

**FACULTY OF HUMANITIES AND SOCIAL SCIENCES
SCHOOL OF LANGUAGES AND CULTURES**

**JAPANESE PROGRAMME
JAPA 205 JAPANESE LANGUAGE 2B**

20 POINTS

TRIMESTER 2 2014

Please read through this material very carefully in the first week of the course, and refer to it regularly.

Trimester dates

Trimester dates: 14 July to 16 November 2014

Teaching dates: 14 July to 17 October 2014

Mid-trimester break: 25 August to 7 September 2014

Last assessment item due: 9 October

Withdrawal dates: Refer to www.victoria.ac.nz/students/study/withdrawals-refunds. If you cannot complete an assignment or sit a test or examination, refer to www.victoria.ac.nz/students/study/exams/aegrotats.

Names and contact details

Course Coordinator: Dr Kaya Oriyama
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School Office hours: 9.00am to 4.30pm Monday to Friday

**Contact Person for Māori
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School Website: www.victoria.ac.nz/slc

Staff are available to consult with students during the hours indicated on their office doors.

Class times and locations

a) Lectures: (3 hours per week)

Monday	3.10pm – 4.00pm	MY (Murphy) 632 and
Wednesday	3.10pm – 5.00pm	MY (Murphy) 632

b) Tutorials: (2 hours per week)

	Monday	11.00am – 11.50am	vZ (von Zedlitz) 003 (overflow)
OR	Monday	1.10pm – 2.00pm	vZ (von Zedlitz) 003
OR	Monday	2.10pm – 3.00pm	vZ (von Zedlitz) 003

AND

	Thursday	10.00am – 10.50am	CO (Cotton) 228
OR	Thursday	11.00am – 11.50am	vZ (von Zedlitz) 710
OR	Thursday	2.10pm – 3.00pm	vZ (von Zedlitz) 710

- Please note that **Thursday** tutorial classes start in the **first** week of the trimester and **Monday** tutorial classes start in the **second** week.

Students must choose tutorial class groups by signing up using the S-cubed system.

<https://signups.victoria.ac.nz>. You remain in your allotted group for the whole course, unless a change is authorised by the Course Coordinator.

Communication of additional information

Any additional information relating to this course may be found on Blackboard and the Japanese notice board situated on the 7th floor of the von Zedlitz Building. You are advised to check Blackboard and the notice board regularly.

Prescription

This course is a continuation of the work done in JAPA 204 in all four language skills, reading, writing, listening and speaking. By the end of this course, students will acquire the knowledge of basic Japanese grammar and will understand approximately 500 kanji.

Course learning objectives (CLOs)

Students who pass this course should be able to:

1. Converse at an upper-elementary level about matters of a general nature (oral and aural skills).
2. Recognise the meaning(s) and reading(s) of approximately 500 *kanji* in addition to the two *kana* syllabaries (reading and writing skills).
3. Recognise and appropriately apply upper-elementary grammar of modern Japanese (oral, aural, reading and writing skills).
4. Gain an upper-elementary understanding of Japanese society and culture through language study on this course, and apply that to their communication with Japanese people on topics of a non-specialist nature (intercultural competence).

Teaching format

Grammatical structures and cultural aspects of the language will be introduced in the lectures and students will also practice the four skills of reading, writing, speaking, and listening. In the tutorials, further practice will be given for reading and writing Japanese. Oral practice in grammatical structures will also be a main focus.

Mandatory course requirements

In addition to achieving an overall pass mark of 50%, students must:

1. Attend at least 80% of all classes including tutorials;
2. Submit the written assignment;
3. Sit all tests (more than 2 %) and do the oral (drama) presentation.

Workload

The University Assessment Handbook has laid down guidelines as to the number of hours per week which students are expected to devote to a course in order to maintain satisfactory progress. Students enrolling a 20 point course should work on average 17 hours per week including contact hours (a total of 200 hours)— i.e. in the case of JAPA 205, approximately 12 hours of private study outside class time.

- a) Students are expected to attend 5 hours of tuition per week and contribute willingly and appropriately to class activities.
- b) Students are recommended to spend on average 75 minutes of preparation before each hour of class and 30 minutes of revision within a day or two afterwards.
- c) Students are expected to organize themselves to practise Japanese conversation with their classmates or Japanese native speakers for one hour per week outside class time. With this effort, you are likely to speak more fluent Japanese.
- d) Students are expected to listen to/watch Audio-Visual materials recommended for the course at the Language Learning Centre for at least one hour per week.
- e) If your progress is not satisfactory despite spending a large amount of time on study, you should consult the Coordinator. Students should feel free to consult the Course Coordinator at any time with any queries.

Assessment

This course is entirely internally assessed. Assessment covers all four skills of reading, writing, listening and speaking. Students' progress is monitored throughout the course by continuous assessment. Kanji and vocabulary quizzes are held regularly to help students prepare for classes and assist in the retention of new kanji and vocabulary items. Oral presentation is a creative group work to facilitate learning from each other and to practice oral and written Japanese through preparation

of draft and presentation. This will be individually marked. Final written and listening tests are given at the end of the course to consolidate and evaluate students' overall acquisition of the language in all four skill areas. The assessment requirements of the course are as follows:

Assessment items and workload per item		%	CLO(s)	Due date
1	Written progress test (approx. 70 minutes)	24%	1, 2, 3, 4	20 August
2	Aural progress test (approx. 20 minutes)	6%	1, 3	20 August
3	Written assignment (400 characters)	10%	1, 2, 4	8 September
4	5 x Online Vocabulary Quizzes (approx. 5 minutes) <i>Vocabulary quizzes are to be accessed and completed using Blackboard by the due dates (become available 4 days prior to the due dates)</i>	2% x 5 =10%	1, 2	1 Aug, 15 Aug, 12 Sept, 26 Sept, 10 Oct
5	5 x Online Kanji Quizzes (approx. 6 minutes) <i>Kanji quizzes are to be accessed and completed <u>in class</u> using Blackboard on the due dates</i>	1% x 5 =5%	1, 2	4 Aug, 18 Aug, 15 Sept, 29 Sept, 13 Oct
6	Drama Presentation (10 minutes) Students (a group of 4) present a short memorised play. Reading from notes is not permitted. The student's contribution is individually assessed.	15%	1, 3, 4	9 October
7	Final written test (approx. 70 minutes)	24%	1, 2, 3, 4	15 October
8	Final listening test (approx. 20 minutes)	6%	1, 3	15 October

The progress tests, final tests, and drama presentation will be conducted in a scheduled class time.

Marking criteria for the written assignment will be based on content & originality, accuracy & appropriateness of grammar, variety of vocabulary & expressions, coherence & organisation, use of appropriate kanji & kana, appropriate length, and style.

Marking criteria for the oral presentation will be based on content and appropriate length (presentation), pronunciation and delivery (fluency), use of appropriate vocabulary, grammar, sentence structure (accuracy), and preparation.

Submission and return of work

Students will be able to submit the written assignment at the SLC Office on the 6th floor of von Zedlitz, and collect marked work from the SLC Office on the 6th floor of von Zedlitz between the hours of 10am and 2pm each day, normally within three weeks after submission. Any unclaimed items of assessment and final test papers will be available for collection at the SLC office at the end of trimester. A Student ID card will need to be shown to collect work.

Extensions and penalties

Extensions

The granting of extensions is at the discretion of the Course Coordinator. Extensions without penalty will be considered on the grounds of exceptional personal circumstances (illness, bereavement, etc) for which supporting evidence must be provided.

Penalties

- a) If you are unable to sit the tests due to unforeseen reasons, you must contact the lecturer prior to the tests and if it is a medical reason, you have to provide a medical certificate.

- b) For students who are unable to sit a test due to exceptional circumstances such as health problems or a family bereavement, alternative arrangements may be agreed to by the Course Coordinator, on presentation of a medical certificate or other appropriate document(s). Such arrangements must be made as soon as possible, at the latest the day after the test date. If the Course Coordinator has not been contacted by that day, a fail grade may be awarded.
- c) If you are unable to submit your assignment on due date, you must contact the lecturer before that date and if it is a medical reason, you have to provide a medical certificate.
- d) Unless the Course Coordinator has granted an extension, the assignment that has been submitted late will be penalised by reduction of the grade for that item by 5% per day.

Set texts

Genki II: An Integrated Course in Elementary Japanese, 2nd edition, Japan Times
Genki II: An Integrated Course in Elementary Japanese Workbook, 2nd edition, Japan Times

Set texts can be purchased from Vic Books, Ground Floor Easterfield Building, Kelburn Parade. They can also be ordered online at www.vicbooks.co.nz. Orders and enquiries can be emailed to enquiries@vicbooks.co.nz.

Recommended reading

Furigana English-Japanese dictionary. Kenkyusha
 The Kenkyusha English- Japanese learner's pocket dictionary.
 Basic Japanese-English dictionary. Oxford/Bonjinsha (also available at Vic Books)
 The Kenkyusha Japanese-English learner's pocket dictionary.
 The new Nelson Japanese-English character dictionary.
 The Kanji dictionary.
 牧野昭子・沢田幸子・重川明美・田中よね・水野マリ子（2000）みんなの日本語初級Ⅰ &Ⅱ『初級で読めるトピック25』スリーエーネットワーク。[Makino, Akiko et al. Shokyu de yomeru topikku 25] V. 1 & 2

Class representative

A class representative will be elected in the first week, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students. Class reps will attend a meeting with the Head of School to discuss how the course is going and to raise any concerns or suggestions that they may have. You can find out more information on Class Representatives on the VUWSA website: www.vuwsa.org.nz. Students may wish to write the Class Rep's name and details below:

Class Rep name and contact details:

Language Learning Centre (LLC)

The Language Learning Centre (LLC) is the University's technology-rich, multimedia centre supporting language learning.

At the LLC you can practise and extend your language learning. You can:

- Find materials to support your language studies, including dictionaries, textbooks and graded readers.
- Study independently using language learning software, audio material and DVDs.
- Find a welcoming environment with services and events, and onsite assistance and support for languages
- Become a Language Buddy or find a conversation group.

Visit the LLC on Level 0, von Zedlitz Building and take a look at our website www.victoria.ac.nz/llc

Student feedback

Response to feedback for this course will be discussed in class or delivered via Blackboard.

Student feedback on University courses may be found at

http://www.cad.vuw.ac.nz/feedback/feedback_display.php

Other important information

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Academic Integrity and Plagiarism: www.victoria.ac.nz/students/study/exams/integrity-plagiarism
- Aegrotats: www.victoria.ac.nz/students/study/exams/aegrotats
- Academic Progress: www.victoria.ac.nz/students/study/progress/academic-progress (including restrictions and non-engagement)
- Dates and deadlines: www.victoria.ac.nz/students/study/dates
- FHSS Student and Academic Services Office: www.victoria.ac.nz/fhss/student-admin
- Grades: www.victoria.ac.nz/students/study/progress/grades
- Resolving academic issues: www.victoria.ac.nz/about/governance/dvc-academic/publications
- Special passes: www.victoria.ac.nz/about/governance/dvc-academic/publications
- Statutes and policies including the Student Conduct Statute: www.victoria.ac.nz/about/governance/strategy
- Student support: www.victoria.ac.nz/students/support
- Students with disabilities: www.victoria.ac.nz/st_services/disability
- Student Charter: www.victoria.ac.nz/learning-teaching/learning-partnerships/student-charter
- Student Contract: www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract
- Subject Librarians: <http://library.victoria.ac.nz/library-v2/find-your-subject-librarian>
- Turnitin: www.cad.vuw.ac.nz/wiki/index.php/Turnitin
- University structure: www.victoria.ac.nz/about/governance/structure
- Victoria graduate profile: www.victoria.ac.nz/learning-teaching/learning-partnerships/graduate-profile
- VUWSA: www.vuwsa.org.nz

Course programme

JAPA 205 TENTATIVE OUTLINE OF COURSE CONTENT 2014

Week	AV Tutorials (Mondays)	Lectures (Mondays 1 hr)	Lectures (Wednesdays 2hrs)	Tutorials (Thursdays)	Blackboard Online Quiz
wk 1 14 July	(No tutorial)	Introduction & Revision	Lesson 19	Lesson 19	
wk 2 21 July	Lesson 19	Lesson 19	Lesson 19	Lesson 19	
wk 3 28 July	Lesson 19	Lesson 20	Lesson 20	Lesson 20	Vocab Quiz 1 [L19] due on 1 August
wk 4 4 August	Lesson 20 Kanji Quiz 1 [L19]	Lesson 20	Lesson 20	Lesson 20	
wk 5 11 August	Lesson 20	Lesson 21	Lesson 21	Lesson 21	Vocab Quiz 2 [L20] due on 15 August
wk 6 18 August	Lesson 21 Kanji Quiz 2 [L20]	Lesson 21	Progress Test on 20 August [L.19-20]	Lesson 21 Drama script due on 21 Aug	
Mid trimester Break 25 August to 7 September 2014					
wk 7 8 Sept	Lesson 21	Lesson 21 Assignment due on 8 Sept	Lesson 22	Lesson 22	Vocab Quiz 3 [L21] due on 12 September
wk 8 15 Sept	Lesson 22 Kanji Quiz 3 [L21]	Lesson 22	Lesson 22	Lesson 22	
wk 9 22 Sept	Lesson 22	Lesson 22	Lesson 23	Lesson 23	Vocab Quiz 4 [L22] due on 26 September
wk 10 29 Sept	Lesson 23 Kanji Quiz 4 [L22]	Lesson 23	Lesson 23	Lesson 23	
wk 11 6 Oct	Lesson 23	Lesson 23	Drama on 9 Oct	Revision	Vocab Quiz 5 [L23] due on 10 October
wk 12 13 Oct	Revision Kanji Quiz 5 [L23]	Revision	Final Test on 15 Oct [L21-23]	(No tutorial)	

