

**FACULTY OF HUMANITIES AND SOCIAL SCIENCES
SCHOOL OF LANGUAGES AND CULTURES**

**SPANISH AND LATIN AMERICAN STUDIES PROGRAMME
SPAN 316 SPANISH LANGUAGE 3B**

20 POINTS

TRIMESTER 2 2014

Please read through this material very carefully in the first week of the course, and refer to it regularly.

Important dates

Trimester dates: 14 July to 16 November 2014

Teaching dates: 14 July to 17 October 2014

Mid-trimester break: 25 August to 7 September 2014

Study week: 20–24 October 2014

Examination/Assessment Period: 24 October to 15 November 2014

Withdrawal dates: Refer to www.victoria.ac.nz/students/study/withdrawals-refunds. If you cannot complete an assignment or sit a test or examination, refer to www.victoria.ac.nz/students/study/exams/aegrotats.

Names and contact details

**Course Coordinator
and Lecturer:**

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School office hours: 9.00am to 4.30pm Monday to Friday

**Contact Person for Māori
and Pasifika Students:**

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School Website: www.victoria.ac.nz/slc

Miguel Arnedo-Gómez is the Course Coordinator for SPAN 316, and he will teach the lectures, tutorials and audiovisual classes. Staff are available for student consultation at times indicated on the doors of their offices.

Class times and locations

Lectures

Mondays and Thursdays 1.10pm - 2.00pm in KK (Kirk) 202

Tutorials (Oral Classes)

Monday 12noon - 12.50pm in KK (Kirk) 203

OR Thursday 3.10pm - 4.00pm in KK (Kirk) 204

Audiovisual Classes

Monday 2.10pm - 3.00pm in KK (Kirk) 202

OR Thursday 2.10pm - 3.00pm in CO (Cotton) 228

Please note that audiovisual and oral classes start in the **second** week of the trimester.

Students must choose oral and audiovisual class groups by signing up using the S-cubed system, <https://signups.victoria.ac.nz>. You remain in your allotted group for the whole course, unless a change is authorised by the Course Co-ordinator.

Communication of additional information

The Spanish and Latin American Studies Programme noticeboard is in the corridor outside the Seminar Room (vZ 515). Additional information or information on changes will be conveyed to students either via class, noticeboards, Blackboard, or email.

Prescription

SPAN 316 aims to further develop the skills acquired in SPAN 315, making particular use of authentic materials from Spanish-speaking countries in both aural and printed form. Additional emphasis will be placed on the active use of both spoken and written Spanish.

Course learning objectives (CLOs)

SPAN 316 is a second-trimester 20-point practical course in Spanish Language for advanced-level students. The aim of the course is to further develop students' competence in both spoken and written Spanish to an advanced level. The teaching of the language is reinforced through written exercises, reading comprehension, oral and aural activities and set assignments. Emphasis is placed on improving students' ability to communicate in a variety of language registers, using a wide range of vocabulary from both Spain and Latin American countries.

Students who pass this course should be able to:

1. read and comprehend a variety of texts in Spanish;
2. understand Spanish spoken at reasonable speed by native speakers of both Peninsular and Latin American Spanish;
3. express ideas in both spoken and written Spanish on a wide range of topical issues with reasonable accuracy and fluency;

4. demonstrate a command of a wide range of vocabulary and grammatical structures;
5. accurately translate short texts into English and into Spanish.

Teaching format

This course is delivered through two lectures, one tutorial and one audiovisual class per week. The lectures will mainly cover grammatical aspects of the Spanish language and the development of written skills, such as written comprehension, translation of texts, and development of advanced written expression in general. The tutorials will focus on the development of oral linguistic skills and the audiovisual classes will aim to develop listening comprehension skills. Both the tutorials and the audiovisual classes will require students' active participation in group exercises or activities.

Mandatory course requirements

In addition to achieving an overall pass mark of 50% students are required to do the following, unless specific exemptions have been agreed to:

1. complete the assignments by their due dates;
2. sit the written tests on the dates indicated;
3. attend the oral test at the appointed time;
4. attend a minimum of 80% of the tutorials and audiovisual classes.

Workload

The University Assessment Handbook has laid down guidelines as to the number of hours per week which students are expected to devote to a course in order to maintain satisfactory progress. Students enrolling in a one-trimester 20-point course should work on average 13 hours per week including contact hours - i.e., in the case of SPAN 316, 9 hours of private study outside class time.

Class attendance	4 hours
Reading and reviewing class notes and homework	4 hours
Assignments	1 hours
Audiovisual work	2 hours
Vocabulary and verb work	2 hours

Assessment

SPAN 316 is 100% internally assessed.

Assessment items and workload per item	%	CLO(s)	Due date
1 Assignment 1 (600-700 words)	15%	1, 3, 4, 5	28 August
2 Assignment 2 (600-700 words)	15%	1, 3, 4, 5	30 October
3 Written Test 1 (50 minutes)	15%	1, 3, 4	21 August
4 Written Test 2 (50 minutes)	25%	1, 3, 4	16 October
5 Audiovisual test (50 minutes)	15%	2, 3, 4	Week 11
6 Oral Test (10-15 minutes)	15%	1, 2, 3	Week 12

The relevant dates for the pieces of assessed work are also detailed in the Course Programme.

Submission and return of work

Tidy presentation of assignments is essential. Work may be typed or neatly handwritten. Crossings-out indicate that a piece of work is still at draft stage. Allow space for corrections: leave a 4-centimetre margin and write on alternate lines or double space if typing. Do not write in pencil.

All assignments must include a cover sheet provided or available from the SLC main office. Assignments are to be handed in to the Spanish and Latin American Studies assignment slot located to the left of the SLC main office area on the 6th floor of von Zedlitz.

Marked work will either be returned in class or be made available for collection from the SLC office. Please bring your student ID card with you when you come to collect your work.

Extensions and penalties

Extensions

Short extensions may be granted by the Course Coordinator for particular assignments if requested in writing prior to the hand-in date. Longer extensions will require appropriate supporting documentation.

Penalties

The due dates for the assignments given in the Course Programme *must* be adhered to. Although work may be accepted late in special circumstances, the Course Coordinator should always be contacted on or before the due dates if there is a problem. The penalty for work presented late without prior approval is a 5% deduction per day.

The dates of the tests given in the Course Programme must be adhered to. You should always sit a test if possible, obtaining a medical certificate if you wish to claim impairment. If you sit the test but believe your performance has been radically affected by some medical or other factor, inform the Course Coordinator immediately. If you fail the test, you may be able to claim impairment.

If it is quite impossible to sit a test, for severe medical or personal or family reasons, you should do everything possible to notify the Course Coordinator, if necessary through the Administrator, before the test, or to get a friend or family member to do so on your behalf. Only in cases of severe illness or other exceptionally difficult circumstances, which must normally be documented, can the Programme consider allowing students to sit a test at a different time from that indicated.

Please note that no work for assessment will be accepted after 30 October 2014.

Set texts

Essential texts:

Prisma B2 – Avanza. Both the student's text and the accompanying workbook will be used in the course and must be purchased by students.

Equipo Prisma (VVAA), *Prisma B2 – Avanza – Libro del Alumno*, Edinumen.

Azucena Encinas, Ana Hermoso and Alicia López, *Prisma B2 – Avanza – Libro de Ejercicios*, Edinumen.

Texts can be purchased from Vic Books, Ground Floor Easterfield Building, Kelburn Parade. It can also be ordered online at www.vicbooks.co.nz. Orders and enquiries can be emailed to enquiries@vicbooks.co.nz.

Class representative

A class representative will be elected in the first week, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students. Class reps will attend a meeting with the Head of School to discuss how your courses are going and to raise any concerns or suggestions that they may have. You can find out more information on Class Representatives on the VUWSA website: www.vuwsa.org.nz.

Students may like to write the Class Rep's name and details in this box:

Class Rep name and contact details:

Student feedback

Response to feedback for this course will be discussed in class or delivered via Blackboard.

Student feedback on University courses may be found at

http://www.cad.vuw.ac.nz/feedback/feedback_display.php

Other important information

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Academic Integrity and Plagiarism: www.victoria.ac.nz/students/study/exams/integrity-plagiarism
- Aegrotats: www.victoria.ac.nz/students/study/exams/aegrotats
- Academic Progress: www.victoria.ac.nz/students/study/progress/academic-progress (including restrictions and non-engagement)
- Dates and deadlines: www.victoria.ac.nz/students/study/dates
- FHSS Student and Academic Services Office: www.victoria.ac.nz/fhss/student-admin
- Grades: www.victoria.ac.nz/students/study/progress/grades
- Resolving academic issues: www.victoria.ac.nz/about/governance/dvc-academic/publications
- Special passes: www.victoria.ac.nz/about/governance/dvc-academic/publications
- Statutes and policies including the Student Conduct Statute: www.victoria.ac.nz/about/governance/strategy
- Student support: www.victoria.ac.nz/students/support
- Students with disabilities: www.victoria.ac.nz/st_services/disability
- Student Charter: www.victoria.ac.nz/learning-teaching/learning-partnerships/student-charter
- Student Contract: www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract
- Subject Librarians: <http://library.victoria.ac.nz/library-v2/find-your-subject-librarian>
- Turnitin: www.cad.vuw.ac.nz/wiki/index.php/Turnitin
- University structure: www.victoria.ac.nz/about/governance/structure
- Victoria graduate profile: www.victoria.ac.nz/learning-teaching/learning-partnerships/graduate-profile
- VUWSA: www.vuwsa.org.nz

Spanish and Latin American club

All students of Spanish are encouraged to join the students' Spanish and Latin American Club and to participate in the social and cultural events organised.

Language Learning Centre (LLC)

The Language Learning Centre (LLC) is the University's technology-rich, multimedia centre supporting language learning.

At the LLC you can practise and extend your language learning. You can:

- Find materials to support your language studies, including dictionaries, textbooks and graded readers.
- Study independently using language learning software, audio material and DVDs.
- Find a welcoming environment with services and events, and onsite assistance and support for languages
- Become a Language Buddy or find a conversation group.

Visit the LLC on Level 0, von Zedlitz Building and take a look at our website www.victoria.ac.nz/llc/.

Course programme

Week	Date	PRISMA B2	Work for Assessment
1	July 14	Unidad 7	
2	July 21	Unidad 7	
3	July 28	Unidad 8	
4	August 4	Unidad 8	
5	August 11	Unidad 9	
6	August 18	Unidad 9	Written Test 1 (15%) Thursday 21 August at 1pm (in lecture)
MID-TRIMESTER BREAK 25 August to 7 September 2014			
Assignment 1 (15%), due Thursday 28 August at 4pm			
7	September 8	Unidad 10	
8	September 15	Unidad 10	
9	September 22	Unidad 11	
10	September 29	Unidad 11	
11	October 6	Unidad 12	Audiovisual test (15%) (in AV class)
12	October 13	Unidad 12	Written Test 2 (25%) Thursday 16 October at 1pm (in lecture) Oral Test (15%) (times to be advised) Assignment 2 (15%) Thursday 30 October at 4pm