTS

Set texts:

Students must purchase the 2014 Course Reader **MUSC 250 Music and Everyday Life**. Additional assigned readings will be made available on the course Blackboard Site.

All textbooks and student notes will be sold from vicbooks' new store, Ground Floor Easterfield Building. Customers can order textbooks and student notes online at www.vicbooks.co.nz or email an order or enquiry to enquiries@vicbooks.co.nz. Books can be couriered to customers or they can be picked up from nominated collection points at each campus. Customers will be contacted when they are available.

RECOMMENDED READING

Recommended readings will be made available on the course Blackboard site.

CLASS REPRESENTATIVE

Class representatives for the NZSM are elected in the first week of the trimester, and their names and contact details will be available to VUWSA and/or MaWSA, the Course Coordinator and to each class. You can find out more information on Class Representatives on the VUWSA website (www.vuwsa.org.nz) or MaWSA website (www.mawsa.org.nz)

Students may like to write the Class Rep's name and details in this box:

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STUDENT FEEDBACK

Student feedback on University courses may be found at www.cad.vuw.ac.nz/feedback/feedback_display.php

Enhancements made to this course, based on the feedback of previous students, will be covered during the course.

HUMAN ETHICS GUIDELINES

Any student assessment or project at any level that involves human subjects (including the documenting, interviewing and recording of information from people) must follow ethics guidelines. For courses in Music Therapy, students must follow Massey University Ethics guidelines. For all other courses, students must follow VUW Ethics Guidelines. For information and assistance as it relates to your course, consult first with your Course Coordinator. Guidelines are given at:

- www.victoria.ac.nz/documents/policy/research-policy/human-ethics-policy.pdf
- www.massey.ac.nz/massey/research/research-ethics/human-ethics

OTHER IMPORTANT INFORMATION

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- **Academic Integrity and Plagiarism:** www.victoria.ac.nz/students/study/exams/integrity-plagiarism. Find out more about plagiarism, how to avoid it and penalties on the NZSM website: www.nzsm.ac.nz/student-zone/student-guides
- **Aegrotats:** www.victoria.ac.nz/students/study/exams/aegrotats
- **Academic Progress** (including restrictions and non-engagement): www.victoria.ac.nz/students/study/progress/academic-progress
- **Dates and deadlines:** www.victoria.ac.nz/home/study/dates
- **FHSS Student and Academic Services Office:** www.victoria.ac.nz/fhss/student-admin
- **Grades:** www.victoria.ac.nz/students/study/progress/grades
- **Resolving academic issues:** www.victoria.ac.nz/about/governance/dvc-academic/documents/grievances.pdf
- **Special passes:** www.victoria.ac.nz/about/governance/dvc-academic/publications
- **Statutes and policies including the Student Conduct Statute:** www.victoria.ac.nz/about/governance/strategy/academic-policies
- **Student support:** www.victoria.ac.nz/students/support
- **Students with disabilities:** www.victoria.ac.nz/st_services/disability OR www.massey.ac.nz/massey/student-life/services-and-resources/disability-services/disability-services_home.cfm
- **Student Charter:** www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-charter
- **Student Contract:** www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract
- **Subject Librarians:** library.victoria.ac.nz/library/resources/subjectcontacts.html AND www.massey.ac.nz/massey/research/library/about-us/addresses-and-staff/sections/information-research-services.cfm
- **Turnitin:** www.cad.vuw.ac.nz/wiki/index.php/Turnitin
- **University structure:** www.victoria.ac.nz/about/governance/structure OR www.massey.ac.nz/massey/home.cfm
- **NZSM Student Handbook:** www.nzsm.ac.nz/student-zone/student-guides
- **Scholarships and prizes relevant to NZSM students:** www.nzsm.ac.nz/student-zone/scholarships-and-prizes
- **Your grades, academic profile, timetable, etc.:** my.vuw.ac.nz

GENERAL NZSM POLICIES AND STATUTES

Students should familiarise themselves with the NZSM's policies and statutes, especially those regarding Personal Courses of Study, Academic Grievances, Staff and Student Conduct. Please see www.nzsm.ac.nz/student-zone/student-guides

For any statutes relating to the particular qualifications being studied, see either the Massey University Calendar or the Victoria University of Wellington Calendar.

Information about Student Services, including Academic Mentoring for Māori and Pasifika Students, and support for Students with Disabilities, is to be found in the NZSM Student Handbook (available at www.nzsm.ac.nz/student-zone/student-guides or in hard copy from the NZSM offices on each campus).

EVENTS

Regular events are held during trimesters 1 & 2 at all NZSM campuses. These events are for the benefit of all students, and include performances, masterclasses, special lectures and workshops given by staff, students and visiting artists. All students are expected to keep time free to attend the weekly lunchtime concert on Friday at 12.10pm, along with other events as required.

Students should sign up to the **Dawn Chorus**, the NZSM's events e-newsletter, by emailing events@nzsm.ac.nz with 'subscribe dawn chorus' in the subject line.

Events & Marketing Coordinator: Stephen Gibbs
Phone: (04) 463 4766 **Email:** stephen.gibbs@nzsm.ac.nz
Website: www.nzsm.ac.nz/events