



PAPER OUTLINE 2014

Paper Code & Title: PERF 210 *Introduction to Conducting*
Trimester: 2 **Year:** 2014
CRN: 19782 **Campus:** NZSM - VUW Kelburn
Points: 15
Prerequisites: MUSC167, B+ or higher in MUSC266 and audition
Corequisites: None
Restrictions: MUSC210, NZSM261

Important dates: Trimester dates: 14 July–16 November 2014
 Teaching dates: 14 July–17 October 2014
 Mid-trimester break: 25 August–7 September 2014

 Last assessment item due: 16 October

 Withdrawal date: 25 July 2014

 Refer to www.victoria.ac.nz/students/study/withdrawals-refunds

 If you cannot complete an assignment or sit a test or examination, refer to

www.victoria.ac.nz/students/study/exams/aegrotats

Class times & locations: Tuesday, 12:10pm–2:00pm (Room MS209)
 Thursday, 1:00pm–2:00pm (Room MS209)

Tutorial times & locations: To Be Advised (individually arranged with each student)

Tutorials commence in the second week of the trimester. Groups will be posted on Blackboard and/or on the noticeboard outside the office on the NZSM Kelburn campus at the start of Week 2.

NAMES AND CONTACT DETAILS

Course Coordinator: Ken Young
Contact phone: (04) 463 9797 **Email:** ken.young@nzsm.ac.nz
Office located at: Room 102, 92 Fairlie Terrace, Kelburn Campus
Office hours: Tuesdays and Thursdays 10:00am-3:00pm

Programme Administrator: Belinda Behle **Email:** belinda.behle@nzsm.ac.nz

COMMUNICATION OF ADDITIONAL INFORMATION

Official notices issued after the paper has commenced will be posted on the board outside the NZSM office on the Kelburn campus. Notices concerning a number of papers will also be posted on Blackboard. The Course Coordinator will specify if Blackboard will be used.

PRESCRIPTION

An introduction to conducting, with further development of relevant musicianship skills and techniques. Course coordinator: Ken Young. Email: ken.young@nzsm.ac.nz.

PAPER LEARNING OUTCOMES

Students who have successfully completed this paper will be able to:

1. develop a basic baton technique along with an ability to direct dynamics, expression and cues
2. demonstrate an ability to sight-read a single melodic line at the keyboard and sight-singing passages employing treble, bass, alto and tenor clefs and/or transposing instruments
3. demonstrate an ability to read and analyse an orchestral score up to 16 staves.

These learning outcomes contribute to the NZSM Graduate Attributes. For a full list, please see www.nzsm.ac.nz/study-here/graduate-attributes

TEACHING FORMAT

This course comprises one 2-hour lecture, and one 1-hour lecture per week.

See attached course syllabus for more information.

MANDATORY PAPER REQUIREMENTS

In addition to achieving an overall pass mark of 50%, students must:

- a) complete each item of assessment, by the specified dates
- b) attend at least 80% of classes related to this course.

WORKLOAD

A 15-point one-trimester paper should require at least 150 hours work (including class time). This means that in term time, the midterm break and study week you should be prepared to spend on average 10 hours per week involved in activities such as attending classes, reading, listening to recommended recordings and preparing assignments.

ASSESSMENT

Approved assessment regime

The following assessment regime for this paper has been approved by the NZSM Academic Committee:

There are 4 items of assessment:

- 1. Conducting a set operatic excerpt with piano and solo singers drawn from the class. Related to learning outcomes 1 and 3. (20%)*
- 2. Essay of 1,000 words. Related to learning outcome 3. (15%)*
- 3. Sight-reading and sight-singing. Related to learning outcome 2. (25%)*
- 4. Conducting a set work played by a small ensemble. Related to learning outcomes 1 and 3. (40%)*

Assessment details for this offering

<i>Assessment items</i>	<i>Word length / duration</i>	<i>Learning outcome(s)</i>	<i>Due date</i>	<i>%</i>
Conducting a set operatic excerpt with piano and singers drawn from the class	2 minutes	1 and 3	19 August	20%
Essay	1000 words	3	9 September	15%
Sightreading and sightsinging; 3 melodies of 16-32 bars, one to be performed at the keyboard and two to be sung	10 minutes	2	14 October	25%
Conducting a set work played by a small ensemble	5 minutes	1 and 3	14 and 16 October, between 3-6pm	40%

SUBMISSION AND RETURN OF WORK

Assignments should be deposited in Ken Young's mailbox at Kelburn campus.

Marked assignments will be returned to student mailboxes outside Room 209.

Assignments will normally be marked and returned as soon as possible, within three weeks of the date of submission.

EXTENSIONS AND PENALTIES

Assignments must be submitted by the due dates. In fairness to other students, unless a medical certificate is produced, assessment submitted after 5pm on the due date will be subject to a 5% demerit on your grade, increasing by 5% each further working day it is overdue.

Students, who for exceptional reasons can justify an extension for an item of assessment, must apply to the Course Coordinator *before* the due date. Please note that no extensions can be granted for tutorial assignments.

ASSIGNMENT PRESENTATION

Written work should be presented according to the **NZSM Guidelines for Academic Work**, which can be downloaded from www.nzsm.ac.nz/student-zone/student-guides. Five percent (5%) will be deducted for written work that does not conform to these standards.

SCALING OF GRADES

To obtain a fair distribution of marks relative to assignment difficulty, scaling may be employed on some or all assessment items in accordance with guidelines set out in the VUW Assessment Handbook 2014: www.victoria.ac.nz/documents/policy/staff-policy/assessment-handbook.pdf

MATERIALS AND EQUIPMENT AND/OR ADDITIONAL EXPENSES

Students will require a conducting baton. These can be sourced through Ken Young at an approximate cost of \$35. Students will also require one clear file folder for various distributed materials.

CLASS REPRESENTATIVE

Class representatives for the NZSM are elected in the first week of the trimester, and their names and contact details will be available to VUWSA and/or MaWSA, the Course Coordinator and to each class. You can find out more information on Class Representatives on the VUWSA website (www.vuwsa.org.nz) or MaWSA website (www.mawsa.org.nz)

Students may like to write the Class Rep's name and details in this box:

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STUDENT FEEDBACK

Enhancements made to this course, based on the feedback of previous students, will be covered during the course.

Student feedback on University courses may be found at www.cad.vuw.ac.nz/feedback/feedback_display.php

HUMAN ETHICS GUIDELINES

Any student assessment or project at any level that involves human subjects (including the documenting, interviewing and recording of information from people) must follow ethics guidelines. For courses in Music Therapy, students must follow Massey University Ethics guidelines. For all other courses, students must follow VUW Ethics Guidelines. For information and assistance as it relates to your course, consult first with your Course Coordinator. Guidelines are given at:

- www.victoria.ac.nz/research/support/research-office/ethics-approval/human-ethics
- www.massey.ac.nz/massey/research/research-ethics/human-ethics

OTHER IMPORTANT INFORMATION

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- **Academic Integrity and Plagiarism:** www.victoria.ac.nz/students/study/exams/integrity-plagiarism. Find out more about plagiarism, how to avoid it and penalties on the NZSM website: www.nzsm.ac.nz/student-zone/student-guides
- **Aegrotats:** www.victoria.ac.nz/students/study/exams/aegrotats
- **Academic Progress** (including restrictions and non-engagement): www.victoria.ac.nz/students/study/progress/academic-progress
- **Dates and deadlines:** www.victoria.ac.nz/students/study/dates
- **FHSS Student and Academic Services Office:** www.victoria.ac.nz/fhss/student-admin
- **Grades:** www.victoria.ac.nz/students/study/progress/grades
- **Resolving academic issues:** www.victoria.ac.nz/about/governance/dvc-academic/publications
- **Special passes:** www.victoria.ac.nz/about/governance/dvc-academic/publications
- **Statutes and policies including the Student Conduct Statute:** www.victoria.ac.nz/about/governance/strategy
- **Student support:** www.victoria.ac.nz/students/support
- **Students with disabilities:** www.victoria.ac.nz/st_services/disability OR www.massey.ac.nz/massey/student-life/services-and-resources/disability-services/disability-services_home.cfm
- **Student Charter:** www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-charter
- **Student Contract:** www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract
- **Subject Librarians:** library.victoria.ac.nz/library-v2/find-your-subject-librarian AND www.massey.ac.nz/massey/research/library/about-us/addresses-and-staff/sections/information-research-services.cfm
- **Turnitin:** www.cad.vuw.ac.nz/wiki/index.php/Turnitin
- **University structure:** www.victoria.ac.nz/about/governance/structure OR www.massey.ac.nz/massey/home.cfm
- **NZSM Student Handbook:** www.nzsm.ac.nz/student-zone/student-guides
- **Scholarships and prizes relevant to NZSM students:** www.nzsm.ac.nz/student-zone/scholarships-and-prizes
- **Your grades, academic profile, timetable, etc.:** my.vuw.ac.nz

GENERAL NZSM POLICIES AND STATUTES

Students should familiarise themselves with the NZSM's policies and statutes, especially those regarding Personal Courses of Study, Academic Grievances, Staff and Student Conduct. Please see www.nzsm.ac.nz/student-zone/student-guides

For any statutes relating to the particular qualifications being studied, see either the Massey University Calendar or the Victoria University of Wellington Calendar.

Information about Student Services, including Academic Mentoring for Māori and Pasifika Students, and support for Students with Disabilities, is to be found in the NZSM Student Handbook (available at www.nzsm.ac.nz/student-zone/student-guides or in hard copy from the NZSM offices on each campus).

EVENTS

Regular events are held during trimesters 1 & 2 at all NZSM campuses. These events are for the benefit of all students, and include performances, masterclasses, special lectures and workshops given by staff, students and visiting artists. All students are expected to keep time free to attend the weekly lunchtime concert on Friday at 12.10pm, along with other events as required.

Students should sign up to the **Dawn Chorus**, the NZSM's events e-newsletter, by emailing events@nzsm.ac.nz with 'subscribe dawn chorus' in the subject line.

Events & Marketing Coordinator: Stephen Gibbs

Phone: (04) 463 4766 **Email:** stephen.gibbs@nzsm.ac.nz

Website: www.nzsm.ac.nz/events