



## PAPER OUTLINE 2013

<b>Paper Code &amp; Title:</b>	<b>NZSM 401</b> <i>Project in Composition/Sonic Arts 1</i>
<b>Year:</b>	2013
<b>CRN:</b>	13763
<b>Prerequisites:</b>	<i>Portfolio</i>
<b>Corequisites:</b>	<i>None</i>
<b>Restrictions:</b>	<i>None</i>
<b>Points:</b>	30
<b>Trimester:</b>	FY
<b>Campus:</b>	NZSM - VUW Kelburn

<b>Key dates:</b>	Teaching dates:	4 March–7 June 2013 15 July–18 October 2013
	Easter break:	28 March–3 April 2013
	Mid-trimester break:	22–28 April 2013 26 August–8 September 2013
	Study week:	21–25 October 2013
	Exam/Assessment period:	25 October–16 November 2013
	(where applicable)	<i>NB: For courses with exams, students must be available to attend the exam at any time during this period.</i>
	Final item of assessment due:	11 November 2013
	Withdrawal dates:	15 March 2013
		<i>You can withdraw from this course on or before this date, with full refund of the course fee, by completing an FHSS Course Add/Drop form. After this date, a Fee Reconsideration will only be granted in exceptional circumstances. Information on withdrawals and refunds may be found at:</i>
		<a href="http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds">http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds</a>
		<i>Note that both late withdrawal and course failure may affect your StudyLink eligibility. See below for more details.</i>

<b>Course Coordinator:</b>	Dugal McKinnon	<b>Email:</b> <a href="mailto:dugal.mckinnon@nzsm.ac.nz">dugal.mckinnon@nzsm.ac.nz</a>
<b>Contact phone:</b>	463 6448	
<b>Office located at:</b>	Room MS207, Kelburn Campus	
<b>Office hours:</b>	Monday–Thursday, 10:30am–11:00am	
<b>Class times &amp; rooms:</b>	To be arranged with project supervisor	
<b>Workshop times &amp; room:</b>	Wednesday, 3:10pm–4.30pm (Adam Concert Room)	

## PAPER PRESCRIPTION

*Supervised independent study in composition or sonic arts, resulting in a portfolio of compositions and/or sound-based works. A proposal outlining the intended work for this paper must be approved by the Director, NZSM, prior to the enrolment deadline.*

## TEACHING LEARNING SUMMARY

This course is taught as individual lessons with a nominated supervisor or supervisors.

*See attached course syllabus for more information.*

## EXPECTED WORKLOAD

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A 30-point full-year paper should require at least 300 hours work (including class time). This means that in term time, the midterm break and study week you should be prepared to spend, on average, 10 hours per week involved in activities such as attending classes, reading, listening to recommended recordings and preparing assignments.

## READINGS, MATERIALS & EQUIPMENT

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Supervisors may recommend readings or materials as required.

## LEARNING OBJECTIVES

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A student completing this paper will have:

1. completed an approved portfolio of compositions and/or sound-based works that evidences an individual creative voice and clear technical command in the chosen medium
2. demonstrated the consolidation of creative abilities garnered at undergraduate level, and advancement upon these through the completion of the portfolio
3. proven their ability to propose, produce and critically comment upon an independent, self-directed project.

## ASSESSMENT REQUIREMENTS

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### Approved assessment regime

The following assessment regime for this paper has been approved by the NZSM Academic Committee:

*There is 1 item of assessment:*

*Portfolio of compositions and/or sound-based works, of a scope approved by the supervisor. Related to learning outcomes 1-3. (100%)*

### Assessment details for this offering

Students should propose a portfolio of works in the first two weeks of meeting with your supervisor. Your supervisor will suggest any amendments, and approve the scope of the projects. See the syllabus for more information on your proposal document. Portfolios are due by 11 November 2013.

## PENALTIES

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Assignments must be submitted by the due dates. In fairness to other students, unless a medical certificate is produced, assessment submitted after 5:00pm on the due date will be subject to a 5% demerit on your grade, increasing by 5% each further working day it is overdue.

Students, who for exceptional reasons can justify an extension for an item of assessment, must apply to the Course Coordinator *before* the due date. Please note that no extensions can be granted for tutorial assignments.

## ASSIGNMENT PRESENTATION

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**Written work** should be presented according to the guidelines set out in the **NZSM Guidelines for Academic Work**, which can be downloaded as a PDF document from the NZSM Website: <http://www.nzsm.ac.nz/student-zone/student-guides>. Five percent (5%) will be deducted for written work that does not conform to these standards.

**Notated work** must be presented according to the guidelines set down in the **NZSM Composition and Orchestration Style Guide**, available as a PDF document from the NZSM Website: <http://www.nzsm.ac.nz/student-zone/student-guides>. Five percent (5%) will be deducted for notated work that clearly does not conform to these standards.

**Sonic Arts** work should be submitted as a clearly labelled Audio CD, or, for multimedia works, as a DVD or as a Quicktime data file on a data CD-ROM.

## **MANDATORY PAPER REQUIREMENTS**

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- a) Students enrolled in this paper on the Kelburn Campus must attend at least 9 of the Composer Workshops held during every term of enrolment in this paper.
- b) Students enrolled in this paper on the Mt Cook Campus must attend at least 2 of the Composer Workshops held during every term of enrolment in this paper.
- c) Students submitting works in a jazz idiom must present a recital of these works to the satisfaction of the supervisor.

If, for health reasons, you are unable to complete all the work required for assessment purposes for this paper by 16 November, you may, on presentation of a medical certificate, have the date for submission extended by the Director, NZSM.

## **DEPOSIT AND COLLECTION OF ASSESSMENT**

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*Portfolios should be submitted to your supervisor, following the guidelines in the syllabus. Marked portfolios will be returned to the office on your home campus following grade entry.*

*NB: All students are requested to retain all assessment, as this may be required at the end of the course.*

## **SCALING OF GRADES**

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To obtain a fair distribution of marks relative to assignment difficulty, scaling may be employed on some or all assessment items, in accordance with guidelines set out in the VUW Assessment Handbook:

[http://www.victoria.ac.nz/home/about\\_victoria/avcacademic/publications/assessment-handbook.pdf](http://www.victoria.ac.nz/home/about_victoria/avcacademic/publications/assessment-handbook.pdf)

## **ACADEMIC PROGRESS, NON-ENGAGEMENT & STUDENT LOAN ELIGIBILITY**

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All NZSM students are bound by the VUW Academic Progress Statute. VUW manages the enrolment of students who are not making satisfactory academic progress by:

- restricting the number of courses that students may enrol in, and/or
- requiring students to meet certain conditions.

Students whose academic progress continues to be unsatisfactory may be suspended for a specified period. Students who return after suspension, and whose academic progress remains unsatisfactory, may be excluded from the University.

Any student who is enrolled in more than two courses in a trimester and achieves E grades in all courses will be considered "non-engaged". The University can suspend or exclude such students. For full details about restrictions and conditions refer to:

<http://www.victoria.ac.nz/home/study/academic-progress>

Also, please note that students will be required to pass at least half of their courses in order to continue to qualify for a student loan. For more information see:

<http://www.victoria.ac.nz/home/admisenrol/payments/loansandallowances/performance-criteria>

## **COMMUNICATION OF ADDITIONAL INFORMATION**

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Official notices issued after the paper has commenced will be posted on the Board outside the NZSM Office on the Kelburn Campus. Notices concerning a number of papers will also be posted on Blackboard. The Course Coordinator will specify if Blackboard will be used.

## **STUDENT REPRESENTATIVES**

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Student representatives for the NZSM are elected in the first week of the trimester, and their names and contact details will be available to VUWSA and/or MaWSA, the Course Coordinator and to each class. You can find out more information on Class Representatives on the VUWSA website (<http://www.vuwsa.org.nz>) or MaWSA website (<http://www.mawsa.org.nz>).

## **ACADEMIC INTEGRITY AND PLAGIARISM**

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Academic integrity means that university staff and students, in their teaching and learning, are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the school's learning, teaching and research activities are based. The NZSM's reputation for academic integrity adds value to your qualification.

The NZSM defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material.

Find out more about plagiarism, how to avoid it, and penalties, on the NZSM website: <http://www.nzsm.ac.nz/student-zone/student-guides>

## **GENERAL NZSM POLICIES AND STATUTES**

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Students should familiarise themselves with the NZSM's policies and statutes, especially those regarding Personal Courses of Study, Academic Grievances, and Staff and Student Conduct. Please see <http://www.nzsm.ac.nz/student-zone/student-guides>

For any statutes relating to the particular qualifications being studied, see either the Massey University Calendar or the Victoria University of Wellington Calendar.

Information about Student Services, including Academic Mentoring for Māori and Pasifika Students, and support for Students with Disabilities, is to be found in the NZSM Student Handbook (available from the NZSM offices on each campus).

## **HUMAN ETHICS GUIDELINES**

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Any student assessment or project at any level that involves human subjects (including the documenting, interviewing and recording of information from people) must follow ethics guidelines. For courses in Music Therapy, students must follow Massey University Ethics guidelines. For all other courses, students must follow VUW Ethics Guidelines. For information and assistance as it relates to your course, consult first with your Course Coordinator. Guidelines are given at these URLs:

- <http://www.victoria.ac.nz/fgr/current-phd/ethics>
- <http://www.massey.ac.nz/massey/research/research-ethics/human-ethics>

## **WHERE TO FIND MORE DETAILED INFORMATION**

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As Victoria University of Wellington is the Institute of Enrolment for the NZSM, further detailed information about dates, grades, enrolment procedures and qualification status can be found on their website:

- Student grades, academic profile, academic timetable, campus announcements, etc.:
  - [my.vuw.ac.nz](http://my.vuw.ac.nz)
- Key dates, explanations of grades, plagiarism:
  - [www.victoria.ac.nz/home/study](http://www.victoria.ac.nz/home/study)
- Monitoring of academic progress, and how enrolment can be restricted:
  - [www.victoria.ac.nz/home/study/academic-progress](http://www.victoria.ac.nz/home/study/academic-progress)
- Course withdrawal, degree planning, credit transfer and academic transcripts:
  - [www.victoria.ac.nz/fhss/student-admin/faqs](http://www.victoria.ac.nz/fhss/student-admin/faqs)

## EVENTS

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Regular events are held during trimesters 1 & 2 at all NZSM campuses. These events are for the benefit of all students, and include performances, masterclasses, special lectures and workshops given by staff, students and visiting artists.

All students are expected to keep time free to attend the weekly lunchtime concert on Friday at 12:10pm, along with other events as required.

Students should sign up to the **Dawn Chorus**, the NZSM's events e-newsletter, by emailing [events@nzsm.ac.nz](mailto:events@nzsm.ac.nz) with "subscribe dawn chorus" in the subject line.

Music Forum will take place every Friday from 3:10pm–4:30pm. It will normally take place in Room 209, Kelburn Campus, but will take place on selected Fridays at Mt Cook, location to be announced.

**Events & Marketing Coordinator:** Stephen Gibbs

**Phone:** (04) 463 4766      **Email:** [stephen.gibbs@nzsm.ac.nz](mailto:stephen.gibbs@nzsm.ac.nz)

**Website:** <http://www.nzsm.ac.nz/events/>