



**FACULTY OF HUMANITIES AND SOCIAL SCIENCES
SCHOOL OF LANGUAGES AND CULTURES**

**SPANISH AND LATIN AMERICAN STUDIES PROGRAMME
SPAN 112 ELEMENTARY SPANISH**

20 POINTS

TRIMESTER 2 2014

Please read through this material very carefully in the first week of the course, and refer to it regularly.

Important dates

Trimester dates: 14 July to 16 November 2014

Teaching dates: 14 July to 17 October 2014

Mid-trimester break: 25 August to 7 September 2014

Withdrawal dates: Refer to www.victoria.ac.nz/students/study/withdrawals-refunds. If you cannot complete an assignment or sit a test or examination, refer to www.victoria.ac.nz/students/study/exams/aegrotats.

Names and contact details

**Course Coordinator
and Lecturer:** Dr Nicola Gilmour
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School office hours: 9.00am to 4.30pm Monday to Friday

Contact Person for Māori and Pasifika Students:

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School Website:

www.victoria.ac.nz/slc

Lectures will be taught by Nicola Gilmour. Tutorials will be taught by Andrea Hepworth, and AV classes by Dave Evans and Andrea Hepworth. Staff are available for student consultation at times indicated on the doors of their offices.

Class times and locations

Lectures

Mondays 2.10pm - 3.00pm in HM (Hugh Mackenzie) LT002

Tuesdays 2.10pm - 3.00pm in KK (Kirk) LT 301

Thursdays 2.10pm - 3.00pm in MC (Maclaurin) LT 102

Tutorials

- Monday 1.10pm – 2.00pm in AM (Alan MacDiarmid) 102
- OR** Tuesday 9.00am – 9.50am in KK (Kirk) 202
- OR** Tuesday 11.00am – 11.50am in KK (Kirk) 202
- OR** Thursday 3.10pm – 4.00pm in vZ (von Zedlitz) 506

Audiovisual Classes

- Monday 10.00am – 10.50am in CO (Cotton) 228
- OR** Monday 3.10pm – 4.00pm in vZ (von Zedlitz) 509
- OR** Tuesday 10.00am – 10.50am in vZ (von Zedlitz) 506
- OR** Thursday 1.10pm – 2.00pm in vZ (von Zedlitz) 710

You must remain in your allotted group for the whole course, unless a change is authorized by the Course Coordinator. Students must bring the text book to all lectures. Students must bring the text book and Student Activities Manual to all Tutorials and AV Classes.

Please note that audiovisual and tutorial classes start in the **second** week of the trimester.

Students must choose oral and audiovisual class groups by signing up using the S-cubed system, <https://signups.victoria.ac.nz>. You remain in your allotted group for the whole course, unless a change is authorised by the Course Coordinator.

Communication of additional information

The Spanish and Latin American Studies Programme noticeboard is in the corridor outside the Seminar Room (vZ 515). Additional information or information on changes will be conveyed to students either via class, noticeboards, Blackboard, or email.

Prescription

This course builds on SPAN 111, consolidating and increasing students' knowledge of and proficiency in both written and oral Spanish.

Course content

SPAN 112 is a course for continuing students, which aims at developing further the four skills of oral comprehension, reading comprehension, speaking and writing. It extends the study of elementary grammar to include the forms and simple uses of the present subjunctive.

Course learning objectives (CLOs)

Students who pass this course should be able to:

- (i) understand and reproduce in both written and spoken Spanish a wide variety of grammatical structures using a basic vocabulary;
- (ii) communicate simply but effectively in a range of situations connected with daily life;
- (iii) express yourself, orally and in writing, on your activities and interests;
- (iv) read simple written Spanish with relative ease;
- (v) write simple Spanish;
- (vi) read aloud simple passages with fluency and accurate pronunciation;
- (vii) understand simple Spanish spoken at a reasonable speed;
- (viii) demonstrate some knowledge of aspects of Hispanic culture.

Spanish is, as far as possible, the language used in all contact hours for most activities.

Teaching format

This course is delivered through three lectures, one tutorial and one audiovisual class per week. The classes will cover grammatical aspects of the Spanish language and the development of written skills, as well as the development of oral linguistic skills and listening comprehension skills. The classes will require students' active participation in group exercises or activities.

Mandatory course requirements

In addition to achieving an overall pass mark of 50% students are required to do the following, unless specific extensions or exemptions have been agreed to:

- (i) sit the written tests on the date indicated;
- (ii) complete the written assignment by the due date
- (iii) attend a minimum of 80% of the tutorials and audiovisual classes.

Workload

In order to maintain satisfactory progress in this 20-point, 200-hour course, students should expect to work on average 14 hours per week including contact hours - i.e., in the case of SPAN 112, **9 hours of private study outside class time**. A possible distribution of this time each week would be:

Class attendance	5 hours
Reading and reviewing class notes	2-4 hours
Tutorial / AV Class Preparation	2-4 hours
Workbook Exercises / Assignment Preparation	2-4 hours

Assessment requirements

Assessment for SPAN 112 consists of 100% in-term assessment as follows:

Assessment items and workload per item	%	CLO(s)	Due date
1 Written Test 1 (1 hour)	20%	i, iv and v	21 August
2 Written Test 2 (1 hour)	25%	i, iv and v	16 October
3 Written Assignment	10%	i, iv and v	11 September
4 Audiovisual Test 1 (1 hour)	10%	i and ii	Week 5
5 Audiovisual Test 2 (1 hour)	15%	i and ii	Week 11
6 5 in-class verb and vocabulary quizzes	10%	i, iv and v	See course programme
7 Oral in-class assessment	10%	iii	Continuous

The relevant dates for the pieces of assessed work are also detailed in the Course programme. Students will be able to collect corrected work from the SLC Reception area on the 6th floor of von Zedlitz.

Submission and return of work

Tidy presentation of the assignment is essential. Work may be typed or neatly handwritten. Crossings-out indicate that a piece of work is still at draft stage. Allow space for corrections: leave a 4-centimetre margin and write on alternate lines (double space if typing). Do not write in pencil.

Please note that up to a maximum of 5% may be deducted for poorly presented assignments. All assignments must include a cover sheet either supplied or available from the SLC office. Assignments are to be handed in to the Spanish and Latin American Studies assignment slot located to the left of the SLC office area on the 6th floor of von Zedlitz. Marked work will either be returned in class or be made available for collection from the SLC office. Please bring your student ID card with you when you come to collect your work. The Spanish and Latin American Studies Programme aims to return students' work within two weeks of the submission date.

Extensions and penalties

Extensions

Short extensions may be granted by the Course Coordinator for particular assignments if requested in writing prior to the hand-in date. Longer extensions will require appropriate supporting documentation.

Penalties

The due dates for the assignments given in the Course Programme must be adhered to. Although work may be accepted late in special circumstances, the Course Coordinator should always be contacted on or before the due dates if there is a problem. The penalty for work presented late without prior approval is a 5% deduction per day. In addition, please note that up to a maximum of 5% may be deducted for poorly presented assignments.

Please note that no work for assessment will be accepted after October 24.

Set texts

Robert Hershberger, Susan Navey-Davis & Guiomar Borrás A, *Viajes: Introducción al español* (Heinle, 2011). The textbook is accompanied by a student manual and two audio CDs.

Texts can be purchased from Vic Books, Ground Floor Easterfield Building, Kelburn Parade. It can also be ordered online at www.vicbooks.co.nz. Orders and enquiries can be emailed to enquiries@vicbooks.co.nz.

Class representative

A class representative will be elected in the first week, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students. Class reps will attend a meeting with the Head of School to discuss how your courses are going and to raise any concerns or suggestions that they may have. You can find out more information on Class Representatives on the VUWSA website: www.vuwsa.org.nz. Students may like to write the Class Rep's name and details in this box:

Class Rep name and contact details:

Student feedback

Response to feedback for this course will be discussed in class or delivered via Blackboard. Student feedback on University courses may be found at http://www.cad.vuw.ac.nz/feedback/feedback_display.php

Other important information

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Academic Integrity and Plagiarism: www.victoria.ac.nz/students/study/exams/integrity-plagiarism
- Aegrotats: www.victoria.ac.nz/students/study/exams/aegrotats
- Academic Progress: www.victoria.ac.nz/students/study/progress/academic-progress (including restrictions and non-engagement)
- Dates and deadlines: www.victoria.ac.nz/students/study/dates
- FHSS Student and Academic Services Office: www.victoria.ac.nz/fhss/student-admin
- Grades: www.victoria.ac.nz/students/study/progress/grades
- Resolving academic issues: www.victoria.ac.nz/about/governance/dvc-academic/publications
- Special passes: www.victoria.ac.nz/about/governance/dvc-academic/publications
- Statutes and policies including the Student Conduct Statute: www.victoria.ac.nz/about/governance/strategy
- Student support: www.victoria.ac.nz/students/support
- Students with disabilities: www.victoria.ac.nz/st_services/disability
- Student Charter: www.victoria.ac.nz/learning-teaching/learning-partnerships/student-charter
- Student Contract: www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract
- Subject Librarians: <http://library.victoria.ac.nz/library-v2/find-your-subject-librarian>
- Turnitin: www.cad.vuw.ac.nz/wiki/index.php/Turnitin
- University structure: www.victoria.ac.nz/about/governance/structure
- Victoria graduate profile: www.victoria.ac.nz/learning-teaching/learning-partnerships/graduate-profile
- VUWSA: www.vuwsa.org.nz

Spanish and Latin American club

All students of Spanish are encouraged to join the students' Spanish and Latin American Club and to participate in the social and cultural events organised.

Language Learning Centre (LLC)

The Language Learning Centre (LLC) is the University's technology-rich, multimedia centre supporting language learning.

At the LLC you can practise and extend your language learning. You can:

- Find materials to support your language studies, including dictionaries, textbooks and graded readers.
- Study independently using language learning software, audio material and DVDs.
- Find a welcoming environment with services and events, and onsite assistance and support for languages
- Become a Language Buddy or find a conversation group.

Visit the LLC on Level 0, von Zedlitz Building and take a look at our website www.victoria.ac.nz/llc/.

Course programme

Week	Date	Unit of <i>Viajes</i>	Class	Topic	Work for Assessment
1	July 14	Capítulo 7	Class 1	Introduction to the course Vocabulary: <i>La ropa</i>	
			Class 2	Preterite revision. Irregular verbs in the preterite	
			Class 3	Direct object pronouns	
2	July 21	Capítulo 7	Class 1	Expressions and vocabulary; Accents I	
			Class 2	The imperfect tense	
			Class 3	The preterite and the imperfect	
3	July 28	Capítulo 8	Class 1	Vocabulary and learning strategies	QUIZ 1 (2%)
			Class 2	Quiz 1 Interrogatives	
			Class 3	Preterite versus imperfect	
4	August 4	Capítulo 8	Class 1	Affirmative and negative expressions	
			Class 2	Class work related to the theme of <i>Fiestas y vacaciones</i> .	
			Class 3	Accents II	
5	August 11	Capítulo 9	Class 1	Quiz 2 Indirect Object Pronouns	QUIZ 2 (2%) AV TEST 1 (10%) Held in AV class
			Class 2	Double pronouns and the no-fault se construction	
			Class 3	Prepositions and adverbs of location	
6	August 18	Capítulo 9	Class 1	Formal Commands	WRITTEN TEST 1 (20%)

Held in Class 3

Class 2 Revision for written test

Class 3 Written test

MID-TRIMESTER BREAK 25 August to 7 September 2014

7.	September 8	Capítulo 9	Class 1	Formal and negative tú commands	QUIZ 3 (2%)
		Capítulo 10	Class 2	Adverbs/adverbial expressions of time/sequencing events	
			Class 3	Quiz 3. Strategies and vocabulary <i>on Las relaciones sentimentales</i>	
8	September 15	Capítulo 10	Class 1	Present perfect tense	
			Class 2	The future tense	
			Class 3	Vocabulary and expressions	
9	September 22	Capítulo 10	Class 1	The conditional tense	QUIZ 4 (2%)
		Capítulo 11	Class 2	Quiz 4. Vocabulary: <i>Profesiones y oficios</i>	
			Class 3	<i>Por</i> and <i>para</i>	

10	September 29	Capítulo 11	Class 1	Vocabulary: <i>El mundo del trabajo</i> .	
		Capítulo 11	Class 2	Introduction to the subjunctive form	
			Class 3	Accents III	
11	October 6	Capítulo 11	Class 1	Quiz 5 The subjunctive mood: volition, desire, intention.	QUIZ 5 (2%)
		Capítulo 12	Class 2	The subjunctive mood: emotions, impersonal expressions- <i>ojalá</i>	AV Test 2 (15%) Held in AV class
			Class 3	The subjunctive mood: doubt and uncertainty	
12	October 13		Class 1	The subjunctive with time expressions	WRITTEN TEST 2 (25%) Held in class 3
			Class 2	Revision for test	
			Class 3	Written test	