

### PAPER OUTLINE 2014

**Paper Code & Title:** MUSC 166 *Classical Theory and Musicianship 1*  
**Trimester:** 1                      **Year:** 2014  
**CRN:** 15573                      **Campus:** NZSM - VUW Kelburn  
**Points:** 20  
**Prerequisites:** *B+ or better in MUSC 160, or entrance test*  
**Corequisites:** *None*  
**Restrictions:** *133.134, 133.135, MUSI 107, 108, NZSM 161, 162*

**Important dates:**      Trimester dates:      3 March–2 July 2014  
                                  Teaching dates:      3 March–6 June 2014  
                                  Mid-trimester break:      18 April–4 May 2014  
                                  Last assessment item due:      5 June 2014  
                                  Study week:      9–13 June 2014  
                                  Examination/Assessment Period:      13 June–2 July 2014  
                                  (where applicable)      *NB: For courses with exams, students must be available to attend the exam at any time during this period.*  
                                  Withdrawal date:      14 March 2014  
                                  Refer to  
                                  [www.victoria.ac.nz/students/study/withdrawals-refunds](http://www.victoria.ac.nz/students/study/withdrawals-refunds)  
                                  *If you cannot complete an assignment or sit a test or examination, refer to*  
                                  [www.victoria.ac.nz/students/study/exams/aegrotats](http://www.victoria.ac.nz/students/study/exams/aegrotats)

**Class times & locations:**      Monday, Wednesday, Thursday, 12:00pm–12:50pm (Room MS209)  
                                  Monday, Wednesday, Thursday, 12:00pm–12:50pm (Room HULT119)  
**Musicianship lab times & location:**      One hour per week.  
                                  Keyboard Lab Room MU202

*Musicianship Labs commence in the second week of the trimester. Groups will be posted on Blackboard and/or on the noticeboard outside the office on the NZSM Kelburn campus at the start of Week 2.*

### NAMES AND CONTACT DETAILS

**Course Coordinator:**      Geoffrey Coker  
**Contact phone:**      (04) 463 5883                      **Email:** [geoffrey.coker@nzsm.ac.nz](mailto:geoffrey.coker@nzsm.ac.nz)  
**Office located at:**      Room 103, 94FT, Kelburn Campus  
**Office hours:**      11.00am – 11.50am Mondays

**Other staff member(s):**      Jonathan Berkahn  
**Contact phone:**      (04) 463 9797                      **Email:** [jonathan.berkahn@nzsm.ac.nz](mailto:jonathan.berkahn@nzsm.ac.nz)  
**Office(s) located at:**      Room 102, 94FT, Kelburn Campus

**Tutors:**      Reuben Chin                      **Email:** [chinreub@myvuw.ac.nz](mailto:chinreub@myvuw.ac.nz)  
                          Andrew Atkins                      [atkinsandr@myvuw.ac.nz](mailto:atkinsandr@myvuw.ac.nz)

**Programme Administrator:**      Kate Gerrard                      **Email:** [kate.gerrard@nzsm.ac.nz](mailto:kate.gerrard@nzsm.ac.nz)

## COMMUNICATION OF ADDITIONAL INFORMATION

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Official notices issued after the paper has commenced will be posted on the board outside the NZSM office on the Kelburn campus. Notices concerning a number of papers will also be posted on Blackboard. The Course Coordinator will specify if Blackboard will be used.

## PRESCRIPTION

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*Study of the basic elements and procedures of common practice tonal music, including basic training in harmony and counterpoint, aural perception, and keyboard skills. Please note that the first two lectures of the course will be held in Hunter HULT119 (Monday 3 March and Wednesday 5 March 12:00 - 12:50pm).*

## PAPER LEARNING OUTCOMES

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Students who have successfully completed this paper will be able to:

1. add counterpoints in all five species to a given cantus firmus
2. harmonise a non-modulating melody for four-part choir using diatonic chords including seventh chords, and secondary dominants
3. identify by ear the basic properties of intervals, chords, and keys, and compare simple performances with the written score
4. use the keyboard to play simple pieces, transpositions, score readings, and improvisations.

These learning outcomes contribute to the NZSM Graduate Attributes. For a full list, please see [www.nzsm.ac.nz/study-here/graduate-attributes](http://www.nzsm.ac.nz/study-here/graduate-attributes)

## TEACHING FORMAT

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This course comprises three 1-hour lectures per week and one 1-hour tutorial per week. During tutorials, a graduate tutor will guide students in discussion of course readings and/or set works, or assist with/give feedback on work in progress, where appropriate.

*See attached course syllabus for more information.*

## MANDATORY PAPER REQUIREMENTS

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In addition to achieving an overall pass mark of 50%, students must:

- a) submit each piece of work or item of assessment specified for this course, on or by the specified dates (subject to such provisions as are stated for late submission of work)
- b) attend at least 80% of lectures, tutorials and workshops related to this course
- c) besides obtaining an overall passing grade, students must achieve at least 40% of the available marks in each of Counterpoint, Harmony, Aural and Keyboard.

If for health reasons you are unable to complete all the work required for assessment purposes for this paper by 2 July, you may, on presentation of a medical certificate, have the date for submission extended by the Director, NZSM.

## WORKLOAD

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A 20-point one-trimester paper should require at least 200 hours work (including class time). This means that in term time, the midterm break and study week you should be prepared to spend on average 13 hours per week involved in activities such as attending classes, reading, listening to recommended recordings and preparing assignments

Workload Guide

Theory:

Over the course of the trimester you should expect to spend 60% of your non-class time (92 hours) on reading the class notes and other suggested material, completing Fragments and Assignments, and revising for tests. Fragments are intended to give you feedback on your understanding of the material before embarking on the related assignment, and tests assess your overall understanding of the subject. Since the items of assessment in theory are interdependent, the share of the allocated workload time spent on individual items will depend on the challenge that each presents to

different students.

#### Keyboard and Aural:

You should expect to spend four hours per week working on Keyboard and Aural skills outside the scheduled Musicianship lab times.

#### Journals:

You should expect to spend one and one quarter hours on each of the first eight journal entries, and five hours on the final entry which is intended as a summary of the previous eight.

### ASSESSMENT

#### Approved assessment regime

The following assessment regime for this paper has been approved by the NZSM Academic Committee:

*There are 6 items of assessment:*

1. 5-15 Short Harmony Assignments. Related to learning outcomes 1 & 2. (15%).
2. 5-15 Short Counterpoint Assignments. Related to learning outcomes 1 & 2. (15%).
3. Two tests each in Harmony and Counterpoint. Related to learning outcomes 1 & 2. (30%).
4. Two Aural Tests. Related to learning outcome 3. (15%).
5. Two Keyboard Tests. Related to learning outcome 4. (15%).
6. A Journal of responses to class material. Related to learning outcomes 1, 2, 3, and 4. (10%).

#### Assessment details for this offering

<i>Assessment items and workload per item</i>	<i>Word length / duration</i>	<i>Learning outcome(s)</i>	<i>Due date</i>	<i>%</i>
Fragments 1-12 Details of each are in the syllabus	Up to 12 Bars	1 & 2	6, 10, 12, 17, 26, 31 March 3, 16 April 7, 14, 19, 22 May	10%
Assignments 1-10 Details of each are in the syllabus	Up to 12 Bars	1 & 2	12, 17, 20, 31 March 3, 16 April 5, 14, 21, 28 May	20%
Theory Tests Details are in the syllabus	50 Minutes	1 & 2	24 March 10 April 12 May 5 June	30%
Aural Tests	50 Minutes	3	7 April 29 May	15%
Keyboard Tests	15 Minutes	4	7 April 4 June	15%
Journal Entries Each entry should record the work done towards all three Learning Objectives and make observations of the intersections between them.	Up to 100 words each	1 - 4	14, 21, 28 March 4, 11 April 9, 16, 23, 30 May	10%

## SUBMISSION AND RETURN OF WORK

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*Assignments should be deposited in the MUSC 166/266 box with your tutor's name in the lobby outside Room MS209.*

*Marked assignments will be returned to the alphabetical boxes in the lobby outside Room MS209. Work submitted with the student's name written on the back will be returned stapled closed to conceal the student's grade.*

## EXTENSIONS AND PENALTIES

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Assignments must be submitted by the due dates. In fairness to other students, unless a medical certificate is produced, assessment submitted after 5pm on the due date will be subject to a 5% demerit on your grade, increasing by 5% each further working day it is overdue.

Students, who for exceptional reasons can justify an extension for an item of assessment, must apply to the Course Coordinator *before* the due date. Please note that no extensions can be granted for tutorial assignments.

## SCALING OF GRADES

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To obtain a fair distribution of marks relative to assignment difficulty, scaling may be employed on some or all assessment items in accordance with guidelines set out in the VUW Assessment Handbook 2014: [www.victoria.ac.nz/documents/policy/staff-policy/assessment-handbook.pdf](http://www.victoria.ac.nz/documents/policy/staff-policy/assessment-handbook.pdf)

## MATERIALS AND EQUIPMENT

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Students will need to supply **their own headphones** for use in the Keyboard Lab.

## SET TEXTS

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### Set texts:

Students are expected to purchase the Class Anthologies entitled:

- \_MUSC166 Classical Theory 1, Part 1, Counterpoint*, \$8.60.
- \_MUSC166 Classical Theory 1, Part 2, Harmony*, \$10.30.
- \_MUSC160/166/167/266 Keyboard/Aural Anthology/Workbook*, \$15.80.

*All textbooks and student notes will be sold from vicbooks' new store, Ground Floor Easterfield Building. Customers can order textbooks and student notes online at [www.vicbooks.co.nz](http://www.vicbooks.co.nz) or email an order or enquiry to [enquiries@vicbooks.co.nz](mailto:enquiries@vicbooks.co.nz). Books can be couriered to customers or they can be picked up from nominated collection points at each campus. Customers will be contacted when they are available.*

## CLASS REPRESENTATIVE

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Class representatives for the NZSM are elected in the first week of the trimester, and their names and contact details will be available to VUWSA and/or MaWSA, the Course Coordinator and to each class. You can find out more information on Class Representatives on the VUWSA website ([www.vuwsa.org.nz](http://www.vuwsa.org.nz)) or MaWSA website ([www.mawsa.org.nz](http://www.mawsa.org.nz))

Students may like to write the Class Rep's name and details in this box:

## STUDENT FEEDBACK

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Student feedback on University courses may be found at [www.cad.vuw.ac.nz/feedback/feedback\\_display.php](http://www.cad.vuw.ac.nz/feedback/feedback_display.php)

## HUMAN ETHICS GUIDELINES

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Any student assessment or project at any level that involves human subjects (including the documenting, interviewing and recording of information from people) must follow ethics guidelines. For courses in Music Therapy, students must follow Massey University Ethics guidelines. For all other courses, students must follow VUW Ethics Guidelines. For information and assistance as it relates to your course, consult first with your Course Coordinator. Guidelines are given at:

- [www.victoria.ac.nz/documents/policy/research-policy/human-ethics-policy.pdf](http://www.victoria.ac.nz/documents/policy/research-policy/human-ethics-policy.pdf)
- [www.massey.ac.nz/massey/research/research-ethics/human-ethics](http://www.massey.ac.nz/massey/research/research-ethics/human-ethics)

## OTHER IMPORTANT INFORMATION

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The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- **Academic Integrity and Plagiarism:** [www.victoria.ac.nz/students/study/exams/integrity-plagiarism](http://www.victoria.ac.nz/students/study/exams/integrity-plagiarism). Find out more about plagiarism, how to avoid it and penalties on the NZSM website: [www.nzsm.ac.nz/student-zone/student-guides](http://www.nzsm.ac.nz/student-zone/student-guides)
- **Aegrotats:** [www.victoria.ac.nz/students/study/exams/aegrotats](http://www.victoria.ac.nz/students/study/exams/aegrotats)
- **Academic Progress** (including restrictions and non-engagement): [www.victoria.ac.nz/students/study/progress/academic-progress](http://www.victoria.ac.nz/students/study/progress/academic-progress)
- **Dates and deadlines:** [www.victoria.ac.nz/home/study/dates](http://www.victoria.ac.nz/home/study/dates)
- **FHSS Student and Academic Services Office:** [www.victoria.ac.nz/fhss/student-admin](http://www.victoria.ac.nz/fhss/student-admin)
- **Grades:** [www.victoria.ac.nz/students/study/progress/grades](http://www.victoria.ac.nz/students/study/progress/grades)
- **Resolving academic issues:** [www.victoria.ac.nz/about/governance/dvc-academic/documents/grievances.pdf](http://www.victoria.ac.nz/about/governance/dvc-academic/documents/grievances.pdf)
- **Special passes:** [www.victoria.ac.nz/about/governance/dvc-academic/publications](http://www.victoria.ac.nz/about/governance/dvc-academic/publications)
- **Statutes and policies including the Student Conduct Statute:** [www.victoria.ac.nz/about/governance/strategy/academic-policies](http://www.victoria.ac.nz/about/governance/strategy/academic-policies)
- **Student support:** [www.victoria.ac.nz/students/support](http://www.victoria.ac.nz/students/support)
- **Students with disabilities:** [www.victoria.ac.nz/st\\_services/disability](http://www.victoria.ac.nz/st_services/disability) OR [www.massey.ac.nz/massey/student-life/services-and-resources/disability-services/disability-services\\_home.cfm](http://www.massey.ac.nz/massey/student-life/services-and-resources/disability-services/disability-services_home.cfm)
- **Student Charter:** [www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-charter](http://www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-charter)
- **Student Contract:** [www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract](http://www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract)
- **Subject Librarians:** [library.victoria.ac.nz/library/resources/subjectcontacts.html](http://library.victoria.ac.nz/library/resources/subjectcontacts.html) AND [www.massey.ac.nz/massey/research/library/about-us/addresses-and-staff/sections/information-research-services.cfm](http://www.massey.ac.nz/massey/research/library/about-us/addresses-and-staff/sections/information-research-services.cfm)
- **Turnitin:** [www.cad.vuw.ac.nz/wiki/index.php/Turnitin](http://www.cad.vuw.ac.nz/wiki/index.php/Turnitin)
- **University structure:** [www.victoria.ac.nz/about/governance/structure](http://www.victoria.ac.nz/about/governance/structure) OR [www.massey.ac.nz/massey/home.cfm](http://www.massey.ac.nz/massey/home.cfm)
- **NZSM Student Handbook:** [www.nzsm.ac.nz/student-zone/student-guides](http://www.nzsm.ac.nz/student-zone/student-guides)
- **Scholarships and prizes relevant to NZSM students:** [www.nzsm.ac.nz/student-zone/scholarships-and-prizes](http://www.nzsm.ac.nz/student-zone/scholarships-and-prizes)
- **Your grades, academic profile, timetable, etc.:** [my.vuw.ac.nz](http://my.vuw.ac.nz)

## GENERAL NZSM POLICIES AND STATUTES

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Students should familiarise themselves with the NZSM's policies and statutes, especially those regarding Personal Courses of Study, Academic Grievances, Staff and Student Conduct. Please see [www.nzsm.ac.nz/student-zone/student-guides](http://www.nzsm.ac.nz/student-zone/student-guides)

For any statutes relating to the particular qualifications being studied, see either the Massey University Calendar or the Victoria University of Wellington Calendar.

Information about Student Services, including Academic Mentoring for Māori and Pasifika Students, and support for Students with Disabilities, is to be found in the NZSM Student Handbook (available at [www.nzsm.ac.nz/student-zone/student-guides](http://www.nzsm.ac.nz/student-zone/student-guides) or in hard copy from the NZSM offices on each campus).

## EVENTS

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Regular events are held during trimesters 1 & 2 at all NZSM campuses. These events are for the benefit of all students, and include performances, masterclasses, special lectures and workshops given by staff, students and visiting artists. All students are expected to keep time free to attend the weekly lunchtime concert on Friday at 12.10pm, along with other events as required.

Students should sign up to the **Dawn Chorus**, the NZSM's events e-newsletter, by emailing [events@nzsm.ac.nz](mailto:events@nzsm.ac.nz) with 'subscribe dawn chorus' in the subject line.

**Events & Marketing Coordinator:** Stephen Gibbs  
**Phone:** (04) 463 4766      **Email:** [stephen.gibbs@nzsm.ac.nz](mailto:stephen.gibbs@nzsm.ac.nz)  
**Website:** [www.nzsm.ac.nz/events](http://www.nzsm.ac.nz/events)