TE WHARE WĀNANGA O TE ŪPOKO O TE IKA A MĀUI

VICTORIA
UNIVERSITY OF WELLINGTON

FACULTY OF HUMANITIES AND SOCIAL SCIENCES

INTERNATIONAL INSTITUTE OF MODERN LETTERS

CREATIVE WRITING PROGRAMME

CREW 255 CHILDREN'S WRITING WORKSHOP
20 POINTS

TRIMESTER 2 2014

Important dates

Trimester dates: 14 July to 16 November 2014

Teaching dates: 14 July to 17 October 2014

Mid-trimester break: 25 August to 7 September 2014

Last assessment item due: 28 October 2014

Study period: 20-24 October 2014

Examination/Assessment Period: 24 October to 15 November 2014

Note: students who enrol in courses with examinations must be able to attend an examination at the University at any time during the scheduled examination period.

Withdrawal dates: Refer to www.victoria.ac.nz/students/study/withdrawals-refunds. If you cannot complete an assignment or sit a test or examination, refer to www.victoria.ac.nz/students/study/exams/aegrotats.

Class times and locations

Workshops will take place 4.10-7.00pm on Mondays in MY632 (Murphy) on the Kelburn Campus. The first workshop is on Monday 14 July 2014.

Names and contact details

Course convenor	Johanna Knox
Office	Room 404, 16 Waiteata Road
Ph (office)	463 6854
Email	johanna.knox@gmail.com

Communication of additional information

Additional information or information on changes will be conveyed to students by email to all class members.

Prescription
A workshop course in writing for children, which also involves wide reading of children's literature.

Course learning objectives (CLOs)
Students who pass this course should be able to:
- Have increased their awareness and understanding of the genre
- Have developed their ability to think critically and constructively about their own and others' work-in-progress
- Have gained some practical knowledge of the marketplace for children's literature
- Have brought one short piece of writing to the point that it is ready for submission to a publisher, and have started a longer piece

Teaching format
CREW 255 requires you to write, read and think critically about fictional work for children.
This is achieved by:
- Completing set writing exercises
- Discussing your own and fellow students' written work
- Providing fellow students with written feedback as required
- Keeping a reading journal
- Consistent, steady work towards your assessment folio

Mandatory course requirements
You must attend all workshops (subject to extenuating circumstances), complete all the prescribed exercise work, write responses to the other students' folio workshops and keep a reading journal that you submit on the due date. If you do not meet these requirements your portfolio may not be assessed and you may automatically fail the course.

Workload
CREW 255 is a 20-point undergraduate course. You should be prepared to spend about 200 hours on course work (including 3 hours of workshop, 6 hours of reading and 6 hours of reading each week).

Assessment
Assessment for CREW 255 is based on the folio of writing that you submit at the end of the course. Two printed copies of your folio must be submitted on **Tuesday 28 October**. Your folio will be read by the workshop convenor and by an external assessor. After assessment has been completed your reading journal and one copy of your folio will be returned to you, along with reports from the two examiners.

In additional to your portfolio of writing you must submit a reading journal of at least 3000 words. This is due on **15 September**. It is mandatory to submit your reading journal in order to pass CREW 255 but the journal will not be assessed. The guidelines for the journal will be discussed in class.

Submission and return of work

The final portfolio should be submitted either to the Administration Office of the IIML (Room 402, 16 Waiteata Road), or at the folio hand-in function on Tuesday 28 October (location to be advised).

One copy will be returned with a copy of each examiner's report approximately one month after 28 October 2014.

Course materials

The main source of course materials is the students' own work. Please note that this means that photocopying or printing will be an additional expense for you. You will need to bring **13 copies** of Exercise 1 to the first workshop meeting. (This exercise will be assigned to you before the course begins.) Subsequently you may email your completed exercises to the other students in the class, and students will be responsible for printing out their own copies.

There is also one set text for the course, a Student Notes book. This will be sold from vicbooks www.vicbooks.co.nz in June.

Class representative

The class representative provides a useful way to communicate feedback to the teaching staff during the course. A class representative will be selected at the first workshop of the course. Students may like to write the Class Rep's name and details in this box:

Class Rep name and contact details:

Other important information

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Academic Integrity and Plagiarism: www.victoria.ac.nz/students/study/exams/integrity-plagiarism
- Aegrotats: www.victoria.ac.nz/students/study/exams/aegrotats
- Academic Progress: www.victoria.ac.nz/students/study/progress/academic-progess (including restrictions and non-engagement)
- Dates and deadlines: www.victoria.ac.nz/students/study/dates
- FHSS Student and Academic Services Office: www.victoria.ac.nz/fhss/student-admin
- Grades: www.victoria.ac.nz/students/study/progress/grades
- Resolving academic issues: www.victoria.ac.nz/about/governance/dvc-academic/publications
- Special passes: www.victoria.ac.nz/about/governance/dvc-academic/publications
- Statutes and policies including the Student Conduct Statute: www.victoria.ac.nz/about/governance/strategy
- Student support: www.victoria.ac.nz/students/support
- Students with disabilities: www.victoria.ac.nz/st_services/disability
- Student Charter: www.victoria.ac.nz/learning-teaching/learning-partnerships/student-charter
- Student Contract: www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract
- Subject Librarians: http://library.victoria.ac.nz/library-v2/find-your-subject-librarian
- Turnitin: www.cad.vuw.ac.nz/wiki/index.php/Turnitin
- University structure: www.victoria.ac.nz/about/governance/structure
- Victoria graduate profile: www.victoria.ac.nz/learning-teaching/learning-partnerships/graduate-profile
- VUWSA: www.vuwsa.org.nz

Workshop timetable 2014

Note: students will be divided into groups once the course gets underway.

Monday 14 July   Introductions, Exercise 1 presentation (all students)

Monday 21 July   Exercise 2 presentation and discussion (all students)

Monday 28 July   Exercise 3 presentation and discussion (students 1-9)

Monday 4 August   Exercise 3 cont. (students 10-12); Exercise 4 (students 1-6)

Monday 11 August   Exercise 4 cont. (students 7-12); guest speaker

Monday 18 August   Exercise 5 (students 1-8)

Mid-trimester break – no meetings

Monday 8 Sept: Exercise 5 (9-12); guest speaker

Monday 15 Sept: Presentation. Reading journal due

Monday 22 Sept: Folio workshop – 3 folios

Monday 29 Sept: Folio workshop – 3 folios

Monday 6 Oct   Folio workshop – 3 folios

Monday 13 Oct: Folio workshop – 3 folios

Tuesday 28 Oct   Folio hand-in party (tbc)

To be confirmed - two guest speakers from the world of writing and publishing