



**FACULTY OF HUMANITIES AND SOCIAL SCIENCES
SCHOOL OF LANGUAGES AND CULTURES**

**CHINESE PROGRAMME
CHIN 102 CHINESE LANGUAGE 1B
20 POINTS**

TRIMESTER 2 2014

Please read through this material very carefully in the first week of the course, and refer to it regularly.

Important dates

Trimester dates: 14 July to 16 November 2014

Teaching dates: 14 July to 17 October 2014

Mid-trimester break: 25 August to 7 September 2014

Last assessment item due: 15 October

Withdrawal dates: Refer to www.victoria.ac.nz/students/study/withdrawals-refunds. If you cannot complete an assignment or sit a test or examination, refer to www.victoria.ac.nz/students/study/exams/aegrotats.

Names and contact details

**Course Coordinator
and Lecturer:** Dr Vanessa Frangville
Office: vZ703
Phone: 463 6463
Email: vanessa.frangville@vuw.ac.nz

Tutor: Coreena Xia
Office: vZ702
Phone: 463 7427
Email: coreena.xia@vuw.ac.nz

School Administrators: Nina Cuccurullo
Office: vZ610
Phone: 463 5293
Email: nina.cuccurullo@vuw.ac.nz

Sarah Walton
Office: vZ610
Phone: 463 5318
Email: sarah.walton@vuw.ac.nz

School Office hours: 9.00am to 4.30pm Monday to Friday

Contact Person for Māori and Pasifika Students: Dr Vanessa Frangville
Office: vZ703
Phone: 463 6463
Email: vanessa.frangville@vuw.ac.nz

Contact Person for Students with Disabilities: Dr Margaret Sutherland
Office: vZ615
Phone: 463 5975
Email: margaret.sutherland@vuw.ac.nz

School Website: www.victoria.ac.nz/slc

Class times and locations

The course consists of 2 one-hour lectures and 2 one-hour tutorials per week.

Lectures

Monday	9.00am – 9.50am	MY (Murphy) 632
Tuesday	9.00am – 9.50am	MY (Murphy) 632
Wednesday	9.00am – 9.50am	MY (Murphy) 632

Audio-visual Classes

Wednesday	10.00am – 10.50am	vZ (von Zedlitz) 003
OR		
Wednesday	11.00am – 11.50am	vZ (von Zedlitz) 003

Tutorials

Friday	10.00am – 10.50am	vZ (von Zedlitz) 710
OR		
Friday	11.00am – 11.50am	vZ (von Zedlitz) 710

Please note that tutorials start in the **second** week of the trimester.

Students must choose **one** tutorial class and **one** audio-visual class by signing up using the S-cubed system. www.signups.victoria.ac.nz. You remain in your allotted group for the whole course, unless a change is authorised by the Course Coordinator.

Communication of additional information

Information on any timetable changes will be announced in lectures and posted on Blackboard. You are advised to check Blackboard regularly.

Prescription

This course is a continuation of CHIN 101, further developing students' Chinese (Mandarin) language skills in reading, writing, speaking and listening at an elementary level. Various aspects of Chinese culture will also be introduced.

Course learning objectives (CLOs)

Students who pass this course should be able to:

1	Progress to move advances study of Chinese with confidence
2	Display an elementary competence in Chinese, including listening, speaking, reading and writing skills
3	Demonstrate basic understanding of aspects of Chinese culture, and the structure and history of Chinese characters
4	Show an active knowledge of about 350 Chinese characters (simplified)

Teaching format

This course consists of 3 one-hour lectures and 2 one-hour tutorials per week. The course is structured around the second half of Book 1 of *New Practical Chinese Reader* (lessons 8-14).

a) Lectures:

New Practical Chinese Reader: Textbook Vol.1

Lectures mainly cover Chinese grammar and aspects of Chinese culture and learning strategies related to vocabulary acquisition. Students should prepare for lectures in advance by familiarising themselves with the vocabulary, grammar and texts to be covered.

b) Tutorials

New Practical Chinese Reader: Textbook & Workbook, Vol.1

We have two tutorials each week (including one AV class). In general, tutorials for language acquisition are intensive learning times through exercises and practice under the supervision of a tutor. Tutorials will focus on the workbook exercises, with an emphasis on listening and speaking.

Mandatory course requirements

In addition to achieving an overall pass mark of 50%, students must:

1. Attend at least 80% of all classes including tutorials
2. Submit at least 2 of 4 online quizzes and 1 of 2 take-home assessments; and take 1 of 2 in-class characters tasks
3. Sit all mid-term and final tests.

Workload

- The University Assessment Handbook suggests that students should devote a total of 13 hours a week (200 hours overall), including class contact hours, to a 20-point course for its duration in order to maintain satisfactory progress.
- Before attending each lecture or tutorial, students are expected to spend time previewing the relevant lesson, attempt to learn vocabulary and understand the grammatical constructions. Preparation work for the tutorials is essential since exercises and activities are based on vocabulary and grammatical aspects learnt during the lectures.
- Students are expected to organise themselves to practice Chinese conversation with their classmates or Chinese native speakers for at least one hour a week. This additional effort outside the class is crucial for students to become fluent in speaking Chinese
- Students are expected to listen to and watch CDs and videos recommended by the Course coordinator at the Language Learning Centre for a least one hour per week.

Assessment

This course is entirely internally assessed.

Assessment items and workload per item	%	CLO(s)	Due date
1 4 online quizzes (at least 30 mins for each quiz)	10% (2.5% each)	1, 2, 3, 4	Quiz 1: 30 July Quiz 2: 6 August Quiz 3: 24 Sept. Quiz 4: 1 October
2 4 in-class Chinese characters tasks (approx. 10 mins for each task)	20% (5% each)	2, 3, 4	Task 1: 25 July Task 2: 15 August Task 3: 19 September Task 4: 3 October
3 2 take home assignments (at least 30 mins for each assignment)	10% (5% each)	1, 2, 3, 4	Assignment 1: 7 Aug. Assignment 2: 25 Sept.
4 1 mid-term written test (50 mins)	10%	1, 2, 3, 4	20 August
5 1 mid-term AV test (40 mins)	10%	1, 2, 3, 4	21 August
6 1 mid-term oral test (5 mins)	5%	1, 2, 3, 4	22 August
7 Final AV test (40 mins)	12%	1, 2, 3, 4	9 October
8 Final oral test (10 mins)	8%	1, 2, 3, 4	10 October
9 Final written test (50 mins)	15%	1, 2, 3, 4	15 October

Marking criteria will be available on Blackboard.

Submission and return of work

Online quizzes are submitted online via Blackboard. Instant feedback is available once the quiz is submitted. Take-home assignments must be submitted by the deadline with signed coversheet to the Chinese assignment box on the 6th floor of von Zedlitz. Assignment cover sheets can be found outside the SLC office. The assignment slot is located to the left of the office. Work will be returned and feedback will be given during tutorials.

Penalties

If a quiz, in-class task or test is unable to be sat due to extraordinary circumstances such as health problems (supported by a medical certificate) or family bereavement (supported by a letter explaining the circumstances), the Course Coordinator must be contacted prior to the time of assessment.

The late submission of online quizzes must be negotiated with the Course Coordinator before the due date and, depending upon circumstances, may be penalised (5% a day).

Set texts

- New Practical Chinese Reader: Textbook, Book 1 (Beijing, 2010)
- New Practical Chinese Reader: Workbook, Book 1 (Beijing, 2010)

All textbooks can be purchased from Vic Books, Ground Floor Easterfield Building, Kelburn Parade. They can also be ordered online at www.vicbooks.co.nz. Orders and enquiries can be emailed to enquiries@vicbooks.co.nz.

Recommended reading

A list of recommended reading will be available for each lesson on Blackboard.

Class representative

A class representative will be elected in the first week, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students. Class reps will attend a meeting with the Head of School to discuss how your courses are going and to raise any concerns or suggestions that they may have. You can find out more information on Class Representatives on the VUWSA website: www.vuwsa.org.nz.

Students may like to write the Class Rep's name and details in this box:

Class Rep name and contact details:

Student feedback

Responses to feedback on this course will be discussed in class and/or delivered via Blackboard. Student feedback on University courses may be found at www.cad.vuw.ac.nz/feedback/feedback_display.php.

Language Learning Centre

The Language Learning Centre (LLC) is the Library's technology-rich, multimedia centre supporting language learning.

At the LLC you can practise and extend your language learning. You can:

- Find materials to support your language studies, including dictionaries, textbooks and graded readers.
- Study independently using language learning software, audio material and DVDs.
- Find a welcoming environment with services and events, and onsite assistance and support for languages

- Become a Language Buddy or find a conversation group.

Visit the LLC on Level 0, von Zedlitz Building and take a look at our website www.victoria.ac.nz/llc

Other important information

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Academic Integrity and Plagiarism: www.victoria.ac.nz/students/study/exams/integrity-plagiarism
- Aegrotats: www.victoria.ac.nz/students/study/exams/aegrotats
- Academic Progress: www.victoria.ac.nz/students/study/progress/academic-progress (including restrictions and non-engagement)
- Dates and deadlines: www.victoria.ac.nz/students/study/dates
- FHSS Student and Academic Services Office: www.victoria.ac.nz/fhss/student-admin
- Grades: www.victoria.ac.nz/students/study/progress/grades
- Resolving academic issues: www.victoria.ac.nz/about/governance/dvc-academic/publications
- Special passes: www.victoria.ac.nz/about/governance/dvc-academic/publications
- Statutes and policies including the Student Conduct Statute: www.victoria.ac.nz/about/governance/strategy
- Student support: www.victoria.ac.nz/students/support
- Students with disabilities: www.victoria.ac.nz/st_services/disability
- Student Charter: www.victoria.ac.nz/learning-teaching/learning-partnerships/student-charter
- Student Contract: www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract
- Subject Librarians: <http://library.victoria.ac.nz/library-v2/find-your-subject-librarian>
- Turnitin: www.cad.vuw.ac.nz/wiki/index.php/Turnitin
- University structure: www.victoria.ac.nz/about/governance/structure
- Victoria graduate profile: www.victoria.ac.nz/learning-teaching/learning-partnerships/graduate-profile
- VUWSA: www.vuwsa.org.nz

Course programme

WEEK	LECTURE 1	LECTURE 2	LECTURE 3	TUTORIAL 1 (AV CLASS)	TUTORIAL 2	ASSESSMENT
1/ 14-18 July	General introduction	Revisions	Revisions	NO TUTORIAL	NO TUTORIAL	
2/ 21-25 July	L8	L8	L8	L8	L8	Character task 1 on Friday 25 July
3/ 28 July-1 August	L9	L9	L9	L9	L9	Online quiz 1 due on Wednesday 30 July
4/ 4 -8 August	L10	L10	L10	L10	L10	Online quiz 2 due on Wednesday 6 August Take-home assignment 1 due on Thursday 7 August
5/ 11-15 August	L11	L11	L11	L11	L11	Character task 2 on Friday 15 August
6/ 18-22 August	Revisions L8-11	Revisions L8-11	Mid-term written test	Mid-term AV test	Mid-term oral test	Mid-term tests (oral, AV, written)
MID TRIMESTER BREAK						

WEEK	LECTURE 1	LECTURE 2	LECTURE 3	TUTORIAL 1 (AV CLASS)	TUTORIAL 2	ASSESSMENT
7/ 8- 12 September	Revisions L11	Revisions L11	Revisions L11	Revisions L11	Revisions L11	
8/ 15-19 September	L12	L12	L12	L12	L12	Character task 3 on Friday 19 September
9/ 22-26 September	L13	L13	L13	L13	L13	Online quiz 3 due on Wednesday 24 Sept. Take-home assignment 2 due on Thursday 25 Sept.
10/ 29 Sept.-3 October	L14	L14	L14	L14	L14	Online quiz 4 due on Wednesday 1 Oct. Character task 4 on Friday 3 October
11/ 6-10 October	Revision L8-14	Revision L8-14	Revision L8-14	Final AV test	Final oral test	Final oral test and AV test
12/ 13-17 October	Revision L8-14	Revision L8-14	Final written test	NO TUTORIAL	NO TUTORIAL	Final written test