



NEW ZEALAND  
SCHOOL OF MUSIC



## PAPER OUTLINE 2014

**Paper Code & Title:** PERF 324 *Advanced Latin Ensemble*  
**Trimester:** 2                      **Year:** 2014  
**CRN:** 15763                      **Campus:** NZSM - Massey Auckland  
**Points:** 15  
**Prerequisites:** PERF 224 or NZSM 124  
**Corequisites:** None  
**Restrictions:** 133.249, NZSM 224

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**Important dates:**      Trimester dates:      14 July–16 November 2014  
                                 Teaching dates:      14 July–17 October 2014  
                                 Mid-trimester break:      25 August–7 September 2014

                                 Last assessment item due:      14 October 2014  
                                 Study week:      20–24 October 2014  
Examination/Assessment Period:      24 October–15 November 2014  
                                 (where applicable)      *NB: For courses with exams, students must be available to attend the exam at any time during this period.*

                                 Withdrawal date:      25 July 2014  
                                 Refer to [www.victoria.ac.nz/students/study/withdrawals-refunds](http://www.victoria.ac.nz/students/study/withdrawals-refunds)  
                                 If you cannot complete an assignment or sit a test or examination, refer to  
                                 [www.victoria.ac.nz/students/study/exams/aegrotats](http://www.victoria.ac.nz/students/study/exams/aegrotats)

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**Class times & locations:**                      Wednesdays 9.30-11.00, Fridays 9.30-11.00 Rm 110.1

## NAMES AND CONTACT DETAILS

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**Course Coordinator:**                      Phil Broadhurst  
**Contact phone:**                      414 0800 ext 43416                      **Email:** [phil.broadhurst@nzsm.ac.nz](mailto:phil.broadhurst@nzsm.ac.nz)  
**Office located at:**                      Room 115.5, Oteha Rohe, Albany Campus  
**Office hours:**                      By appointment

**Other staff member(s):**                      Paul Norman  
**Contact phone:**                      04 414 0800                      **Email:** [paulnorman63@gmail.com](mailto:paulnorman63@gmail.com)

**Programme Administrator:**                      Berys Cuncannon                      **Email:** [berys.cuncannon@nzsm.ac.nz](mailto:berys.cuncannon@nzsm.ac.nz)

## COMMUNICATION OF ADDITIONAL INFORMATION

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Official notices issued after the paper has commenced will be posted on the board outside the NZSM office on the Albany campus. Notices concerning a number of papers will also be posted on Blackboard. The Course Coordinator will specify if Blackboard will be used.

## **PRESCRIPTION**

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*Further development of practical skills for Latin jazz ensemble playing, and knowledge of Latin jazz repertoire.*

## **PAPER LEARNING OUTCOMES**

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Students who have successfully completed this paper will be able to:

1. perform in Latin jazz styles to an advanced level
2. perform from memory selected tunes from the standard Latin jazz repertoire
3. show advanced understanding of the idiosyncratic features of Latin jazz
4. arrange or transcribe material from the jazz repertoire for Latin Jazz ensemble employing appropriate idiomatic/stylistic elements and conventions.

These learning outcomes contribute to the NZSM Graduate Attributes. For a full list, please see [www.nzsm.ac.nz/study-here/graduate-attributes](http://www.nzsm.ac.nz/study-here/graduate-attributes)

## **TEACHING FORMAT**

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This course comprises two 1.5-hour lectures per week.

*See attached course syllabus for more information.*

## **MANDATORY PAPER REQUIREMENTS**

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In addition to achieving an overall pass mark of 50%, students must:

- a) complete the assessment specified for this course, on or by the specified dates (subject to such provisions as are stated for late completion of work)
- b) attend at least 80% of rehearsals
- c) organise a substitute player for every absence from a rehearsal. If a substitute is not organised, 5% will be deducted from the final year's mark for each absence which is not covered.

## **WORKLOAD**

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A 15-point one-trimester paper should require at least 150 hours work (including class time). This means that in term time, the midterm break and study week you should be prepared to spend on average 10 hours per week involved in activities such as attending classes, reading, listening to recommended recordings and preparing assignments.

## ASSESSMENT

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### Approved assessment regime

The following assessment regime for this paper has been approved by the NZSM Academic Committee:

*There are 2 items of assessment:*

- 1. Two arrangements or transcriptions. Related to learning outcomes 3 and 4. (40%)*
- 2. Final performance. Related to learning outcomes 1, 2 and 3. (60%)*

### Assessment details for this offering

<i>Assessment items</i>	<i>Word length / duration</i>	<i>Learning outcome(s)</i>	<i>Due date</i>	<i>%</i>
Transcription 1 (30 hrs)	Minimum, 32 bars long.	3 and 4	22 August	20%
Transcription 2 (30 hrs)	Minimum 32 bars long.	3 and 4	10 October	20%
Performance (90 hrs)	1hr long	1, 2 and 3	27 October – 15 November	60%

## SUBMISSION AND RETURN OF WORK

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*Assignments should be deposited in class. Marked assignments will be returned in class. Assignments will normally be marked and returned within three weeks of submission.*

## EXTENSIONS AND PENALTIES

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Assignments must be submitted by the due dates. In fairness to other students, unless a medical certificate is produced, assessment submitted after 5pm on the due date will be subject to a 5% demerit on your grade, increasing by 5% each further working day it is overdue.

Students, who for exceptional reasons can justify an extension for an item of assessment, must apply to the Course Coordinator *before* the due date. Please note that no extensions can be granted for tutorial assignments.

## ASSIGNMENT PRESENTATION

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**Notated work** must be presented according to the **NZSM Composition and Orchestration Style Guide**, available from [www.nzsm.ac.nz/student-zone/student-guides](http://www.nzsm.ac.nz/student-zone/student-guides). Five percent (5%) will be deducted for notated work that clearly does not conform to these standards.

## SCALING OF GRADES

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To obtain a fair distribution of marks relative to assignment difficulty, scaling may be employed on some or all assessment items in accordance with guidelines set out in the VUW Assessment Handbook 2014: [www.victoria.ac.nz/documents/policy/staff-policy/assessment-handbook.pdf](http://www.victoria.ac.nz/documents/policy/staff-policy/assessment-handbook.pdf)

## CLASS REPRESENTATIVE

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Class representatives for the NZSM are elected in the first week of the trimester, and their names and contact details will be available to VUWSA and/or MaWSA, the Course Coordinator and to each class. You can find out more information on Class Representatives on the VUWSA website ([www.vuwsa.org.nz](http://www.vuwsa.org.nz)) or MaWSA website ([www.mawsa.org.nz](http://www.mawsa.org.nz))

Students may like to write the Class Rep's name and details in this box:

## STUDENT FEEDBACK

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Student feedback on University courses may be found at [www.cad.vuw.ac.nz/feedback/feedback\\_display.php](http://www.cad.vuw.ac.nz/feedback/feedback_display.php)

## HUMAN ETHICS GUIDELINES

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Any student assessment or project at any level that involves human subjects (including the documenting, interviewing and recording of information from people) must follow ethics guidelines. For courses in Music Therapy, students must follow Massey University Ethics guidelines. For all other courses, students must follow VUW Ethics Guidelines. For information and assistance as it relates to your course, consult first with your Course Coordinator. Guidelines are given at:

- [www.victoria.ac.nz/research/support/research-office/ethics-approval/human-ethics](http://www.victoria.ac.nz/research/support/research-office/ethics-approval/human-ethics)
- [www.massey.ac.nz/massey/research/research-ethics/human-ethics](http://www.massey.ac.nz/massey/research/research-ethics/human-ethics)

## OTHER IMPORTANT INFORMATION

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The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- **Academic Integrity and Plagiarism:** [www.victoria.ac.nz/students/study/exams/integrity-plagiarism](http://www.victoria.ac.nz/students/study/exams/integrity-plagiarism). Find out more about plagiarism, how to avoid it and penalties on the NZSM website: [www.nzsm.ac.nz/student-zone/student-guides](http://www.nzsm.ac.nz/student-zone/student-guides)
- **Aegrotats:** [www.victoria.ac.nz/students/study/exams/aegrotats](http://www.victoria.ac.nz/students/study/exams/aegrotats)
- **Academic Progress** (including restrictions and non-engagement): [www.victoria.ac.nz/students/study/progress/academic-progress](http://www.victoria.ac.nz/students/study/progress/academic-progress)
- **Dates and deadlines:** [www.victoria.ac.nz/students/study/dates](http://www.victoria.ac.nz/students/study/dates)
- **FHSS Student and Academic Services Office:** [www.victoria.ac.nz/fhss/student-admin](http://www.victoria.ac.nz/fhss/student-admin)
- **Grades:** [www.victoria.ac.nz/students/study/progress/grades](http://www.victoria.ac.nz/students/study/progress/grades)
- **Resolving academic issues:** [www.victoria.ac.nz/about/governance/dvc-academic/publications](http://www.victoria.ac.nz/about/governance/dvc-academic/publications)
- **Special passes:** [www.victoria.ac.nz/about/governance/dvc-academic/publications](http://www.victoria.ac.nz/about/governance/dvc-academic/publications)
- **Statutes and policies including the Student Conduct Statute:** [www.victoria.ac.nz/about/governance/strategy](http://www.victoria.ac.nz/about/governance/strategy)
- **Student support:** [www.victoria.ac.nz/students/support](http://www.victoria.ac.nz/students/support)
- **Students with disabilities:** [www.victoria.ac.nz/st\\_services/disability](http://www.victoria.ac.nz/st_services/disability) OR [www.massey.ac.nz/massey/student-life/services-and-resources/disability-services/disability-services\\_home.cfm](http://www.massey.ac.nz/massey/student-life/services-and-resources/disability-services/disability-services_home.cfm)
- **Student Charter:** [www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-charter](http://www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-charter)
- **Student Contract:** [www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract](http://www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract)
- **Subject Librarians:** [library.victoria.ac.nz/library-v2/find-your-subject-librarian](http://library.victoria.ac.nz/library-v2/find-your-subject-librarian) AND [www.massey.ac.nz/massey/research/library/about-us/addresses-and-staff/sections/information-research-services.cfm](http://www.massey.ac.nz/massey/research/library/about-us/addresses-and-staff/sections/information-research-services.cfm)
- **Turnitin:** [www.cad.vuw.ac.nz/wiki/index.php/Turnitin](http://www.cad.vuw.ac.nz/wiki/index.php/Turnitin)
- **University structure:** [www.victoria.ac.nz/about/governance/structure](http://www.victoria.ac.nz/about/governance/structure) OR [www.massey.ac.nz/massey/home.cfm](http://www.massey.ac.nz/massey/home.cfm)
- **NZSM Student Handbook:** [www.nzsm.ac.nz/student-zone/student-guides](http://www.nzsm.ac.nz/student-zone/student-guides)
- **Scholarships and prizes relevant to NZSM students:** [www.nzsm.ac.nz/student-zone/scholarships-and-prizes](http://www.nzsm.ac.nz/student-zone/scholarships-and-prizes)
- **Your grades, academic profile, timetable, etc.:** [my.vuw.ac.nz](http://my.vuw.ac.nz)

## GENERAL NZSM POLICIES AND STATUTES

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Students should familiarise themselves with the NZSM's policies and statutes, especially those regarding Personal Courses of Study, Academic Grievances, Staff and Student Conduct. Please see [www.nzsm.ac.nz/student-zone/student-guides](http://www.nzsm.ac.nz/student-zone/student-guides)

For any statutes relating to the particular qualifications being studied, see either the Massey University Calendar or the Victoria University of Wellington Calendar.

Information about Student Services, including Academic Mentoring for Māori and Pasifika Students, and support for Students with Disabilities, is to be found in the NZSM Student Handbook (available at [www.nzsm.ac.nz/student-zone/student-guides](http://www.nzsm.ac.nz/student-zone/student-guides) or in hard copy from the NZSM offices on each campus).

## EVENTS

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Regular events are held during trimesters 1 & 2 at all NZSM campuses. These events are for the benefit of all students, and include performances, masterclasses, special lectures and workshops given by staff, students and visiting artists.

Students should sign up to the **Dawn Chorus**, the NZSM's events e-newsletter, by emailing [events@nzsm.ac.nz](mailto:events@nzsm.ac.nz) with 'subscribe dawn chorus' in the subject line.

**Events & Marketing Coordinator:** Stephen Gibbs

**Phone:** (04) 463 4766      **Email:** [stephen.gibbs@nzsm.ac.nz](mailto:stephen.gibbs@nzsm.ac.nz)

**Website:** [www.nzsm.ac.nz/events](http://www.nzsm.ac.nz/events)