VICTORIA
UNIVERSITY OF WELLINGTON

FACULTY OF HUMANITIES AND SOCIAL SCIENCES

SCHOOL OF LINGUISTICS AND APPLIED LANGUAGE STUDIES

SECOND LANGUAGE EDUCATION
ALIN 202 - SECOND LANGUAGE CURRICULUM DESIGN
20 POINTS

TRIMESTER 2 2014

Important dates

Trimester dates: 14 July to 16 November 2014
Teaching dates: 14 July to 17 October 2014
Mid-trimester break: 25 August to 7 September 2014
Last assessment item due: 17 October 2014
Study week: 20–24 October 2014
Examination/Assessment Period: 24 October to 15 November 2014
Note: students who enrol in courses with examinations must be able to attend an examination at the University at any time during the scheduled examination period.

Withdrawal dates: Refer to www.victoria.ac.nz/students/study/withdrawals-refunds. If you cannot complete an assignment or sit a test or examination, refer to www.victoria.ac.nz/students/study/exams/aegrotats.

Class times and locations

Lectures
CRN11416: Monday and Thursday 12pm – 12.50pm in KK202

Names and contact details

Course Coordinator & Lecturer
Dr John Macalister
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Course Administrator:

Dayna Taramai

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Office: Von Zedlitz Building, Room VZ210

Phone: (04) 463 – 5255

Office hours: Monday – Friday, 9am – 4.15pm

Information about tutors and guest lectures will be provided after the start of the trimester.

Communication of additional information

Posted on Blackboard

Prescription

This course explores the ways in which a second language curriculum is designed and developed to provide relevant learning goals, effective learning opportunities in different contexts and assessment of how well the opportunities have been taken up and the goals have been achieved.

Course content

The following topics will be covered in the course. The dates given are for the Monday at the beginning of each week. Required reading is given in brackets. LCD is the set text *Language Curriculum Design*.

1	14 July	Overview	*(LCD Ch. 1; Littlewood, 1992)*
2	21 July	Environment analysis	*(LCD Ch. 2; Tessmer, 1990)*
3	28 July	Needs analysis	*(LCD Ch. 3; West, 1994; Long, 2005)*
4	4 August	Principles	*(LCD Ch. 4; Williams, 1986; Cotterall, 2000; Smith, 2011)*
5	11 August	Case studies	*tba*
6	18 August	Goals, content & sequencing	*(LCD Ch. 5; Ellis, 2003)*
		BREAK	
7	8 September	Format & presentation	*(LCD Ch. 6; Gibbons, 1989)*
8	15 September	Monitoring & assessment	*(LCD Ch. 7; Brown, 1992; Read, 1983)*
9	22 September	Evaluation	*(LCD Ch. 8; Davies, 2006)*
10	29 September	Using a course book & Teacher beliefs	*(LCD Ch. 11; Prabhu, 1989; Richards, 1998)*
11	6 October	Approaches to curriculum design & Negotiated syllabuses	*(LCD Ch. 9; Murdoch, 1989; Hutchinson and Waters, 1987)* *(LCD Ch. 10; Clarke, 1991; Zazaoğlu, 2012)*
12	13 October	Introducing change & Planning an in-service course	*(LCD Ch. 12; Mohamed, 2008)* *(LCD Ch. 13; Ellis, 1986)*

Course learning objectives (CLOs)

Students who pass this course should be able to:

(1) evaluate the design of an existing course and decide if it is worth adopting

(2) suggest how to improve an existing course

(3) systematically design a short course with limited goals, for example, a three week course or a reading course

(4) play a useful part in guiding a team to design a large course

(5) run a short workshop on course design

(6) critically examine approaches to course design

(7) implement change in a language program

(8) design an in-service workshop

Teaching format

The course will be delivered through lectures and workshops. Students are expected to have done the required reading for each week in advance.

Mandatory course requirements

In addition to achieving an overall pass mark of 50% students must:

a.   Attend all workshops and lectures.

b.   Complete all assessment requirements.

For further guidance, refer to the document Mandatory Course Requirements, available on the Academic Office website at https://intranet.victoria.ac.nz/academic/academic-proposals/academic-proposals.aspx, or contact the Centre for Academic Development.

Workload

ALIN 202 is a 20 point one-trimester course. Course members should expect to spend about 16 hours per week for twelve weeks on all the work for this course including lectures and workshops. Work outside of scheduled classes will involve reading, working on tasks and assignments, and test preparation. The total assessment should be around 5,000 words.

Assessment

	Assessment items and workload per item		%	CLO(s)	Due date
1	Task 1	approx. 750 words	15%	2, 4, 6	Friday, 8th August, 2014
2	Task 2	approx. 1500 word	30%	2, 4, 6	Friday, 26th September, 2014
3	In-class test	n/a	15%	All	Thursday, 16th October, 2014
4	Assignment	approx. 2000 words	40%	All	Friday 17th October, 2014

 Marking criteria will be provided in lectures and via Blackboard.

N.B. Note that if no work is submitted for assessment before the last three weeks of teaching, there will be nothing on which to base an aegrotat consideration.

An aegrotat pass will normally be approved only when a candidate has completed at least 30% of the course assessment.

Submission and return of work

All assignments should be submitted in the slot box at Von Zedlitz Building, Level 2, Room 210. Please ensure you have attached a cover sheet to all your assignments.

Marked work can be collected from Von Zedlitz Building, Level 2, Room 210.

Extensions and penalties

Extensions

Requests for extensions (without penalty) must be received before the submission deadline..

Penalties

In line with school policy, assignments handed in after the due date will receive a considerably reduced grade unless accompanied by a medical certificate or other evidence of exceptional circumstances. If you require an extension for good reasons, ask the course coordinator ahead of the date for handing in the assignment.

Unless you have a valid extension granted for your assignment, the following penalties will apply:

For assignments handed in within a week after the due date the maximum grade possible is C- and no personal comment will be provided. Assignments handed in after this time receive no mark.

Plagiarism is not acceptable in assessed work, and will be penalised. The penalty will depend on the severity of the plagiarism.

Set texts

I. S. P. Nation and John Macalister. (2010) *Language Curriculum Design.* New York: Routledge.

Language Curriculum Design: Selected Readings (est. $20).

Recommended reading

John Macalister and I. S. P. Nation (eds) (2011) *Case Studies in Language Curriculum Design.* New York: Routledge.

Customers can order textbooks and student notes online at www.vicbooks.co.nz

Class representative

The class representative provides a useful way to communicate feedback to the teaching staff during the course. A class representative will be selected at the first lecture of the course. Students may like to write the Class Rep's name and details in this box:

Class Rep name and contact details:

Student feedback

Student feedback on University courses may be found at
www.cad.vuw.ac.nz/feedback/feedback_display.php.

Other important information

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Academic Integrity and Plagiarism: www.victoria.ac.nz/students/study/exams/integrity-plagiarism
- Aegrotats: www.victoria.ac.nz/students/study/exams/aegrotats
- Academic Progress: www.victoria.ac.nz/students/study/progress/academic-progess (including restrictions and non-engagement)
- Dates and deadlines: www.victoria.ac.nz/students/study/dates
- FHSS Student and Academic Services Office: www.victoria.ac.nz/fhss/student-admin
- Grades: www.victoria.ac.nz/students/study/progress/grades
- Resolving academic issues: www.victoria.ac.nz/about/governance/dvc-academic/publications
- Special passes: www.victoria.ac.nz/about/governance/dvc-academic/publications
- Statutes and policies including the Student Conduct Statute: www.victoria.ac.nz/about/governance/strategy
- Student support: www.victoria.ac.nz/students/support
- Students with disabilities: www.victoria.ac.nz/st_services/disability
- Student Charter: www.victoria.ac.nz/learning-teaching/learning-partnerships/student-charter
- Student Contract: www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract
- Subject Librarians: http://library.victoria.ac.nz/library-v2/find-your-subject-librarian
- Turnitin: www.cad.vuw.ac.nz/wiki/index.php/Turnitin
- University structure: www.victoria.ac.nz/about/governance/structure
- Victoria graduate profile: www.victoria.ac.nz/learning-teaching/learning-partnerships/graduate-profile
- VUWSA: www.vuwsa.org.nz