



## PAPER OUTLINE 2014

**Paper Code & Title:** CMPO 235 *Jazz Arranging and Composition 1*  
**Trimester:** 2 **Year:** 2014  
**CRN:** 15719 **Campus:** NZSM - Massey Auckland  
**Points:** 15  
**Prerequisites:** MUSC 164  
**Corequisites:** MUSC 264 or NZSM 263  
**Restrictions:** NZSM 206, 133.224

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**Important dates:** Trimester dates: 14 July–16 November 2014  
Teaching dates: 14 July–17 October 2014  
Mid-trimester break: 25 August–7 September 2014

Last assessment item due: 3 November 2014  
Study week: 20–24 October 2014  
Examination/Assessment Period: 24 October–15 November 2014  
(where applicable) *NB: For courses with exams, students must be available to attend the exam at any time during this period.*

Withdrawal date: 25 July 2014  
*Refer to [www.victoria.ac.nz/students/study/withdrawals-refunds](http://www.victoria.ac.nz/students/study/withdrawals-refunds)  
If you cannot complete an assignment, or sit a test or examination, refer to  
[www.victoria.ac.nz/students/study/exams/aegrotats](http://www.victoria.ac.nz/students/study/exams/aegrotats)*

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**Class times & location:** Monday, 2:30pm–4:30pm (Room 113.1)  
Thursday, 1:30pm–2:30pm (Room 113.1)

### NAMES AND CONTACT DETAILS

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**Course Coordinator:** Phil Broadhurst  
**Contact phone:** (09) 414 0800, ext. 43416 **Email:** [phil.broadhurst@nzsm.ac.nz](mailto:phil.broadhurst@nzsm.ac.nz)  
**Office located at:** Room 115.5, Oteha Rohe, Albany Campus  
**Office hours:** By appointment

**Other staff member(s):** Mike Booth  
**Contact phone:** 021 616 625 **Email:** [boothfam@actrix.co.nz](mailto:boothfam@actrix.co.nz)  
**Office(s) located at:** Room 115.5, Oteha Rohe, Albany Campus  
**Programme Administrator:** Fiona Steedman **Email:** [fiona.steedman@nzsm.ac.nz](mailto:fiona.steedman@nzsm.ac.nz)

### COMMUNICATION OF ADDITIONAL INFORMATION

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Official notices issued after the paper has commenced will be posted on the board outside the NZSM office on the Albany Campus. Notices concerning a number of papers will also be posted on Blackboard. The Course Coordinator will specify if Blackboard will be used.

## **PRESCRIPTION**

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*Development of knowledge and application of skills in jazz arranging for small to medium-sized jazz ensembles, with emphasis on style and creativity.*

## **PAPER LEARNING OUTCOMES**

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Students who have successfully completed this paper will be able to:

1. compose and score parts for bass, drums, guitar, piano, trumpet, trombone, saxophone and percussion using computer notation software
2. demonstrate skill with a range of compositional techniques
3. arrange standard and original material for jazz ensemble in a standard style
4. convert a lead sheet (melody line and chords) to an arrangement for five horns and rhythm section to an advanced standard
5. analyse selected arrangements and compositions
6. rehearse a medium-sized ensemble to a performance standard.

These learning outcomes contribute to the NZSM Graduate Attributes. For a full list, please see [www.nzsm.ac.nz/study-here/graduate-attributes](http://www.nzsm.ac.nz/study-here/graduate-attributes)

## **TEACHING FORMAT**

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This course comprises one two-hour lecture and one one-hour lecture per week.

*See attached course syllabus for more information.*

## **MANDATORY PAPER REQUIREMENTS**

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In addition to achieving an overall pass mark of 50%, students must:

- a) complete each item of assessment worth at least 10% specified for this course (subject to penalties for late submission of work)
- b) attend at least 80% of lectures and 80% of tutorials (if relevant) related to this course.

## **WORKLOAD**

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A 15-point one-trimester paper should require at least 150 hours' work (including class time). This means that in term time, the midterm break and study week you should be prepared to spend, on average, 10 hours per week involved in activities such as attending classes, reading, listening to recommended recordings and preparing assignments.

## ASSESSMENT

### Approved assessment regime

The following assessment regime for this paper has been approved by the NZSM Academic Committee:

*There are 2 items of assessment:*

- 1. Six minor composition and arranging assignments: melodic transformation, soli, tutti, solo/ backgrounds, transitions, introductions/coda. Related to learning outcomes 1–5. (65%)*
- 2. Final portfolio of five compositions for small jazz group (15%) and two extended works for jazz octet (one composition and one arrangement, 10% each). Related to learning outcomes 1–3, 5, 6. (35%)*

### Assessment details for this offering

<i>Assessment items</i>	<i>Word length / duration</i>	<i>Learning outcome(s)</i>	<i>Due date</i>	<i>%</i>
1. melodic transformation (20 hours)	32 measures	1–5	11 August	15%
2. soli (12 hours)	32 measures	1–5	22 August	10%
3. tutti/ensemble section (12 hours)	32 measures	1–5	15 September	10%
4. solo section(s) and backgrounds (12 hours)	32 measures	1–5	6 October	10%
5. transitions (8 hours)	4–8 measures each	1–5	13 October	10%
6. introductions/coda (8 hours)	16–24 measures each	1–5	13 October	10%
Final Portfolio, consisting of 5 compositions for small jazz group (20 hours) & 2 pieces for jazz octet: 1 arrangement and 1 composition (30 hours).	12–32 measures minimum	1, 2, 5, 6	3 November	15%
	Approx. 7 minutes each	1–3, 5, 6		20% (10% each)

## SUBMISSION AND RETURN OF WORK

*Assignments should be deposited in the foyer of Building 115.*

*Marked assignments will be returned in class.*

*Assignments will normally be marked and returned as soon as possible, within three weeks of the date of submission.*

## EXTENSIONS AND PENALTIES

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Assignments must be submitted by the due dates. In fairness to other students, unless a medical certificate is produced, assessment submitted after 5:00pm on the due date will be subject to a 5% demerit on your grade, increasing by 5% each further working day it is overdue.

Students, who for exceptional reasons can justify an extension for an item of assessment, must apply to the Course Coordinator *before* the due date. Please note that no extensions can be granted for tutorial assignments.

## ASSIGNMENT PRESENTATION

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**Written work** should be presented according to the **NZSM Guidelines for Academic Work**, which can be downloaded from [www.nzsm.ac.nz/student-zone/student-guides](http://www.nzsm.ac.nz/student-zone/student-guides). Five percent (5%) will be deducted for written work that does not conform to these standards.

**Notated work** must be presented according to the **NZSM Composition and Orchestration Style Guide**, available from [www.nzsm.ac.nz/student-zone/student-guides](http://www.nzsm.ac.nz/student-zone/student-guides). Five percent (5%) will be deducted for notated work that clearly does not conform to these standards.

## SCALING OF GRADES

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To obtain a fair distribution of marks relative to assignment difficulty, scaling may be employed on some or all assessment items, in accordance with guidelines set out in the VUW Assessment Handbook 2014: [www.victoria.ac.nz/documents/policy/staff-policy/assessment-handbook.pdf](http://www.victoria.ac.nz/documents/policy/staff-policy/assessment-handbook.pdf)

## MATERIALS AND EQUIPMENT AND/OR ADDITIONAL EXPENSES

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### Set text:

Required: *The Jazz Theory Book*, Mark Levine

## RECOMMENDED READING

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*Inside the Score*, Rayburn Wright  
*Changes Over Time: The Evolution of Jazz Arranging*, Fred Sturm  
*Jazz Composer's Companion*, Gil Goldstein  
*Jazz Composition Theory and Practice*, Ted Pease  
*Jazz Theory Resources, Vol. 1–2*, Bert Ligon  
*A Chromatic Approach to Jazz Harmony and Melody*, Dave Liebman  
*Jazz Arranging and Composing: A Linear Approach*, Bill Dobbins  
*Modal Jazz Composition and Harmony, Vol. 1–2*, Ron Miller  
*Jazzology*, Robert Rawlins

## CLASS REPRESENTATIVE

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Class representatives for the NZSM are elected in the first week of the trimester, and their names and contact details will be available to VUWSA and/or MaWSA, the Course Coordinator and to each class. You can find out more information on Class Representatives on the VUWSA website ([www.vuwsa.org.nz](http://www.vuwsa.org.nz)) or MaWSA website ([www.mawsa.org.nz](http://www.mawsa.org.nz)).

Students may like to write the Class Rep's name and details in this box:

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## STUDENT FEEDBACK

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Enhancements made to this course, based on the feedback of previous students, will be covered during the course.

Student feedback on University courses may be found at [www.cad.vuw.ac.nz/feedback/feedback\\_display.php](http://www.cad.vuw.ac.nz/feedback/feedback_display.php)

## HUMAN ETHICS GUIDELINES

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Any student assessment or project at any level that involves human subjects (including the documenting, interviewing and recording of information from people) must follow ethics guidelines. For courses in Music Therapy, students must follow Massey University Ethics guidelines. For all other courses, students must follow VUW Ethics Guidelines. For information and assistance as it relates to your course, consult first with your Course Coordinator. Guidelines are given at:

- [www.victoria.ac.nz/research/support/research-office/ethics-approval/human-ethics](http://www.victoria.ac.nz/research/support/research-office/ethics-approval/human-ethics)
- [www.massey.ac.nz/massey/research/research-ethics/human-ethics](http://www.massey.ac.nz/massey/research/research-ethics/human-ethics)

## OTHER IMPORTANT INFORMATION

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The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- **Academic Integrity and Plagiarism:** [www.victoria.ac.nz/students/study/exams/integrity-plagiarism](http://www.victoria.ac.nz/students/study/exams/integrity-plagiarism). Find out more about plagiarism, how to avoid it, and penalties on the NZSM website: [www.nzsm.ac.nz/student-zone/student-guides](http://www.nzsm.ac.nz/student-zone/student-guides)
- **Aegrotats:** [www.victoria.ac.nz/students/study/exams/aegrotats](http://www.victoria.ac.nz/students/study/exams/aegrotats)
- **Academic Progress** (including restrictions and non-engagement): [www.victoria.ac.nz/students/study/progress/academic-progress](http://www.victoria.ac.nz/students/study/progress/academic-progress)
- **Dates and deadlines:** [www.victoria.ac.nz/students/study/dates](http://www.victoria.ac.nz/students/study/dates)
- **FHSS Student and Academic Services Office:** [www.victoria.ac.nz/fhss/student-admin](http://www.victoria.ac.nz/fhss/student-admin)
- **Grades:** [www.victoria.ac.nz/students/study/progress/grades](http://www.victoria.ac.nz/students/study/progress/grades)
- **Resolving academic issues:** [www.victoria.ac.nz/about/governance/dvc-academic/publications](http://www.victoria.ac.nz/about/governance/dvc-academic/publications)
- **Special passes:** [www.victoria.ac.nz/about/governance/dvc-academic/publications](http://www.victoria.ac.nz/about/governance/dvc-academic/publications)
- **Statutes and policies, including the Student Conduct Statute:** [www.victoria.ac.nz/about/governance/strategy](http://www.victoria.ac.nz/about/governance/strategy)
- **Student support:** [www.victoria.ac.nz/students/support](http://www.victoria.ac.nz/students/support)
- **Students with disabilities:** [www.victoria.ac.nz/st\\_services/disability](http://www.victoria.ac.nz/st_services/disability) OR [www.massey.ac.nz/massey/student-life/services-and-resources/disability-services/disability-services\\_home.cfm](http://www.massey.ac.nz/massey/student-life/services-and-resources/disability-services/disability-services_home.cfm)
- **Student Charter:** [www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-charter](http://www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-charter)
- **Student Contract:** [www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract](http://www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract)
- **Subject Librarians:** [library.victoria.ac.nz/library-v2/find-your-subject-librarian](http://library.victoria.ac.nz/library-v2/find-your-subject-librarian) AND [www.massey.ac.nz/massey/research/library/about-us/addresses-and-staff/sections/information-research-services.cfm](http://www.massey.ac.nz/massey/research/library/about-us/addresses-and-staff/sections/information-research-services.cfm)
- **Turnitin:** [www.cad.vuw.ac.nz/wiki/index.php/Turnitin](http://www.cad.vuw.ac.nz/wiki/index.php/Turnitin)
- **University structure:** [www.victoria.ac.nz/about/governance/structure](http://www.victoria.ac.nz/about/governance/structure) OR [www.massey.ac.nz/massey/home.cfm](http://www.massey.ac.nz/massey/home.cfm)
- **NZSM Student Handbook:** [www.nzsm.ac.nz/student-zone/student-guides](http://www.nzsm.ac.nz/student-zone/student-guides)
- **Scholarships and prizes relevant to NZSM students:** [www.nzsm.ac.nz/student-zone/scholarships-and-prizes](http://www.nzsm.ac.nz/student-zone/scholarships-and-prizes)
- **Your grades, academic profile, timetable, etc.:** [my.vuw.ac.nz](http://my.vuw.ac.nz)

## GENERAL NZSM POLICIES AND STATUTES

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Students should familiarise themselves with the NZSM's policies and statutes, especially those regarding Personal Courses of Study, Academic Grievances, Staff and Student Conduct. Please see [www.nzsm.ac.nz/student-zone/student-guides](http://www.nzsm.ac.nz/student-zone/student-guides)

For any statutes relating to the particular qualifications being studied, see either the Massey University Calendar or the Victoria University of Wellington Calendar.

Information about Student Services, including Academic Mentoring for Māori and Pasifika Students, and support for Students with Disabilities, is to be found in the NZSM Student Handbook (available at [www.nzsm.ac.nz/student-zone/student-guides](http://www.nzsm.ac.nz/student-zone/student-guides) or in hard copy from the NZSM offices on each campus).

## EVENTS

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Regular events are held during trimesters 1 & 2 at all NZSM campuses. These events are for the benefit of all students, and include performances, masterclasses, special lectures and workshops given by staff, students and visiting artists

Students should sign up to the **Dawn Chorus**, the NZSM's events e-newsletter, by emailing [events@nzsm.ac.nz](mailto:events@nzsm.ac.nz) with 'subscribe dawn chorus' in the subject line.

**Events & Marketing Coordinator:** Stephen Gibbs

**Phone:** (04) 463 4766      **Email:** [stephen.gibbs@nzsm.ac.nz](mailto:stephen.gibbs@nzsm.ac.nz)

**Website:** [www.nzsm.ac.nz/events](http://www.nzsm.ac.nz/events)