



**FACULTY OF HUMANITIES AND SOCIAL SCIENCES  
SCHOOL OF LANGUAGES AND CULTURES**

**JAPANESE PROGRAMME  
JAPA 304 JAPANESE LANGUAGE 3A**

**20 POINTS**

**TRIMESTER 1 2014**

Please read through this material very carefully in the first week of the course, and refer to it regularly.

**Trimester dates**

**Trimester dates:** 3 March to 2 July 2014

**Teaching dates:** 3 March to 6 June 2014

**Easter/Mid-trimester break:** 18 April to 4 May 2014

**Withdrawal dates:** Refer to [www.victoria.ac.nz/students/study/withdrawals-refunds](http://www.victoria.ac.nz/students/study/withdrawals-refunds). If you cannot complete an assignment or sit a test or examination, refer to [www.victoria.ac.nz/students/study/exams/aegrotats](http://www.victoria.ac.nz/students/study/exams/aegrotats).

**Names and contact details**

**Course Coordinator:** Assoc Prof. Edwina Palmer  
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School Office hours: 9.00am to 4.30pm Monday to Friday

**Contact Person for Māori  
and Pasifika Students:** Dr Vanessa Frangville  
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**School Website:** [www.victoria.ac.nz/slc](http://www.victoria.ac.nz/slc)

Staff are available to consult with students during the hours indicated on their office doors.

### Class times and locations

a) Lectures: (3 hours per week)

|         |                 |                     |
|---------|-----------------|---------------------|
| Monday  | 3.10pm – 4.00pm | MY (Murphy) 632 and |
| Tuesday | 3.10pm – 5.00pm | MY (Murphy) 632     |

b) Tutorials: (2 hours per week)

|           |           |                 |                      |
|-----------|-----------|-----------------|----------------------|
|           | Wednesday | 3.10pm – 4.00pm | vZ (von Zedlitz) 509 |
| <b>OR</b> | Wednesday | 4.10pm – 5.00pm | vZ (von Zedlitz) 710 |

**AND**

|           |          |                 |                      |
|-----------|----------|-----------------|----------------------|
|           | Thursday | 3.10pm – 4.00pm | vZ (von Zedlitz) 506 |
| <b>OR</b> | Thursday | 4.10pm – 5.00pm | vZ (von Zedlitz) 710 |

Please note that Wednesday's tutorial classes start in the **second** week of the trimester.

Please note that Thursday's tutorial classes start in the **first** week of the trimester.

Students must choose tutorial class groups by signing up using the S-cubed system.

<https://signups.victoria.ac.nz>. You remain in your allotted group for the whole course, unless a change is authorised by the Course Coordinator.

### Communication of additional information

Any additional information relating to this course may be found on Blackboard. You are required to check Blackboard regularly.

### Prescription

This course is a continuation of the work done in JAPA 116/205 in all four language skills: reading, writing, listening and speaking. By the end of this course, students will acquire the knowledge of basic Japanese grammar and will understand approximately 730 kanji.

## Course content

This course is designed for students who have completed beginners' level Japanese with approximately 240 hours of class work and knowledge of 500 kanji (JAPA 116/205 or its equivalent). It focuses on further developing students' communication ability in Japanese at the intermediate level. The course schedule can be found on the last page of the course outline.

## Course learning objectives (CLOs)

Students who pass this course should be able to:

1. Converse at a lower-intermediate level about matters of a general nature (oral and aural skills)
2. Recognise the meaning(s) and reading(s) of approximately 730 *kanji* in addition to the two *kana* syllabaries (reading and writing skills)
3. Recognise and appropriately apply lower-intermediate grammar of modern Japanese (oral, aural, reading and writing skills)
4. Gain a lower-intermediate understanding of Japanese society and culture through language study on this course, and apply that to their communication with Japanese people on topics of a non-specialist nature (intercultural competence).

## Teaching format

The course will be taught in three hours of lectures and two hours of tutorials per week. Lectures will focus primarily on the content of the prescribed textbook. Tutorials aim to provide practice for newly acquired linguistic and cultural knowledge and to revise that which was previously acquired. Students are expected to attend all classes, contribute willingly and appropriately to class activities, complete assigned tasks including quizzes, study kanji and vocabulary in their own time, make an oral presentation, submit a written assignment and sit the aural and written tests.

## Mandatory course requirements

In addition to achieving an overall pass mark of 50%, students must:

1. Attend 80% of tutorials;
2. Complete the assignment;
3. Sit the tests.

## Workload

On average, students are expected to spend approximately 10 hours of work per course point. Thus 200 hours of study is required on average to pass this course. It is recommended that you spend on average 75 minutes of preparation before each hour of class and 30 minutes of revision within a day or two afterwards. With 59 classes, that amounts to around 160 hours of study (including class attendance). Preparation for the oral test may take 30 hours and preparation for the written assignment may take 10 hours, totalling approximately 200 hours. This is a guideline, and actual time required for each task may depend on the individual student's circumstances.

## Assessment

| Assessment items and workload per item             | %   | CLO(s)     | Due date   |
|--|-----|------------|--|
| 1 Progress Aural Test (20 minutes)                 | 5%  | 1, 3, 4    | 8 April  |
| 2 Progress Written Test (80 minutes)               | 20% | 1, 2, 3, 4 | 8 April  |
| 3 Final Aural Test (20 minutes)                    | 5%  | 1, 2, 3, 4 | 3 June   |
| 4 Final Written Test (80 minutes)                  | 25% | 1, 3, 4    | 3 June   |
| 4 Assignment (400 characters)                      | 9%  | 2, 4       | 6 May  |
| 5 12 short vocab/kanji quizzes (approx. 5 minutes) | 18% | 2          | 7 March, 14 March, 18 March, 21 March, 28 March, 1 April, 11 April, 6 May, 9 May, 13 May, 16 May, 27 May |
| 6 Oral presentation (10 minutes)                   | 18% | 1, 4       | 29 May or 5 June (as allocated)  |

The Progress test and Final Test will be conducted in a single scheduled class time.

The short vocab quizzes will comprise 7 online vocabulary quizzes to be completed via Blackboard in your own time and 5 in-class kanji quizzes.

Marking criteria for the written assignment will be based on appropriate length, use of newly introduced and appropriate kanji, vocabulary, grammar, syntax and register (respect language forms) and style.

Marking criteria for the oral assignment will be based on appropriate length, pronunciation and delivery, use of newly introduced and appropriate vocabulary, grammar, syntax and register (respect language forms) and style.

## Submission and return of work

Students will be able to submit assignments to the Japanese drop-box at the SLC Office on the 6<sup>th</sup> floor of von Zedlitz, and collect marked work from the SLC Office between the hours of 10am and 2pm each day. A Student ID card will need to be shown to collect work.

## Extensions and penalties

### Extensions

The granting of extensions is at the discretion of the Course Coordinator. Extensions without penalty will be considered on the grounds of exceptional personal circumstances (illness, bereavement, etc) for which supporting evidence must be provided. For further information see the Assessment Handbook 2014 <http://www.victoria.ac.nz/documents/policy/staff-policy/assessment-handbook.pdf>.

### Penalties

Unless the Course Coordinator has granted an extension, assessed work that has been submitted late will be penalised by reduction of the grade for that item by 5% per day.

## Set texts

*An Integrated Approach to Intermediate Japanese, Revised Edition*, The Japan Times  
*An Integrated Approach to Intermediate Japanese Workbook, Revised Edition*, The Japanese Times

Set texts can be purchased from Vic Books, Ground Floor Easterfield Building, Kelburn Parade. They can also be ordered online at [www.vicbooks.co.nz](http://www.vicbooks.co.nz). Orders and enquiries can be emailed to [enquiries@vicbooks.co.nz](mailto:enquiries@vicbooks.co.nz).

## Recommended reading

You are encouraged to invest in a good quality electronic dictionary such as a Casio Ex-Word, but you should seek advice concerning the most appropriate model for your needs.

## Class representative

A class representative will be elected in the first week, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students. Class reps will attend a meeting with the Head of School to discuss how the course is going and to raise any concerns or suggestions that they may have. You can find out more information on Class Representatives on the VUWSA website: [www.vuwsa.org.nz](http://www.vuwsa.org.nz)

## Language Learning Centre (LLC)

The Language Learning Centre (LLC) is the University's technology-rich, multimedia centre supporting language learning.

At the LLC you can practise and extend your language learning. You can:

- Find materials to support your language studies, including dictionaries, textbooks and graded readers.
- Study independently using language learning software, audio material and DVDs.
- Find a welcoming environment with services and events, and onsite assistance and support for languages
- Become a Language Buddy or find a conversation group.

Visit the LLC on Level 0, von Zedlitz Building and take a look at our website [www.victoria.ac.nz/llc](http://www.victoria.ac.nz/llc)

## Student feedback

Enhancements made to this course, based on the feedback of previous students, will be covered during the course.

Student feedback on University courses may be found at [www.cad.vuw.ac.nz/feedback/feedback\\_display.php](http://www.cad.vuw.ac.nz/feedback/feedback_display.php).

## Other important information

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Academic Integrity and Plagiarism: [www.victoria.ac.nz/students/study/exams/integrity-plagiarism](http://www.victoria.ac.nz/students/study/exams/integrity-plagiarism)
- Aegrotats: [www.victoria.ac.nz/students/study/exams/aegrotats](http://www.victoria.ac.nz/students/study/exams/aegrotats)
- Academic Progress: [www.victoria.ac.nz/students/study/progress/academic-progress](http://www.victoria.ac.nz/students/study/progress/academic-progress) (including restrictions and non-engagement)

- Dates and deadlines: [www.victoria.ac.nz/students/study/dates](http://www.victoria.ac.nz/students/study/dates)
- FHSS Student and Academic Services Office: [www.victoria.ac.nz/fhss/student-admin](http://www.victoria.ac.nz/fhss/student-admin)
- Grades: [www.victoria.ac.nz/students/study/progress/grades](http://www.victoria.ac.nz/students/study/progress/grades)
- Resolving academic issues: [www.victoria.ac.nz/about/governance/dvc-academic/publications](http://www.victoria.ac.nz/about/governance/dvc-academic/publications)
- Special passes: [www.victoria.ac.nz/about/governance/dvc-academic/publications](http://www.victoria.ac.nz/about/governance/dvc-academic/publications)
- Statutes and policies including the Student Conduct Statute: [www.victoria.ac.nz/about/governance/strategy](http://www.victoria.ac.nz/about/governance/strategy)
- Student support: [www.victoria.ac.nz/students/support](http://www.victoria.ac.nz/students/support)
- Students with disabilities: [www.victoria.ac.nz/st\\_services/disability](http://www.victoria.ac.nz/st_services/disability)
- Student Charter: [www.victoria.ac.nz/learning-teaching/learning-partnerships/student-charter](http://www.victoria.ac.nz/learning-teaching/learning-partnerships/student-charter)
- Student Contract: [www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract](http://www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract)
- Subject Librarians: <http://library.victoria.ac.nz/library/resources/subjectcontacts.html>
- Turnitin: [www.cad.vuw.ac.nz/wiki/index.php/Turnitin](http://www.cad.vuw.ac.nz/wiki/index.php/Turnitin)
- University structure: [www.victoria.ac.nz/about/governance/structure](http://www.victoria.ac.nz/about/governance/structure)
- VUWSA: [www.vuwsa.org.nz](http://www.vuwsa.org.nz)

## Course programme

### TENTATIVE OUTLINE OF COURSE CONTENT 2014

| Week                         | Lecture<br>Mon 1 hr                    | Lecture<br>Tues 2 hrs   | Tutorial<br>Wed  | Tutorial<br>Thurs            | Due dates   |
|------------------------------|--|---|--|------------------------------|---|
| Week 1<br>3月3日～<br>7日        | オリエンテー<br>ション                          | L1 読み物<br><small>よもの</small>  | No tutorial  | L1 会話<br><small>かいわ</small>  | Online Quiz 1 due 7<br>March 11.59pm  |
| Week 2<br>3月10日～<br>14日      | L1 速読<br><small>そくどく</small><br>L2 読み物 | L2 読み物<br>(cont'd)<br>L2 速読   | 教科書 pp.<br><small>きょうかしょ</small><br>19-21 +<br>ワークブック<br>(=Workbook)<br>L1 | L2 会話                        | Online Quiz 2 due 14<br>March<br>11.59pm  |
| Week 3<br>3月17日～<br>21日      | L3 読み物                                 | <b>Kanji Quiz 1<br/>(L1-2)</b><br>L3 読み物<br>(cont'd)  | 教科書 pp.<br>40-41 +<br>ワークブック<br>L2   | L3 会話<br>Oral Prep           | Online Quiz 3 due 21<br>March<br>11.59pm  |
| Week 4<br>3月24日～<br>28日      | L3 速読                                  | L4 読み物  | 教科書 pp.<br>56-58 +<br>ワークブック<br>L3   | L4 会話                        | Online Quiz 4 due 28<br>March<br>11.59pm  |
| Week 5<br>3月31日～<br>4月4日     | L4 読み物<br>(cont'd)                     | <b>Kanji Quiz 2<br/>(L3-4)</b><br>L4 速読<br>復習   | 教科書 pp.<br>78-80 +<br>ワークブック<br>L4   | L1-4 復習<br>Oral Prep         |   |
| Week 6<br>4月7日～<br>11日       | L1-4 復習                                | <b>Aural and<br/>Written<br/>Progress Tests</b>   | Fun activity   | L5 会話                        | Online Quiz 5 due 11<br>April<br>11.59pm  |
| Week 7<br>4月14日～<br>17日      | L5 読み物                                 | L5 読み物<br>(cont'd)<br>L5 速読   | 教科書 pp.<br>97-99 +<br>ワークブック<br>L5   | L5 会話 cont'd<br>Oral Prep    |   |
| <b>秋休み</b><br>4月18日～<br>5月4日 | *                                      | *   | *  | *                            |   |
| Week 8<br>5月5日～9<br>日        | L6 読み物                                 | <b>Kanji Quiz 3<br/>(L5)</b><br>L6 読み物<br>(con'td)<br><b>Written<br/>assignment<br/>due 6 May</b> | 教科書 pp.<br>117-119 +<br>ワークブック<br>L6                                       | L6 会話                        | Online Quiz 6 due 9<br>May 11.59pm<br><br><b>Written assignment<br/>due 6 May</b> |
| Week 9<br>5月12日～<br>16日      | L6 速読                                  | <b>Kanji Quiz 4<br/>(L6)</b><br>L7 読み物  | 教科書 pp.<br>117-119 +<br>ワークブック<br>L6(cont'd)                               | L7 会話<br>Oral Prep           | Online Quiz 7 due 16<br>May<br>11.59pm  |
| Week 10<br>5月19日～<br>23日     | L7 読み物<br>(cont'd)                     | L7 速読<br>復習   | 教科書 pp.<br>136-137 +<br>ワークブック<br>L7                                       | L7 会話<br>cont'd<br>Oral Prep |   |
| Week 11                      | 復習                                     | <b>Kanji Quiz 5</b>   | 教科書 pp.  | <b>Oral</b>                  |   |

|                               |                                   |  |                                   |                               |  |
|-------------------------------|-----------------------------------|--|-----------------------------------|-------------------------------|--|
| 5月26日～<br>30日                 |                                   | <b>(L7)</b><br>復習                            | 136-137 +<br>ワークブック<br>L7(cont'd) | <b>Presentations</b>          |  |
| <i>Week 12</i><br>6月2日～<br>6日 | No classes<br>Queen's<br>Birthday | <b>Aural and<br/>Written Final<br/>Tests</b> | Fun activity                      | <b>Oral<br/>Presentations</b> |  |