



MAOR 123

Te lwi Māori Me Āna Tikanga Māori Society and Culture

Trimester Two 2008

IMPORTANT Please read and note the information

at the back of this Course Outline

MAOR 123

Te lwi Māori Me Āna Tikanga / Māori Society and Culture Trimester 1 Course Outline 2008

Tēnā koutou e ngā tauira e whai nei i te māramatanga o te ao Māori. He mihi nui ki a koutou katoa. Koinei ngā tohutohu mō te wāhanga tuarua o te tau 2008.

Warm greetings to all the students of this course. The following are the instructions for the second trimester of 2008.

1 Course Organisation

1.1 Course Coordinator Meegan Hall

Meegan.Hall@vuw.ac.nz

04 463 5793

1.2 Additional Course Lecturers Peter Adds

Dr Ocean Mercier Various guest lecturers

1.3 Tutors Mahina-a-rangi Baker, Phillip Best

1.4 Course Coordinator's

Office Hours

Mondays 4:10-5:00pm in Room 202 10 Wai-te-ata Road or by appointment

1.5 Additional Information Any of the academic staff for this course can

be contacted via the Māori Studies Office,

50 Kelburn Parade, 04 463 5314.

Notices and course information will be posted on the MAOR 123 Blackboard site at http://blackboard.vuw.ac.nz/. The notice boards at 48 Kelburn Parade will also carry

any important information.

2 Course Objectives

The aim of the course is to introduce you to a range of Māori beliefs, concepts and structures that are important to the foundations and development of Māori society and culture. The course will cover aspects of pre-European, traditional Māori society, cultural change, present-day issues and developments, as well as visions for the future.

By the end of the course you will:

- be able to recognise key Māori words and concepts and be able to use them appropriately
- have an understanding and experience of Marae operations
- have an understanding of the chronology of Māori history within a thematic framework
- understand and better appreciate the social and political contexts within which Māori people presently operate
- develop critical thinking and academic writing skills appropriate to the discipline of Māori Studies.

Your progress against these objectives will be measured by the course assessment (see 4.4).

3 Course Texts

3.1 Course Reader

The **required** Course Reader for MAOR 123 is available from the Student Notes Distribution Centre, Student Union Building, for less than \$20.

3.2 Highly Recommended Text

In addition to your Course Reader, it is highly recommended that you read the following book:

Ka'ai, Tania M, John Moorfield, Michael Riley, and Sharon Mosley (eds), 2003. *Ki te Whaiao: An Introduction to Māori Culture and Society*. Auckland: Pearson Longman.

Copies of this text are held in the library and it is also available for sale at the Victoria University Book Centre. Chapters of this text that are relevant to the MAOR 123 course are noted in the lecture programme (see 7).

3.3 Academic Writing Guide

Te Kawa a Māui's Academic Writing Guide is available for download from the MAOR 123 Blackboard site at http://blackboard.vuw.ac.nz or for purchase from the Student Notes Distribution Centre.

4 Course Work

4.1 Course Workload

Three hours of lectures, one hour of tutorials and eight hours of self-directed learning per week.

4.2 Lectures

| Tuesday and Wednesday | 3:10pm-4:00pm | HMLT002 |
|-----------------------|---------------|---------|
| Thursdays | 3:10pm-4:00pm | HMLT001 |

The only exception to this is that lectures on Wednesday, 16 July and Thursday, 17 July are at Te Herenga Waka Marae (more information will be provided in lectures).

4.3 Tutorial Sessions

Tutorial sessions are 50 minutes long and are held once a week for 10 weeks. Tutorials provide an opportunity for small group discussion and debate on the concepts and issues raised in lectures. You must attend at least seven out of 10 tutorials to meet a mandatory course requirement (see 5).

Tutorials start in Week Two. A tutorial signup sheet will be circulated during lectures and between lectures it will be posted on the notice board at 48 Kelburn Parade. You must select your preferred tutorial by **4:00pm Friday**, **11 July 2008**. If you miss this deadline you should contact the Course Coordinator as soon as possible.

Confirmed tutorial groups will be posted on the notice board and on the MAOR 123 Blackboard site by **Monday, 14 July**.

4.4 Course Assessment

INTERNAL COURSE WORK FINAL EXAMINATION

60% 40%

| As | sessment | Due Dates | Value |
|----|---|--|-------|
| 1 | Key Words Test | Open from 4:00pm 15 July to 5:00pm 24 July | 5% |
| 2 | Participation in Pōwhiri and Marae Tour | 3:10pm-4:00pm, Wednesday, 16 July and Thursday, 17 July | 5% |
| 3 | Poupou presentations and Poupou Writing Assignment #1 | Present poupou information on 31 July and submit written work by midnight Thursday, 7 August | 10% |
| 4 | Writing Assignment #2 | By midnight Tuesday, 2 September | 10% |
| 5 | Essay | 5:00pm Thursday, 2 October | 30% |
| 7 | Final 3-hour Exam | Exam period 17 October – 8 November | 40% |

4.4.1 Key Words Test

5%

At **4:00pm on Tuesday, 15 July**, an online test will be made available on the MAOR 123 Blackboard site which will assess your understanding of words and terms that are critical to successfully completing this course. You will have until **5:00pm Thursday, 24 July** to complete this assessment. More information about this test is on the MAOR 123 Blackboard site at http://blackboard.vuw.ac.nz.

4.4.2 Participation in Powhiri and Marae Tour

5%

At **3:10pm on Wednesday, 16 July**, in lieu of a regular lecture, you will be expected to attend a pōwhiri (ritual of encounter) at the University's Te Herenga Waka Marae. You will be taught more about this process during the MAOR 123 course, prior to visiting the Marae.

In addition, at **3:10pm on Thursday, 17 July** you will return to the Marae for a tour of the facilities. Attendance at both Marae visits is worth 5% of your final grade and a record of attendees will be kept. Also, information that you receive during the tour and the pōwhiri will be necessary for the completion of your first writing assignment (see 4.4.3).

4.4.3 Poupou Writing Assignment #1

10%

After you participate in the pōwhiri and the Marae tour you will be asked to choose one of the poupou in the wharenui (meeting house) and research the character that it represents. You will be asked to share your findings with other participants in the course on 31 July and following that you will submit your written work by midnight Thursday, 7 August, using the 'Blog Tool' on the MAOR 123 Blackboard site.

More detailed information about this assignment will be announced in lectures and will be posted on the MAOR 123 Blackboard site.

You will be posed with a question that will require you to reflect on the information that you have received during lectures and tutorials and through your course readings. Your responses to the question should be 400-600 words in length.

Writing Assignment #2 is worth 10% of your final grade and must be posted on the MAOR 123 Blackboard site using the Blog Tool by midnight on **Tuesday**, **2 September**.

Further information about the question and grading will be announced in lectures later in the course and will be available on the MAOR 123 Blackboard site.

4.4.5 Essay 30%

You are required to write one 1500 word essay. Essay topics will be distributed in tutorials and posted on the MAOR 123 Blackboard site.

Essays must be placed (in hardcopy form) in the assignment box outside the Māori Studies Office at 50 Kelburn Parade, by **5:00pm on Thursday, 2 October**. All assignments are registered by the Māori Studies Office staff. DO NOT hand your essay to the Course Coordinator, Lecturers or Tutors or leave assignments under anybody's door. **Please keep a copy of your work**.

You are expected to follow the conventions for essay writing as explained in the Te Kawa a Māui Academic Writing Guide. The Academic Writing Guide is available as a free download from the MAOR 123 Blackboard site and hardcopies will be available for sale at the Student Notes Distribution Centre. Essays that do not conform to the Te Kawa a Māui Academic Writing Guide will be penalised.

You are also encouraged to seek Student Learning Support Services advice on essay structure before submitting your essay.

4.4.6 Final Written Examination

40%

The final written examination will be closed book and three-hours long. Once the date has been set it will be announced in lectures and posted on the MAOR 123 Blackboard site.

5 Mandatory Course Requirements

To meet course requirements for MAOR 123 you must:

- attend at least seven out of the 10 tutorials (see 4.3)
- submit all writing and essay assignments (see 4.4)
- attempt the final examination (see 4.4.6).

6 Penalties

By prior arrangement, and only for very good reasons, an extension might be granted **by the Course Coordinator**. However, without an express extension from the Course Coordinator, the following late penalties will apply.

6.1 Key Words Test

• Failure to attempt the Key Words Test within the required period will result in no mark being given for that piece of assessment.

6.2 Participation in Powhiri and Marae Tour

 Failure to participate in the scheduled Pōwhiri and Marae Tour (or an equivalent, as negotiated with the Course Coordinator) will result in no mark being given.

6.3 Presentation of Poupou Research

• Failure to present at the scheduled time (or an equivalent, as negotiated with the Course Coordinator) will result in no mark being given.

6.4 Writing Assignments #1 and #2

- Failure to submit both writing pieces means that a mandatory course requirement will not be satisfied, resulting in a failure of the course.
- Submission of a writing assignment after the due date, but without an extension being granted, will satisfy the mandatory course requirements but no mark will be given.

6.5 Essay

- In accordance with Te Kawa a Māui policy, 5% will be deducted for every day or part day that an essay is late (including weekends).
- After five days the essay will be accepted for the purposes of meeting the mandatory course requirements but no mark will be given.

7 Lecture Programme

The following schedule is a *guide* to the lectures and contributors for this course. You will be informed of any alterations to the schedule.

You will benefit greatly by familiarising yourself with the indicated readings prior to each lecture.

| Week | Lecti | ure Da | te | Lecturer | Lecture Topic and Reading | Assessment | |
|------|------------------------|--------|---------|--------------------|---|---|--|
| | Part A – Māori Origins | | | | | | |
| 1 | 1 | Tue | 8 July | Meegan Hall | Overview of course Course Outline | | |
| | 2 | Wed | 9 July | Meegan Hall | Brief overview of the history of Māori culture and society Adds, P., 1998. The Māori Economy: an historical overview. [Course reader] | | |
| | 3 | Thu | 10 July | Meegan Hall | Māori Oral Tradition Walker, R., 1992. The relevance of Māori Myth and Tradition. [Course reader] Te tīmatanga mai o ngā atua/Creation narratives. [Ki te Whaiao] | | |
| 2 | 4 | Tue | 15 July | Rawinia Higgins | Pōwhiri preparation Higgins, R., and Moorfield, J., 2003. Ngā Tikanga o te Marae. [Course Reader] | Key Words Test on BB opens at 4:00pm on 15 July | |
| | 5 | Wed | 16 July | Meegan Hall | Pōwhiri at «GreetingLine» (VENUE: 46 Kelburn Parade) Experience firsthand the Māori ritual of encounter | Pōwhiri at 3:10pm on 16 July | |
| - | 6 | Thu | 17 July | Meegan Hall | Tour of Te Herenga Waka Marae (VENUE: 46 Kelburn Parade) Take a guided tour of the different parts of the marae complex and learn about its different roles and functions as dictated by Māori culture | Marae Tour at 3:10pm on 17 July | |
| 3 | 7 | Tue | 22 July | tbc | Māori customary concepts Metge, J., 1995. Whānau values. [Course reader] Whanaungatanga/Kinship. [Ki te Whaiao] | Key Word Test on Blackboard closes at 5:00pm on | |
| | 8 | Wed | 23 July | tbc | Traditional Māori social organisation Mead, H., 1997. Traditional Māori Leadership. [Course reader] Rangatiratanga/Traditional leadership. [Ki te Whaiao] | 24 July | |
| | 9 | Thu | 24 July | tbc | Traditional Māori Haka and Waiata Ngā mahi a Tāne-rore me Te Rēhia/Performing arts. [Ki te Whaiao] | | |

| 4 | 10 | Tue 29 July | Peter Adds | Pre-contact Māori development | Poupou |
|---|----|------------------|-------------|---|--------------------|
| | | | | Davidson, J., 1984. The Prehistory of New Zealand. [Course reader] | presentations |
| | | | | Davidson, J., 1998. Māori Prehistory. [Course Reader] | 3:10pm on 31 July |
| | | | | Ngā hekenga waka/Canoe migrations. [Ki te Whaiao] | |
| | 11 | Wed 30 July | Meegan Hall | Summary lecture | |
| | 12 | Thu 31 July | Students | Presentations about the poupou of Te Herenga Waka Marae | |
| | | | | (VENUE: 46 Kelburn Parade) | |
| | | | | Part B – Māori/Pākehā Contact | |
| 5 | 13 | Tue 5 August | Peter Adds | Arrival of Pākehā in Aotearoa/New Zealand | Poupou Writing |
| | | | | Orange, C., 1987. The British Crown and the Māori People. [Course reader] | Assignment #1 due |
| | | | | Te tūtakitanga o ngā ao e rua/Early contacts between two worlds. [Ki te | by Thursday, |
| | | | | Whaiao] | 7 August |
| | 14 | Wed 6 August | Peter Adds | The Treaty of Waitangi | |
| | | | | The Declaration of Independence. [Course reader] | |
| | | | | The Treaty of Waitangi. [Course reader] | |
| | | | | Biggs, B., 1989. Humpty Dumpty and the Treaty of Waitangi. [Course reader] | |
| | | | | Te Tiriti o Waitangi/The Treaty of Waitangi. [Ki te Whaiao] | |
| | 15 | Thu 7 August | Peter Adds | The New Zealand Wars 1861-1881 | |
| | | | | Mana Māori motuhake/Challenges to kāwanatanga 1840-1880. [Ki te Whaiao] | |
| 6 | 16 | Tue 12 August | Peter Adds | Post Treaty events 1881-mid 1900's | |
| | | | | McDowell, Morag and Duncan Webb, 1998. Treaty of Waitangi. [Course | |
| | | | | reader] | |
| | 17 | Wed 13 August | | Case Study: King Te Rata | |
| | 18 | Thu 14 August | | Post Treaty events mid 1900's onwards | |
| | | 16 August – 31 A | | MID TRIMESTER BREAK | |
| 7 | 19 | Tue 2 Sept | Meegan Hall | Case Study: 1970's Māori Political and Protest Activities | Writing Assignment |
| | | | | Walker, R., 2004. Modern Māori Activists. [Course reader] | #2 due Tuesday, |
| | | | | Ward, A., and Hayward, J., 1999. Tino Rangatiratanga – Māori in the Political | 2 September |
| | | | | and Administrative System. [Course reader] | |
| | 20 | Wed 3 Sept | Meegan Hall | Waitangi Tribunal Claims and the Treaty Settlement Process | |
| | | | | Ward, Alan. 1999. The Modern Treaty Claims Process. [Course reader] | |
| | 21 | Thu 4 Sept | Peter Adds | Case Study: Taranaki Land Claim | |
| | | | | See Taranaki Claim Chapter 1: Overview. [MAOR 123 Blackboard site] | |
| | | | | | |

| 8 | 22 | Tue | 9 Sept | Meegan Hall | Case Study: Te Reo Māori | |
|----|----------|------------|------------------|----------------------------|---|-------------------------------|
| | | | | | Benton, R., 1991. The History and Development of the Māori Language. | |
| | | | | | [Course reader] | |
| | | | | | Karetu, T., 1993. Toku Reo, Toku Mana. [Course reader] | |
| | | | | | WAI 11 Te Reo Māori Claim. [MAOR 123 Blackboard site] | |
| | 23 | Wed | 10 Sept | | Case Study: Māori and the Criminal Justice System | |
| | 24 | Thu | 11 Sept | Meegan Hall | Summary lecture | |
| | | | | Pa | art C – Contemporary Māori Development | |
| 9 | 25 | Tue | 16 Sept | Meegan Hall | Māori Development | |
| | | | | | Durie, M., 2002. The Parameters of Māori Development. [Course reader] | |
| | 26 | Wed | 17 Sept | Philip Best | Māori Economic Development | |
| | | | | | Cross, T. et al, 1990. Iwi and Whānau Economic Development. [Course] | |
| | | | | | reader] | |
| | 27 | Thu | 18 Sept | Meegan Hall | Māori Education | |
| | | | | | Durie, M., 1998. Mana Tupuna Identity and Heritage. [Course reader] | |
| | | | | | Te tāminga o te mātauranga/Māori Colonisation in education. [Ki te Whaiao] | |
| 10 | 28 | Tue | 23 Sept | Mahina-a-rangi | Māori and the Environment | |
| | | | | Baker | Roberts, R., and Willis, P., 1998. Understanding Māori Epistemology. [Course | |
| | | \ | 04.01 | Manager | Reader] | |
| | 29 | Wed | 24 Sept | | Māori Intellectual Property Rights | |
| | 30 | Thu | 25 Sept | Meegan Hall | Māori and the Media | |
| 11 | 24 | Tue | 20 Comt | Maria Darah | Durie, M., 1998. Mana Tupuna Identity and Heritage. [Course reader] Māori Political Representation and Constitutional Reform | Faces DUE 5:00mm |
| 11 | 31 32 | Tue Wed | 30 Sept 1 Oct | Maria Bargh Maria Bargh | Case Study: Māori and the Foreshore and Seabed | Essay DUE 5:00pm Thursday, |
| | 33 | Thu | 2 Oct | | Case Study: Contemporary Iwi Development | 2 October |
| 12 | 34 | Tue | 7 Oct | Meegan Hall | Māori in the Future | 2 October |
| 12 | 34 | Tue | 7 001 | Meegan Hall | Durie, M., 2006. Tai Mihi Tangata. [Course reader] | |
| } | 35 | Wed | 8 Oct | Meegan Hall | Course Summary | |
| | 33 | Wed | 0 001 | wiecyan nan | Overview of course content | |
| | 36 | Thu | 9 Oct | Meegan Hall | Course Summary | |
| | 50 | IIIu | 9 001 | wicegan nan | Overview of course content and preparation for final exam | |
| | | | | | 1 - Overview of course content and preparation for final exam | |

8 Tutorial Programme

| Week | Tutorial | Date | Tutorial Topic | Preparation |
|------|----------|-----------------------------|------------------------|--|
| 1 | | Mon 7 July– Fri 11 July | | Sign up to a MAOR 123 tutorial – they start in Week 2 of the course |
| 2 | 1 | Mon 14 July– Fri 18 July | | Read Walker, R., 1992. The relevance of Māori Myth and Tradition. [Course reader] |
| 3 | 2 | Mon 21 July– Fri 25 July | | Read Higgins, R., and Moorfield, J., 2003. Ngā Tikanga o te Marae. [Course Reader] |
| 4 | 3 | Mon 28 July– Fri 1 Aug | | Read Metge, J., 1995. Whānau values. [Course reader] |
| 5 | 4 | Mon 4 Aug- Fri 8 Aug | | Read The Treaty of Waitangi – Māori and English Translation. [Course reader] |
| 6 | 5 | Mon 11 Aug- Fri 15 Aug | Māori Leadership | Read Mead, S.M., 1997. Landmarks, Bridges and Visions. Aspects of Māori Culture. [Course reader] |
| | | | MID TRIMESTER BREAK | |
| 7 | 6 | Mon 1 Sept– Fri 5 Sept | | N/A |
| 8 | 7 | Mon 8 Sept– Fri 12 Sept | Treaty Settlements | Read Ward, Alan. 1999. The Modern Treaty Claims Process. [Course reader] |
| 9 | 8 | Mon 15 Sept- Fri 19 Sept | Māori Identity | Read Durie, M., 1998. Mana Tupuna Identity and Heritage. [Course reader] |
| 10 | 9 | Mon 22 Sept- Fri 26 Sept | Māori Development | Read Durie, M., 2002. The Parameters of Māori Development. [Course reader] |
| 11 | 10 | Mon 29 Sept- Fri 3 Oct | | N/A |
| 12 | | Mon 6 Oct– Fri 10 Oct | No tutorials this week | |

9 Recommended Resources and Support Services

9.1 Dictionary

If you are unfamiliar with the Māori language you are encouraged to purchase the following dictionary which is available from the Victoria Book Centre:

Ryan, P.M., 1994. *Dictionary of Modern Māori*. Auckland: Heinemann Publishers Ltd.

Alternatively you can access an online Māori language dictionary at: http://www.learningmedia.co.nz/ngata

9.2 Māori Current Affairs

You are strongly encouraged to take an interest in events and issues that affect Māori today and can do so by accessing the following Māori media:

Māori Television www.maoritelevision.com/coverage/index.htm Te Karere TV1, Monday-Friday, 6:10am or 4:40pm Waka Huia TV1, Sunday, 11:00am TV1, Saturday, 10:00am Marae Whenua! National Radio Sunday, 5:10-6:00pm Mana News. National Radio Weekdays, 6.40am and 5:45pm Atiawa Toa FM 96.9 FM Te Reo Irirangi o Te Ūpoko o Te Ika a Māui 1161 AM

9.3 Useful Texts

The Māori Resource Librarian is available at the Library to assist you with your research and finding books to support your essay. The following is a list of texts that you are also likely to find useful.

- Barlow, Cleve, 1991. *Tikanga Whakaaro: Key concepts in Māori culture*. Auckland: Oxford University Press.
- Biggs, Bruce G., 1981. *The Complete English-Māori Dictionary*. Auckland: Auckland University & Oxford University Press.
- Buck, Peter, 1950. *The Coming of the Māori*. Wellington: Māori Purposes Fund Board.
- Cox, Lindsay, 1993. *Kotahitanga: The search for Māori Political Unity*. Auckland: Oxford University Press.
- Dewes, Koro, 1974. *Māori Oral Arts: He Poutoko Manawa nō te Māoritanga*. London. Photocopy of typescript.
- Durie, Mason, 1998. *Te Mana, Te Kawanatanga: The politics of Māori self-determination*. Auckland: Oxford University Press.
- King, Michael, 1977. *Te Ao Hurihuri: The world moves on. Aspects of Māoritanga*. Wellington: Hicks Smith.

- Mead, Hirini Moko, 2003. *Tikanga Māori: Living by Māori Values.* Wellington: Huia.
- Mead, Sidney Moko, 1997. *Landmarks, bridges and visions: Aspects of Māori culture*. Wellington: Victoria University Press.
- Melbourne, Hineani, 1995. *Māori Sovereignty: The Māori perspective*. Auckland: Hodder Moa Beckett.
- Ngata, H.M. 1993. English-Māori Dictionary. Wellington: Learning Media.
- Orange, Claudia, 1992. *The Treaty of Waitangi*. Wellington: Historical Publications Branch, Department of Internal Affairs.
- Pere, Rangimarie Rose, 1991. *Te Wheke: A Celebration of Infinite Wisdom*. Gisborne: Ao Ako Learning New Zealand.
- Reed, A.W., T.S. Karetu, 1984. *Concise Māori Dictionary New Revised Edition*. Auckland: Methuen Publishers Ltd.
- Salmond, Anne, 1975. *Hui: A Study of Māori Ceremonial Gatherings*. Wellington: A.H & A.W Reed.
- Shirres, Michael, 1997. *Te Tangata: The human person*. Auckland: Accent Publications.
- Walker, Ranginui, 1990. Struggle Without End: Ka whawhai tonu mātou. Auckland: Penguin.
- Williams, H.W. 1971. *A Dictionary of the Māori Language*. Wellington: Government Print.
- Winiata, Maharaia, 1967. The Changing Role of the Leader in Māori Society: A study in social change and race relations. Auckland: Blackwood and Janet Paul.
- 9.4 Te Pūtahi Reo/The Language Learning Centre

The LLC can be found in the Von Zedlitz Building, Kelburn Parade. Māori resources are preserved and catalogued as archives at Te Pūtahi Reo. All students can use the self-access facilities to listen to this material. The Centre also holds other Māori resources that would be useful for your Māori language and culture development.

10 General University Statutes and Policies

Students should familiarise themselves with the University's policies and statutes, particularly the Assessment Statute, the Personal Courses of Study Statute, the Statute on Student Conduct, and any statutes relating to the particular qualifications being studied; see the Victoria University Calendar available in hardcopy or under "about Victoria" on the Victoria homepage at:

http://www.victoria.ac.nz/home/about_victoria/calendar_intro.html

Information on the following topics is available electronically under "Course Outline General Information" at:

http://www.victoria.ac.nz/home/about/newspubs/universitypubs.aspx#general

- Student and Staff Conduct
- Academic Grievances
- Academic Integrity and Plagiarism
- Meeting the Needs of Students with Impairments
- Student Support.

11 Withdrawal Details

Have you changed your mind about the courses you want to do this trimester? If you do not withdraw from a course in time, you will receive a fail grade. A fail grade stays permanently on your academic record. You can avoid the fail grade by withdrawing properly from courses before it is too late!

It is not enough just to stop attending lectures and tutorials, or to tell your lecturer or school administrator. You must complete a change of course form, available from your Faculty, Student and Academic Services Office, and submit it by the following deadlines.

Second Trimester Courses, July to October 2008

No addition of second trimester courses permitted after Friday, 18 July 2008.

Withdraw before Friday, 18 July 2008 and you will get a full refund of fees.

Any student wishing to withdraw from a second trimester course <u>after</u> **Friday**, **19 September 2008** will require approval from the Associate Dean.