



**FACULTY OF HUMANITIES AND SOCIAL SCIENCES
SCHOOL OF LANGUAGES AND CULTURES**

**JAPANESE PROGRAMME
JAPA 305 JAPANESE LANGUAGE 3B
20 POINTS**

TRIMESTER 2 2014

Important dates

Trimester dates: 14 July to 16 November 2014

Teaching dates: 14 July to 17 October 2014

Mid-trimester break: 25 August to 7 September 2014

Last Assessment due: 13 October 2014

Withdrawal dates: Refer to www.victoria.ac.nz/students/study/withdrawals-refunds. If you cannot complete an assignment or sit a test or examination, refer to www.victoria.ac.nz/students/study/exams/aegrotats.

Names and contact details

Course Coordinator and Lecturer: Dr Emerald King
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School office hours: 9.00am to 4.30pm Monday to Friday

Contact Person for Māori and Pasifika Students: Dr Vanessa Frangville
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School Website: www.victoria.ac.nz/slc

Class times and locations

- a) Lectures: (3 hours per week)
- | | | | |
|--|------------|-----------------|-----------------|
| | Monday | 1.10pm - 3.00pm | MY (Murphy) 632 |
| | AND | | |
| | Thursday | 1.10pm - 2.00pm | MY (Murphy) 632 |
- b) Tutorials*: (2 hours per week)
- | | | | |
|-----------|------------|-------------------|----------------------|
| | Tuesday | 10.00am - 10.50am | KK (Kirk) 202 |
| OR | Tuesday | 11.00am - 11.50am | CO (Cotton) 118 |
| | AND | | |
| | Friday | 10.00am - 10.50am | vZ (von Zedlitz) 510 |
| OR | Friday | 11.00am - 11.50am | vZ (von Zedlitz) 510 |

Please note that tutorials start in the **second** week of the trimester.

Students must choose tutorial groups by signing up using the S-cubed system, <https://signups.victoria.ac.nz>. You remain in your allotted group for the whole course, unless a change is authorised by the Course Coordinator.

Communication of additional information

Any additional information relating to this course may be found on Blackboard and the Japanese noticeboard situated on the 7th floor of the von Zedlitz Building. You are required to check Blackboard and the noticeboard regularly.

Prescription

This course is a continuation of the work done in JAPA 304 in all four language skills: reading, writing, listening and speaking. By the end of this course, students will acquire the knowledge of basic Japanese grammar and will understand approximately 950 kanji.

Course learning objectives (CLOs)

Students who pass this course should be able to:

1	Converse at an upper-intermediate level about matters of a general nature (oral and aural skills).
2	Recognise the meaning(s) and reading(s) of approximately 950 <i>kanji</i> in addition to the two <i>kana</i> syllabaries (reading and writing skills).
3	Recognise and appropriately apply upper-intermediate grammar of modern Japanese (oral, aural, reading and writing skills).
4	Gain an upper-intermediate understanding of Japanese society and culture through language study on this course, and apply that to their communication with Japanese people on topics of a non-specialist nature (intercultural competence).

NB Students' ability in the language is expected to have reached the equivalent of the Japanese Proficiency Test Level N3.

Teaching format

Students will study and practice the five skills of reading, writing, speaking, listening and intercultural competence in the lectures and further grammatical structures will be introduced. In the tutorials, further practice will be given for speaking and writing Japanese.

Mandatory course requirements

In addition to achieving an overall pass mark of 50% in this course each student must:

1. Attend 80% of tutorials and lectures.
2. Complete the assignment (10%)
3. Sit the written and aural tests.

Workload

The University Assessment Handbook has laid down guidelines as to the number of hours per week which students are expected to devote to a course in order to maintain satisfactory progress. A 20 point course anticipates 200 hours of work over the trimester. Students enrolling in a 20-point course should work on average 17 hours per week including contact hours - i.e., in the case of JAPA 305, 12 hours of private study outside class time.

A possible distribution of this time each week would be:

Class and tutorial attendance	5 hours
Reading and reviewing class notes	4 hours
Tutorial preparation	4 hours
Study for tests and reading for essays	4 hours

Assessment

This course is internally assessed and each student's progress will be assessed by assignments and progress tests, and other tests during the course.

Assessment items and workload per item	%	CLO(s)	Due date
1 <u>Written kanji quizzes</u> 6 x 1.5% These are approximately 5-minute scheduled quizzes conducted during lectures. They aim to test students' ability to accurately hand-write kanji, with a focus on newly-introduced kanji (though not exclusively). They may be conducted at any point during the lecture, at the discretion of the instructor.	9%	2	31 July, 14 August, 18 September, 2 October, 9 October
2 <u>Online kanji/vocabulary quizzes</u> 6 x 1.5% (approximately an hour in total) These will be available through Blackboard. They may be completed in the student's own time before a specified deadline. They are intended to assist students in learning to recognise and read vocabulary and kanji.	9%	1, 2	20 July, 27 July, 3 August, 7 September, 21 September
3 <u>Written assignment</u> 1 x 9% The written assignment is designed to assess students' ability to write in Japanese in a stylistically appropriate fashion. (600-700 graphs/characters).	12%	1, 2, 3, 4	8 September
4 <u>Oral presentation</u> Detailed information will be given in lectures. The student's contribution is individually assessed.	15%	1, 3, 4	Week 10 or Week 11
5 <u>Progress test – written section</u> 1 x 20 This test is an 80-minute written test that assesses students' retention of the grammar and kanji learnt and their ability to read, write and comprehend Japanese.	20%	1, 2, 3, 4	18 September
6 <u>Progress test – aural section</u> 1 x 5% This test is a 20 minute aural comprehension test based on the topics, vocabulary and grammar studied to date.	5%	1, 3, 4	18 September
7 <u>Final test – written section</u> 1x 25% This test is an 80-minute written test that assesses students' retention of the grammar and kanji learnt throughout the course, and their ability to read, write and comprehend Japanese.	25%	1, 2, 3, 4	13 October
8 <u>Final test – aural section</u> 1 x 5% This test is a 20 minute aural comprehension test based on the topics, vocabulary and grammar studied throughout the course.	5%	1, 3, 4	13 October

Submission and return of work

All assignments in Japanese must be **hand written** on *genkō-yōshi*. Hard copies of assignments should be submitted in class. Marking criteria will be distributed in class in advance of the assignment.

Tidy presentation is essential. Work may be typed or neatly handwritten. Crossings-out indicate that a piece of work is still at draft stage. Allow space for corrections: leave a 4-centimetre margin and write or type on alternate lines. Do not write in pencil. All assignments should include a cover sheet available from SLC office. Assignments are to be handed in to the Japanese assignment slot located to the left of the SLC Office area on the 6th floor of von Zedlitz. Detailed guidelines for the presentation of assignments will be distributed with the assignment topics. In principle, assessed assignments will be returned within three weeks of the deadline.

Marked work will either be returned in class or be made available for collection from the SLC office between the hours of 10am-2pm each day. Please bring your student ID card with you when you come to collect your work.

Extensions and penalties

Extensions

The granting of extensions is at the discretion of the Course Coordinator. Extensions without penalty will be considered on the grounds of exceptional personal circumstances (illness, bereavement, etc) for which supporting evidence must be provided. For further information see the Assessment Handbook 2014 www.victoria.ac.nz/documents/policy/staff-policy/assessment-handbook.pdf.

Penalties

Unless the Course Coordinator has granted an extension, assessed work that has been submitted late will be penalised by reduction of the grade for that item by 5% per day.

Set texts

An Integrated Approach to Intermediate Japanese, Revised Edition, The Japan Times

An Integrated Approach to Intermediate Japanese Workbook, Revised Edition, The Japanese Times

Set texts can be purchased from Vic Books, Ground Floor Easterfield Building, Kelburn Parade. They can also be ordered online at www.vicbooks.co.nz. Orders and enquiries can be emailed to enquiries@vicbooks.co.nz.

Recommended reading

Kanji:

- *A Guide to Reading and Writing Japanese* (Tuttle)
- *Kanji in Context* (Japan Times)
- *Nelson's Japanese-English Character Dictionary* (Tuttle)

Grammar:

- *A Dictionary of Basic Japanese Grammar* (Japan Times)
- *A Dictionary of Intermediate Japanese Grammar* (Japan Times)

You are encouraged to invest in a good quality electronic dictionary such as a Casio Ex-Word, but you should seek advice concerning the most appropriate model for your needs.

Class representative

A class representative will be elected in the first week, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students. Class reps will attend a meeting with the Head of School to discuss how your courses are going and to raise any concerns or suggestions that they may have. You can find out more information on Class Representatives on the VUWSA website: www.vuwsa.org.nz.

Students may like to write the Class Rep's name and details in this box:

Class Rep name and contact details:

Student feedback

Enhancements made to this course, based on the feedback of previous students, will be covered during the course. Student feedback on University courses may be found at www.cad.vuw.ac.nz/feedback/feedback_display.php.

Other important information

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Academic Integrity and Plagiarism: www.victoria.ac.nz/students/study/exams/integrity-plagiarism
- Aegrotats: www.victoria.ac.nz/students/study/exams/aegrotats
- Academic Progress: www.victoria.ac.nz/students/study/progress/academic-progress (including restrictions and non-engagement)
- Dates and deadlines: www.victoria.ac.nz/students/study/dates
- FHSS Student and Academic Services Office: www.victoria.ac.nz/fhss/student-admin
- Grades: www.victoria.ac.nz/students/study/progress/grades
- Resolving academic issues: www.victoria.ac.nz/about/governance/dvc-academic/publications
- Special passes: www.victoria.ac.nz/about/governance/dvc-academic/publications
- Statutes and policies including the Student Conduct Statute: www.victoria.ac.nz/about/governance/strategy
- Student support: www.victoria.ac.nz/students/support
- Students with disabilities: www.victoria.ac.nz/st_services/disability
- Student Charter: www.victoria.ac.nz/learning-teaching/learning-partnerships/student-charter
- Student Contract: www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract
- Subject Librarians: <http://library.victoria.ac.nz/library-v2/find-your-subject-librarian>
- Turnitin: www.cad.vuw.ac.nz/wiki/index.php/Turnitin
- University structure: www.victoria.ac.nz/about/governance/structure
- Victoria graduate profile: www.victoria.ac.nz/learning-teaching/learning-partnerships/graduate-profile
- VUWSA: www.vuwsa.org.nz

Language Learning Centre (LLC)

The Language Learning Centre (LLC) is the University's technology-rich, multimedia centre supporting language learning.

At the LLC you can practise and extend your language learning. You can:

- Find materials to support your language studies, including dictionaries, textbooks and graded readers.
- Study independently using language learning software, audio material and DVDs.
- Find a welcoming environment with services and events, and onsite assistance and support for languages
- Become a Language Buddy or find a conversation group.

Visit the LLC on Level 0, von Zedlitz Building and take a look at our website www.victoria.ac.nz/llc/.

Course programme

JAPA 305 TENTATIVE OUTLINE OF COURSE CONTENT 2014

Week	Lecture 1hr 50 mins (Monday)	Tutorial (Tues)	Lecture 50 mins (Thursday)	Tutorial (Fri)	Online quizzes
wk 1 7月 14～18日	オリエンテーション IAIJ 8 文法 漢字	IAIJ 8 会話	IAIJ 8 文法 読み物	(No tutorial in 1st week)	Online Quiz 8 20 July 11.59pm
wk 2 7月 21日～25日	IAIJ 8 文法 速読	IAIJ 8 会話 ワークブックなどの練習	IAIJ 8 速読 (続) IAIJ 9 読み物 漢字	IAIJ 8 ワークブックなどの練習	Online Quiz 9 27 July 11.59pm
wk 3 7月28日～ 8月1日	IAIJ 9 文法	IAIJ 9 会話 ワークブックなどの練習 Oral Prep	IAIJ 9 読み物 (続) ・ 速読 Kanji Quiz 1 (L8) 1.5%	IAIJ 9 ワークブックなどの練習	
wk 4 8月4日～ 8日	IAIJ 9 文法 IAIJ 10 読み物 漢字	IAIJ 9 ワークブックなどの練習 聞き取り練習	IAIJ 10 読み物 (続) 文法	IAIJ 9/10 ワークブックなどの練習	Online Quiz 10 3 August 11.59pm
wk 5 8月11日～ 15日	IAIJ 10 文法	IAIJ 10 会話 ワークブックなどの練習 Oral Prep	IAIJ 8-10 <small>ふくしゅう</small> 復習 Kanji Quiz 2 (L9) 1.5%	IAIJ 8-10 <small>ふくしゅう</small> 復習	
wk 6 8月18日～ 22日	Aural Progress Test 5% Written Progress Test 20% (L.-10)	IAIJ 10 ワークブックなどの練習 聞き取り練習	IAIJ 11 文法	IAIJ -10 <small>ふくしゅう</small> 復習	Online Quiz 11 7 Sept 11.59pm
8月25日～9月7日 中間休み					

wk 7 9月8日～ 12日	IAIJ 11 文法 漢字 宿題 9% Due 8 September 3pm	IAIJ 11 会話 ワークブックな どの練習 Oral Prep	IAIJ 11 読み物	IAIJ 11 ワークブ ックなど の練習	Online Quiz 12 14 Sept 11.59pm
wk 8 9月15日～ 19日	IAIJ 11 文法 読み 物・速読	IAIJ 11 ワークブックな どの練習 聞き取り練習	IAIJ 11 読み物・速読 (続) Kanji Quiz 3 (L10) 1.5% IAIJ 12 読み物	IAIJ 11 ワークブ ックなど の練習	Online Quiz 13 21 Sept 11.59pm
wk 9 9月22日～ 26日	IAIJ 12 文法 漢字 読み物	IAIJ 12 会話 IAIJ 12 ワークブックな どの練習 Oral Prep	IAIJ 12 読み物 (続) ・ 速読 Kanji Quiz 4 (L11) 1.5%	IAIJ 12 ワークブ ックなど の練習 Oral Prep	
wk 10 9月29日～ 10月3日	IAIJ 12 文法 IAIJ 13 読み物・文法	Oral 18% (or next week)	Kanji Quiz 5 (L12) 1.5% IAIJ 13 読み物 (続) ・ 速読	IAIJ 12 ワークブ ックなど の練習	
wk 11 10月6日～ 10日	IAIJ 13 文法	Oral 18%	IAIJ 10-13 ^{ふくしゅう} 復習 Kanji Quiz 6 (L13) 1.5%	IAIJ 13 会話2 IAIJ 13 ワークブ ックなど の練習	
wk 12 10月13日 ～17日	Final Aural Test 5% Final Written Test 25% (L.10-13 を中 心に)	IAIJ 13 ワークブックな どの練習	Final lecture – student’s choice.	総まと め・ アクティ ビティな ど	