TE WHARE WĀNANGA O TE ŪPOKO O TE IKA A MĀUI

VICTORIA
UNIVERSITY OF WELLINGTON

SCHOOL OF HISTORY, PHILOSOPHY, POLITICAL SCIENCE AND INTERNATIONAL RELATIONS

POLITICAL SCIENCE AND INTERNATIONAL RELATIONS PROGRAMME
TRIMESTER 3, 2008
[Monday 17 November 2008 to Saturday 14 February 2009]

POLS/INTP 359: DIRECTED INDIVIDUAL STUDY
CRN 8316 / CRN 13552

Course Coordinator: Professor Stephen Levine

Room: MY534,

Phone: 463 6099

Email: stephen.levine@vuw.ac.nz

Aim and Course Objectives:
This is a supervised programme of research and study on selected themes in Political Science and International Relations. This directed individual study is for those who have already studied intensively in Political Science or International Relations, but who need a course to finish their POLS or INTP major and/or their degree, and wish to complete a research project in the POLS or INTP area. This course takes place only in the summer trimester.

Note: Enrolment in INTP 359 or POLS 359 is provisional – 'decision pending' – until final approval has been given by the course coordinator for the student's research project.

Each student seeking to enrol in POLS 359 or INTP 359 needs to complete a POLS 359 / INTP 359 Expression of Interest Form (available on the website of the VUW Political Science and International Relations Programme). The form requires the prospective student to describe as fully as possible their proposed research topic and their reason for wishing to undertake it. It is essential for students to formulate a viable research topic and gain the agreement of the course coordinator in order for enrolment to proceed. The purpose of the 'expression of interest' form is to assist in determining the appropriateness and suitability of the topic for a summer trimester research project. Such decisions also reflect assessments of the capacity of students to undertake the proposed topic (including access to appropriate resources) in the time available.
The form should be submitted to the course coordinator, Professor Stephen Levine, via email – to stephen.levine@vuw.ac.nz. Professor Levine will liaise with applicants in considering their research proposals.

In-term work:
Research project

Research Project:
This should be approximately 5,000-7,000 words in total. Following admission to the course (see below), a written research project proposal, including a statement of the topic and a list of appropriate sources to be consulted, should be submitted (electronically) by **13 December 2008**. Students are encouraged to discuss possible research projects with the course organiser before settling upon a topic. The research project must be submitted no later than **4.30 pm, Friday 13 February 2009.** It is the obligation of students to keep in touch over the summer and to report regularly on progress.

Assessment:
Research project (**5,000-7,000 words**) worth **100%** of total course mark

Work Guidelines: Workload
In accordance with Faculty Guidelines, this course has been constructed on the assumption that students will devote 16 hours per week to INTP/POLS 359.

Mandatory Course Requirements:
Submission of research paper by **4.30 pm, Friday 13 February 2009** by hand and electronically.

Turnitin.com
Student work provided for assessment in this course may be checked for academic integrity by the electronic search engine <http://www.turnitin.com>. Turnitin is an online plagiarism prevention tool which identifies material that may have been copied from other sources including the Internet, books, journals, periodicals or the work of other students. Turnitin is used to assist academic staff in detecting misreferencing, misquotation, and the inclusion of unattributed material, which may be forms of cheating or plagiarism. At the discretion of the Head of School, handwritten work may be copy typed by the School and subject to checking by Turnitin. You are strongly advised to check with the course coordinator if you are uncertain about how to use and cite material from other sources. Turnitin will retain a copy of submitted materials on behalf of the University for detection of future plagiarism, but access to the full text of submissions will not be made available to any other party.

Penalties:
Students will be penalised for late submission of essays—a deduction of **5% for the first day late**, and **2% per day** thereafter, up to a **maximum of 8** days. Work that is more than 8 days late can be accepted for mandatory course requirements but will not be marked. However, penalties may be waived if there are valid grounds, e.g., illness (presentation of a medical certificate will be necessary) or similar other contingencies. In such cases prior information will be necessary.

GENERAL UNIVERSITY POLICIES AND STATUTES
Students should familiarise themselves with the University's policies and statutes, particularly the Assessment Statute, the Personal Courses of Study Statute, the Statute on Student Conduct and any statutes relating to the particular qualifications being studied; see the Victoria University Calendar available in hard copy or on the VUW website at: http://www.victoria.ac.nz/home/study/calendar.aspx

Student and Staff Conduct
The Statute on Student Conduct together with the Policy on Staff Conduct ensure that members of the University community are able to work, learn, study and participate in the academic and social aspects of the University's life in an atmosphere of safety and respect. The Statute on Student Conduct contains information on what conduct is prohibited and what steps are to be taken if there is a complaint. For information queries about complaint procedures under the Statute on Student Conduct, contact the

Facilitator and Disputes Advisor or refer to the statute on the VUW policy website at:
www.victoria.ac.nz/home/about/policy/students.aspx

The Policy on Staff Conduct can be found on the VUW website at:
www.victoria.ac.nz/home/about/policy/staff.aspx

Academic Grievances

If you have any academic problems with your course you should talk to the tutor or lecturer concerned; class representatives may be able to help you in this. If you are not satisfied with the result of that meeting, see the Head of School or the relevant Associate Dean; the VUWSA Education Coordinator is available to assist in this process. If, after trying the above channels, you are still unsatisfied, formal grievance procedures can be invoked. These are set out in the Academic Grievance Policy which is published on the VUW website at:
www.victoria.ac.nz/home/about/policy/students.aspx

Academic Integrity and Plagiarism

Academic integrity is about honesty – put simply it means no cheating. All members of the University community are responsible for upholding academic integrity, which means staff and students are expected to behave honestly, fairly and with respect for others at all times.

Plagiarism is a form of cheating which undermines academic integrity. The University defines plagiarism as follows:
The presentation of the work of another person or other persons as if it were one's own, whether intended or not. This includes published or unpublished work, material on the Internet and the work of other students or staff.
It is still plagiarism even if you re-structure the material or present it in your own style or words.
Note: It is however, perfectly acceptable to include the work of others as long as that is acknowledged by appropriate referencing.

Plagiarism is prohibited at Victoria and is not worth the risk. Any enrolled student found guilty of plagiarism will be subject to disciplinary procedures under the Statute on Student Conduct. All cases will be recorded on a central database and severe penalties may be imposed. Consequences of being found guilty of plagiarism can include:
- an oral or written warning
- cancellation of your mark for an assessment or a fail grade for the course
- suspension from the course or the University.

Find out more about plagiarism, and how to avoid it, on the University's website:
www.victoria.ac.nz/home/study/plagiarism.aspx