

Graduate School of Nursing, Midwifery & Health



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FACULTY OF HUMANITIES AND SOCIAL SCIENCES

2013

Course outline for HLTH532 Trimester 1&2 2013

Trimester 1+2/3

Course Coordinator: Robyn Maude

Trimester 1

Trimester dates: 4 March 2013 – 3 July 2013

Easter break: 28 March 2013 – 3 April 2013

Mid-Trimester break: 22– 28 April 2013

Trimester 2

Trimester dates: 15 July 2013 – 17 November 2013

Mid-trimester break: 26 August 2013 – 8 September 2013

IMPORTANT NOTICE

The Graduate School of Nursing, Midwifery & Health at Victoria University of Wellington, uses all reasonable skill and care in an effort to ensure the information and course content information contained in this outline is accurate at the time of going to print.

Students should be aware, however, that in the event course timetables and venues need to be changed, all attempts will be made to notify the students.

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Section 1: Operational Information

COURSE COORDINATOR & CONTACT DETAILS

Robyn Maude

Ph: 04 463 6137

Email: robyn.maude@vuw.ac.nz

Office Hours: Alternate Wednesdays, Thursdays and Fridays

POSTGRADUATE STUDENT ADMINISTRATOR

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POSTAL ADDRESS

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Victoria University of Wellington

P O Box 7625

Newtown

Wellington 6242

PHYSICAL ADDRESS

Level 7, Clinical Services Block (CSB)

Wellington Regional Hospital

Riddiford St, Newtown

Wellington 6021

OFFICE HOURS

The Graduate School office will be open Monday 7 January 2013 and close on Friday 20 December 2013 from 9.00am – 4.00pm weekdays.

In keeping with the practice of other years, academic staff will not be available on Fridays, except for the times they are involved in Schools. Please contact the course coordinator directly either by telephone or email should you wish to make an appointment or discuss course related issues.

Section 2: Academic Requirements

COURSE PRESCRIPTION

This clinically oriented course develops in-depth midwifery knowledge and skills across the full scope of midwifery practice, wherever midwives work. Skills of systematic history-taking, clinical examination and diagnostic reasoning are enhanced and developed. Clinical contact with childbearing women is required.

TEACHING/LEARNING SUMMARY

This course is delivered via 3 face-to-face seminar type “schools” at the Graduate School of Nursing Midwifery & Health. The days will be a mix of lectures and small group activities. A distance component supported by Blackboard forms part of the course and supports student achieving their learning objectives.

COMMUNICATION OF ADDITIONAL INFORMATION

All course information and information on changes that occur during the course will be conveyed to students via Blackboard or student VUW email.

COURSE CONTENT

This clinically based programme is designed to develop advanced assessment skills and knowledge to support midwives within their area of practice. The Schools offered through the academic year will support individual student’s practice. It addresses the specific concerns of midwives working in primary/secondary/tertiary care by developing their ability to both critically appraise a range of obstetric complications and interventions and to explore the nature of the midwifery relationship with the woman and her family requiring this level of care. It will also explore how secondary/tertiary care is placed within the current socio-political environment and explore some alternatives. The course will cover the following:

- Advanced health assessment through a process of identifying a presenting problem, taking a health consumer history pertinent to and articulating a systems review
- Clinical reasoning processes and effective clinical decision making strategies supported by theoretical frameworks
- In depth assessment and clinical examination of the following systems:
 - Respiratory
 - Cardiovascular
 - Neurological
 - Abdominal
 - Psychological
- Knowledge and skill in the application of health assessment tools and frameworks
- Skills and confidence in communicating assessment outcomes with health consumers and health professionals from the interdisciplinary team both orally and in writing
- Accurate midwifery documentation that maintains confidentiality of information
- Current research and its application to advanced health assessment

COURSE AIMS

The course aims to develop and advance midwifery knowledge and practice within the primary/secondary/tertiary care setting and to facilitate the development of history taking and clinical examination skills for clinical practice.

STUDENT OUTCOMES

By the end of the course students will be able to:

- Identify and source and synthesise literature and research relevant to complex maternity care
- Understand the context in which complexity in childbearing arises and is treated
- Articulate the important role that midwifery plays in the care of women experiencing complexity in childbearing
- Present material to peers and colleagues.

LEARNING OBJECTIVES

This course supports registered midwives to develop enhanced assessment and diagnostic reasoning skills. It builds on the basic competence achieved at undergraduate registration in order to prepare expert midwifery clinicians who are innovative leaders in their field. Students will:

1. Employ advanced assessment, diagnostic skills and clinical reasoning across the full scope of midwifery practice
2. Perform a competent and systematic history taking and assessment of both woman and baby
3. Demonstrate knowledge of physiological responses to maternal adaptations to pregnancy, illness and complex maternity scenarios, and identify appropriate treatment interventions or therapies
4. Communicate the outcomes of the assessment and diagnosis to the client/significant others and the health professionals in the interdisciplinary team with a high degree of competence
5. Critically explore the economic and socio-political context of maternity care. Evaluate current research and its application to clinical assessment and diagnostic reasoning in maternity care

EXPECTED WORKLOAD

30 point courses in the Graduate School of Nursing, Midwifery & Health have an average workload 10 hours per point. Therefore you could expect approximately 300 hours commitment over the duration of the course for reflection, writing and assessment.

WITHDRAWAL DATES

Information on withdrawals and refunds may be found at

www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds

RECOMMENDED READINGS/TEXTS

Enkin, M., Keirse, M., Neilson, J., Crowther, C., Duley, L., Hodnett, E., & Hofmeyr, J. (2000). *A guide to effective care in pregnancy and childbirth*. New York: Oxford University Press.

Gibbs, D., & Arulkumaran, S. (1997). *Fetal monitoring in practice*. Boston: Butterworth-Heinmann.

James, D., Steer, P., Weiner, C., & Gonik, B. (Eds.). (1999). *High risk pregnancy management options*. London: WB Saunders.

Pairman, S., Tracy, S., Thorogood, C., & Pincombe, J. (Eds.). (2010). *Midwifery preparation for practice*. Sydney: Elsevier.

Stables, D. (2005). *Physiology in childbearing: With anatomy and related bioscience* (2nd ed.) Edinburgh: Elsevier.

PRE-READINGS

There is no set text. Students are encouraged to read widely and to access relevant books, journals and databases such as the Cochrane Library. Students are advised to access and become familiar with the maternity service documents from the following sites:

<http://www.health.govt.nz/publication/report-maternity-2010>

<http://www.health.govt.nz/publication/new-zealand-maternity-clinical-indicators-2010>

<http://www.health.govt.nz/our-work/life-stages/maternity-and-breastfeeding/maternity-services/primary-maternity-services-notice-section-88>

<http://www.health.govt.nz/publication/maternity-consumer-survey-2011>

<http://www.health.govt.nz/publication/new-zealand-maternity-standards>

<http://www.hqsc.govt.nz/>

<http://www.hqsc.govt.nz/our-programmes/mrc/pmmrc/publications-and-resources/publication/479/>

<http://www.hiirc.org.nz/section/20254/maternity-quality-and-safety/>

<http://www.nsfl.health.govt.nz/apps/nsfl.nsf/pagesmh/444>

TEXT BOOK PURCHASE

Customers can order textbooks and student notes online at www.vicbooks.co.nz or can email an order or enquiry to enquiries@vicbooks.co.nz. Books can be couriered to customers or they can be picked up from nominated collection points at each campus. Customers will be contacted when they are available.

Opening hours are 8.00 am – 6.00 pm, Monday – Friday during term time (closing at 5.00 pm in the holidays). Phone: 463 5515.

Copies may also be obtained online from <http://www.fishpond.co.nz/> or <http://www.amazon.com/>

SCHOOL TIMETABLES

1st SCHOOL

Dates: Monday 18th & Tuesday 19th March 2013

Times: 9.00am – 5.00pm

Venue: CS802, Level 8, Clinical Services Building, Wellington Regional Hospital, Riddiford St, Newtown, Wellington

2nd SCHOOL

Dates: Thursday 30th & Friday 31st May 2013

Times: 9.00am – 5.00pm

Venue: CS717, Level 7, Clinical Services Building, Wellington Regional Hospital, Riddiford St, Newtown, Wellington

3rd SCHOOL

Dates: Thursday 19th & Friday 20th Sept 2013

Times: 9.00am – 5.00pm

Venue: CS717, Level 7, Clinical Services Building, Wellington Regional Hospital, Riddiford St, Newtown, Wellington

BLACKBOARD INFORMATION

Students enrolling for this course will need access to the VUW flexible learning system (Blackboard) via the Internet.

Blackboard is an online environment that supports teaching and learning at Victoria by making course information, materials and learning activities available online via the internet. Blackboard provides web-based access to course content, assessment, communication and collaboration tools. Instructions for using this will be provided as part of timetable during the 1st School. Students will need to be able to access the Internet on a regular basis.

The following software, which is necessary for using material on Blackboard, is freely available to download from the internet if you don't already have it:

- Netscape Communicator v 4.78 or higher (v. 7.1 recommended) OR
- Microsoft Internet Explorer v. 5.2.x or higher
- MS Windows 2000 or XP/ MacOS 9 or Mac OS X.2 or higher

Other software: Adobe Acrobat Reader - free download from <http://www.adobe.com/products/acrobat/>

Microsoft Office or Microsoft Viewers. The viewers can be downloaded free of charge from: <http://www.microsoft.com/office/000/viewers.asp>

Computer skills required:

- Internet browsing skills
- Basic word processing skills

How to log onto Blackboard

- Open a web browser and go to myVictoria.ac.nz
- Enter your account username which you can find in your *Confirmation of Study* sheet
- It is usually made up of 6 letters of your last name and 4 letters of your first name
- Enter your password. If you have never used Victoria computer facilities your initial password is your student ID number
- Click on the Blackboard icon
- Alternatively, if you want to access Blackboard without going through the myVictoria portal, just log on at <http://blackboard.vuw.ac.nz>

Off Campus access

Blackboard is available from any location where you can access the Internet. This may be your home, work or an Internet café.

Problems with access? Contact ITS service desk **04 463 5050**

MANDATORY COURSE REQUIREMENTS

In order to successfully complete this course you are required to attend all Schools unless under special circumstances prior arrangements have been made with the course coordinator.

Students must complete all pieces of assessment to pass the course. Lectures, tutorials, electronic and other distance learning resources, practical and fieldwork may all be an integral part of the learning experience and participation in such activities is regarded as necessary.

ACADEMIC INTEGRITY AND PLAGIARISM

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Approval is required in writing from the course coordinator if you wish to use work you have submitted from a previous course or have written for your organisation.

Find out more about plagiarism, how to avoid it and penalties, on the University's website: <http://www.victoria.ac.nz/home/study/plagiarism>

USE OF TURNITIN

Student work provided for assessment in this course may be checked for academic integrity by the electronic search engine <http://www.turnitin.com>. Turnitin is an online plagiarism prevention tool which compares submitted work with a very large database of existing material. At the discretion of the Head of School, handwritten work may be copy-typed by the School and subject to checking by Turnitin. Turnitin will retain a copy of submitted material on behalf of the University for detection of future plagiarism, but access to the full text of submissions is not made available to any other party.

WHERE TO FIND MORE DETAILED INFORMATION

Find key dates, explanations of grades and other useful information at www.victoria.ac.nz/home/study. Find out how academic progress is monitored and how enrolment can be restricted at www.victoria.ac.nz/home/study/academic-progress. Most statutes and policies are available at www.victoria.ac.nz/home/about/policy, except qualification statutes, which are available via the *Calendar* webpage at www.victoria.ac.nz/home/study/calendar (See Section C).

Other useful information for students may be found at the Academic Office website, at www.victoria.ac.nz/home/about/avcademic.

Section 3: Assessment Information

Learning objectives are assessed within the courses assessment activities.

ASSIGNMENT SUBMISSION GUIDELINES

The ability to plan for and meet deadlines is a core competency of both advanced study and professional practice. Failure to meet deadlines disrupts course planning and is unfair to students who do submit their work on time. It is expected therefore that you will complete and submit assignments not later than the due date if submitted on Blackboard and well before the due date if submitted by post. Assignments may only be submitted by email if organised with the course coordinator. Some courses require that you access Blackboard and submit all assignments only through this site. Your course coordinator will explain the expectations for this course at your first school.

If ill-health, family bereavement or other personal emergencies prevent you from meeting the deadline for submitting a piece of written work or from attending class to make a presentation, you can apply to the course coordinator for an extension to the due date. Make sure that you keep a hard and/or electronic copy of your assignment until you have received feedback.

Extensions

An extension to a deadline will only be considered where there are extenuating circumstances. An application for an extension must be made by you in writing/e-mail to the course coordinator at least 24 hours before the due date. When communicating your request you must include the following information:

- Name, student number and contact details
- Course code
- Date of submission and request date for new submission
- Reason for extension request

Upon receipt of your request, course coordinators may grant an extension of up to 2 weeks. Any further request for an extension may require Head of School approval.

Submission

You must complete and submit your assignments by the due date and in the form specified by your course coordinator. In addition, check for the instructions for your particular assignment. If you are mailing your assignment it must be in the School no later than 5pm on the date of submission.

Late submission

Late assignments or assignments with extensions may be subject to delays in marking and may not receive comprehensive feedback.

A penalty will be incurred for late submission of work **where no prior arrangement** has been made as follows:

- Work submitted up to 7 days after the due date without an extension will receive a 2 grade penalty. For example a B+ to a B-.
- Work submitted 8-14 days after the due date without an extension will receive a 4 grade penalty. For example a B+ to a C.
- Work submitted more than 15 days (or more) late without an extension will not be marked and will receive an 'E' (fail) grade.

Other marking penalties

Assignments may also be penalised for poor presentation and for exceeding or being below the word limit by 10%.

Feedback

Student coursework assignments submitted by the due date will normally be returned with feedback within four weeks of the due date.

Grading

Grading is according to the University standard as follows:

85% - 100%	A+	60% - 64%	B-
80% - 84%	A	55% - 59%	C+
75% - 79%	A-	50% - 54%	C
70% - 74%	B+	40% - 49%	Fail D
65% - 69%	B	0 - 39%	Fail E

ASSIGNMENT WRITING: GUIDELINES FOR PRESENTATION AND FORMATTING

Unless you are instructed by the course co-ordinator please use the following guidelines on all assignments.

Referencing and Presentation

Use APA referencing and formatting. For support with APA style, please consult the *Publication Manual of the American Psychological Association* (6th ed). You may also refer to the *Referencing the APA Style: A Brief Guide* on http://www.vuw.ac.nz/st_Services/slss/studyhub/reference/APA.pdf. Finally, you can check <http://www.apastyle.org/> for other resources.

Style considerations

- Fonts: Times New Roman, Arial, Calibri or Verdana only.
- Font size: 12.
- 1.5 line spacing
- 2.5 cm margin all round
- All pages should be numbered and should have a footer including the course code, assignment number and student ID number (left aligned), e.g. HLTH 512, Assignment 2, 300011122.
- Include a title page with the following details
 - Student number
 - Assignment number and name
 - Word Count - note the reference list is not included in the word count.
- Appendices should only be included if these are indicated as acceptable in assignment instructions. These may include additional materials related to the text but not suitable for inclusion due to length or format. These are not marked or counted in the word limit, but should be clearly referred to as appropriate within the main text (e.g. see Appendix A).
- Ensure you keep a copy of your assignment for your records.

Submission considerations

Hard copy:

- Assignments must be typed and printed clearly on one side of A4 size white paper only, with all pages fastened together by staple or secure clip.
- Do not use plastic sheets, clear files or folders.
- Send your assignment to the course coordinator.
- If you want your assignment sent back to you in hard copy, complete a self-addressed and stamped envelope and attach it to the front of your assignment.

Blackboard:

- Use MS Word for all electronic submissions.
- Name your file using the naming strategy COURSE CODE_ASSIGNMENT NUMBER_STUDENT NUMBER (Ex: HLTH501_2_300011122).

ETHICAL CONSIDERATIONS

The overall goal of the programmes in the Graduate School of Nursing, Midwifery and Health (GSNMH) is to assist students to advance their knowledge and practice. As much of the content for the course revolves around clinical practice and clinical education it is important to maintain clear and appropriate professional boundaries while undertaking study for this course.

Students are expected to ensure that:

- At all times they act within the boundaries of professional Codes of Conduct, professional standards, relevant legislative frameworks and the governance, rules and contracts of their employing organisation
- The work for this course does not constitute a formal research project and all information gathering must be clearly defined and remain within the student's professional boundaries
- They have regular contact with the course coordinator and raise any issues and concerns at the earliest possible time
- Where any particular person/patient/client is the subject of an assignment, verbal consent is obtained from the person/patient/client. If getting this consent is problematic, they discuss with the course coordinator how to proceed with the assignment
- Where any particular person/patient/client is the intended subject of an article or report, written consent is obtained from the person/patient/client. If getting this consent is problematic, they discuss with the course coordinator how to proceed with the article/report
- At no time in the course do they seek information from or apply interventions to patients/family/whānau that are beyond what is part of their scope and area of practice
- When recording practice-based information students maintain a high degree of ethical and moral comportment, with particular consideration of confidentiality and privacy issues when deciding what and how they record patient/ client information, and how they share practice experiences
- With regard to the confidentiality of practice-based information shared by peers within the context of the course, that they are guided by ethical considerations, their professional ethical Codes, and workplace and legislative requirements
- Colleagues and staff are treated with respect and consideration.

Should students have any concerns regarding their ability to fulfil requirements of the course assessments these must be discussed with the course coordinator. Similarly, if any issues arise in the context of completing course requirements these need to be discussed with the course coordinator.

Ethical approval from Victoria University of Wellington Human Ethics Committee has been obtained for courses at the Graduate School of Nursing, Midwifery & Health. For additional information contact your course coordinator

CONFERENCE & SCHOOL PRESENTATIONS

Students of the Graduate School of Nursing, Midwifery & Health are encouraged to present their work at professional conferences and as papers for publication. Students should discuss this with the course coordinator in the first instance. Dissemination of findings from academic work is a very important part of graduate education and assists clinical teams and professional groups to access up-to-date and new knowledge. Course coordinators will provide academic guidance in relation to the targeted activities, and also in relation to the proper academic processes of authorship and acknowledgement.

For all conference, professional and workplace presentations our VUW Power Point template should be used. You are also required to use this template for all school presentations as part of your assignment requirements. This template is available and can be accessed by those students using Blackboard or you can email: annemarie.thorby@vuw.ac.nz for a copy of the template to be sent to you.

As a general rule, presentations and papers should cite yourselves as post-graduate students, and name the Graduate School of Nursing, Midwifery & Health as the organisation. In keeping with academic conventions course coordinators and for this paper academic advisors (the staff members who mark your work) who help with the ideas and preparation of the paper/presentation should be directly acknowledged or named as co-authors.

ASSIGNMENT NUMBER ONE

Assignment Name: (Summative) **Teaching session and Case presentation**

Part A: Mini-teaching session (20%)

Due Date: Must be undertaken and submitted by 24th May

Part B: Case Presentation (30%) During third school (19th and 20th September 2013)

This assignment is worth 50% of your final grade.

Part A: Teaching session (This assessment addresses learning objectives 3 and 5)

Teaching sessions will take place while the students are in the clinical setting. The teaching session should be no longer than 30 minute in duration and will require the student to undertake the preparation and presentation of a session in a selected area of maternity/neonatal care and focused on a complication related to, but not limited to the endocrine system, the renal hepatic system, the cardiac system, haematology, the respiratory system, fluid and electrolyte balance, fetal development, obesity and multiple pregnancies.

The teaching session will include detail of anatomy and physiology/pathophysiology related to complex maternity/neonatal care, examination and diagnosis and, and evidence-based management and treatment options.

A summary of not more than 2000 words, containing the teaching plan (2%); content outline and detail (13%); evaluation questionnaire, results and reflections (5%) will contribute towards the final grade.

The choice of topic and expectations for content will be negotiated with the course coordinator. The teaching session is to be audio taped and the audiotape, PowerPoint slides and the summary sheet (as above) are to be submitted 2 weeks after presentation is delivered and no later than 24th May 2013.

Part B: Case Presentation (This assessment addresses learning objectives 1, 2 and 3)

A critical evaluation of a secondary care scenario based on the condition presented in the teaching session above. The case presentations will include:

- history, examination, assessment, diagnosis, underlying pathophysiology and management strategies derived from current best practice guidelines or relevant literature
- Describe the role of the midwife, specifically how she/he influenced patient care, her/his role in the relationship with the women and her family and with others in the multidisciplinary team.

Each student is required to prepare a detailed presentation in class. This will include the above information and will include a summary hand-out with appropriate references and illustrations for class members. Presentations will be up to 45 minutes in duration with question-time included.

ASSIGNMENT NUMBER TWO

Assignment Name: *(Formative)* **Peer reviewed skills assessments**

Due Date: During second school (5th and 6th June 2013)

Word limit: NA

This assignment is not graded but is compulsory.

The purpose of this formative assignment is to demonstrate skills in systematic history taking, clinical examination and diagnostic reasoning.

Using narrative-based learning principles, students will conduct mock assessment skills with people 'acting' as pregnant women. Working in pairs each student will explore a scenario with reference to identifying a presenting problem, taking a systematic health history, conducting an in depth assessment and clinical examination, making a diagnosis, organising appropriate tests and referrals, identifying and synthesising the literature and research relevant to complex maternity care including any assessment tools and frameworks. You must include communication with the consumer and health professionals from the interdisciplinary team both orally and in writing. Students are required to peer review their partner. Review criteria will be supplied.

On the second day of school, each student will present their scenario and findings (up to 30 minutes) and receive constructive feedback from the group (up to 15 minutes).

(This assessment addresses learning objectives 1, 2, 3 and 4)

ASSIGNMENT NUMBER THREE

Assignment Name: *(Summative)* **Academic paper**

Due Date: Friday 18th October 2013

Word limit: 4,000 words

This assignment is worth 50% of your final grade.

Students are required to submit a written academic paper containing the detailed clinical scenario which explores key aspects of the role of the midwife in relation to the secondary care scenario. The format for the academic paper will be presented as a journal publication. Maximum word length 4000 words

This assignment will require the student to have searched the library databases to be able to provide current best evidence related to their chosen scenario. It will require the student to either draw on a clinical scenario from recent clinical experience or to model it.

The scenario should be different from the teaching session topic, but may be one of the scenarios used for the peer reviewed skills assessments.

(This assessment addresses learning objectives 1, 2, 3 and 4)