

SPAN 111 Introduction to the Spanish Language

School of Asian & European Languages & Cultures

Trimester 1 2008

18 Points

Please read through this material very carefully in the first week of the course, and refer to it regularly.

STAFF

Staff offices in the Spanish Programme are as follows:

VZ501	Dr Sarah Leggott <i>(on leave from July 2007 to June 2008)</i>	Programme Director	ph. 463 5765
VZ503	Dr Nicola Gilmour	Acting Programme Director	ph. 463 5296
VZ502	Dr Miguel Arnedo-Gómez	Lecturer	ph. 463 5602
VZ505	Dr Carolina Miranda	Lecturer	ph. 463 5647
VZ709	Teresa Neches	Senior Tutor	ph. 463 6457
VZ709	Raquel Direnzo	Senior Tutor	ph. 463 6457
VZ709	Mariana Lazzaro	Senior Tutor	ph. 463 6457
22KP 207	Jenny Woodley-Higgins	Tutor	ph. 463 7441
VZ610	Nina Cuccurullo <i>(Nina's hours are 8.15 to 4.15 Monday to Friday.)</i>	Administrator	ph. 463 5293

SAELC Contact Person for Maori and Pacific Students

VZ613 Dr Richard Millington ph. 463 5976

SAELC Co-ordinator for Students with Disabilities

VZ613 Dr Richard Millington ph. 463 5976

Miguel Arnedo-Gómez is the Course Co-ordinator for SPAN 111, and he will teach the lectures in one stream. The other stream will be taught by Mariana Lazzaro. The tutorials and audiovisual classes are taught by Raquel Direnzo, Mariana Lazzaro and Teresa Neches. Lecturers and Senior Tutors are available for student consultation at times indicated on the doors of their offices.

CLASS TIMES AND ROOMS

Lectures

There are three lectures per week taught in KK (Kirk) LT301 and HM (Hugh Mackenzie) LT105. Lectures will be taught in two streams.

One stream (CRN 6092) will be taught by Miguel Arnedo-Gómez from 3:10 to 4:00pm on Mondays, Wednesdays and Thursdays in KKL301. The other stream (CRN 11372) will be taught by Mariana Lazzaro from 4:10 to 05:00pm on Mondays, Thursdays and Fridays in HMLT105.

There are five scheduled contact hours per week. Please note that oral and audiovisual classes start in the second week of the trimester. Students must bring the text book and exercise manual to all classes.

Tutorials

You must also attend one oral class, at one of the following times:

Mondays	9:00am - 9:50am in VZ515
	10:00am - 10:50am in VZ515
	1:10pm - 2:00pm in VZ515
	2:10pm - 3:00pm in VZ515
Tuesdays	1:10pm - 2:00pm in VZ515
	2:10pm - 3:00pm in VZ515
	4:10pm - 5:00pm in VZ515
	5:10pm - 6:00pm in VZ515
Wednesdays	10:00am - 10:50am in VZ515
Thursdays	1:10pm - 2:00pm in VZ515

Audio Visual Classes

You must also attend one audiovisual session, at one of the following times:

Monday	11:00am - 11:50am in VZ 515
	12noon - 12:50pm in VZ515
Tuesday	9:00am - 9:50am in VZ515
	10:00am - 10:50am in VZ515
Wednesday	11:00am - 11:50am in VZ515
	12noon - 12:50pm in VZ515
	4:10pm - 5:00pm in VZ515
Thursday	12noon - 12:50pm in VZ515
Friday	2:10pm - 3:00pm in VZ515
	3:10pm - 4:00pm in VZ515

Students must choose tutorial and audiovisual class groups by signing on the lists posted on the Programme noticeboard located outside VZ 515 on Tuesday morning of Week 1. You must remain in your allotted group for the whole course, unless a change is authorised by the Course Co-ordinator.

COURSE CONTENT

This course introduces students to the basics of the Spanish language through practice in speaking, listening, reading and writing. The course is designed both as a foundation course for students intending to continue their studies in Spanish, and as a self-contained course for students seeking an introduction to Spanish pronunciation, elements of grammar, and basic vocabulary.

COURSE OBJECTIVES

The objectives of the course are as follows. Upon completing the course successfully you will be able to:

- (i) understand simple spoken Spanish;
- (ii) relate Spanish sounds to their written forms;
- (iii) pronounce a simple Spanish text with a fair degree of accuracy and fluency;
- (iv) demonstrate a knowledge of basic Spanish grammar;
- (v) write simple sentences about yourself, using present and past tenses and employing a basic vocabulary;
- (vi) demonstrate knowledge of the Spanish language appropriate to a variety of everyday situations.

EXPECTED WORKLOAD

The Humanities and Social Sciences Faculty Committee on Workloads and Assessment has laid down guidelines as to the number of hours per week which students are expected to devote to a course in order to maintain satisfactory progress. Students enrolling in a 100-level 1-trimester 18-point course should work on average 12 hours per week including contact hours - i.e., in the case of SPAN 111, students should allow for 7 hours of private study outside class time.

TEXTS

Bill Van Patten, James F. Lee and Terry L. Ballman, ¿Sabías que . . .?: Beginning Spanish, 4th edition (McGraw Hill, 2004). The textbook is accompanied by two workbooks/laboratory manuals.

ASSESSMENT

Assessment for SPAN 111 is as follows:

Written Test	20%
Written Assignment	10%
Audiovisual Test 1	7.5%
Audiovisual Test 2	7.5%
In-class oral assessment	5%
Reading Test	10%
3-hour final written examination	40%

The relevant dates for the pieces of assessed work are detailed in the Course Programme. Corrected work will be handed out in classes. If not collected in class, students will be able to collect it from the SAELC Reception area on the 6th floor of Von Zedlitz. Uncollected work will be destroyed 3 months after the date of the final written test. The test, written assignments and final examination measure students' competency in objectives (iv) to (vi) inclusive, as specified in section on Course Objectives. The listening comprehension tests relate to objectives (i) and (ii), and the oral assessment and reading test relate to objective (iii).

PENALTIES

The due dates for the assignments given in the Course Programme must be adhered to. Although work may be accepted late in special circumstances, the Course Co-ordinator should always be contacted on or before the due dates if there is a problem. The penalty for work presented late without prior approval is a 5% deduction per day. Please note that no work for assessment will be accepted after 5 June 2008.

MANDATORY COURSE REQUIREMENTS

In order to pass SPAN 111, students are required to do the following, unless specific exemptions have been agreed to:

- (i) attend a minimum of 80% of the audiovisual classes (8 classes);
- (ii) sit the written test on the date indicated;
- (iii) complete the written assignment by the due date;
- (iv) attend the reading test at the appointed time;
- (v) sit the 3-hour final written examination.

School of Asian & European Languages & Cultures
SPANISH PROGRAMME COURSE OUTLINE SPAN 111 INTRODUCTION TO THE SPANISH LANGUAGE

Note that attendance at the oral tutorials is not a mandatory course requirement, nevertheless 5% of your final grade depends upon attending a minimum of 8 of these classes. A lower attendance will result in a reduced mark. To pass SPAN 111 a student must meet the mandatory course requirements and achieve at least an average of "C" over all the assessment. Students who gain at least 50% of the course marks, but fail the course due to not satisfying a mandatory course requirement, will receive a K grade. Students who gain less than 50% will receive a D or an E grade, whether or not they have completed the mandatory course requirements.

The relation of grades to percentages, for any work for assessment and for the course as a whole, is as follows: A+ (85-100%), A (80-84%), A- (75-79%), B+ (70-74%), B (65-69%), B- (60-64%), C+ (55-59%), C (50-54%), D (40-49%), E (0-39%).

STUDENT REPRESENTATIVES AND STUDENT EVALUATIONS

In the second week of lectures, staff will facilitate the election of a class representative. Student reps are a valuable means of communication between teaching staff and students. Each trimester student reps of SAELC courses will meet together with the Head of School. At the end of the course all students may be asked to fill out questionnaires prepared by the University's Teaching and Development Centre in order to evaluate individual lecturers' performance and/or the course as a whole.

SPANISH CLUB STUDENT ACTIVITIES

All students of Spanish are encouraged to join the students' Spanish Club and to participate in the social and cultural events organised. A noticeboard for the Spanish Students' Club is in the Spanish library (V606). Spanish newspapers and magazines are available in the Spanish library and may be taken away, but should be signed for in the book, which is in the library.

PRESENTATION OF ASSIGNMENTS

Tidy presentation of assignments is essential. Work may be typed or neatly handwritten. Crossings-out indicate that a piece of work is still at draft stage. Allow space for corrections: leave a 4-centimetre margin and write on alternate lines (or double space if typing). Do not write in pencil. All assignments must include a cover sheet which will be attached to your Assignment Instructions and will also be available on Blackboard. Assignments are to be handed in to the Spanish Programme assignment slot located to the left of the SAELC Reception area on the 6th floor of Von Zedlitz. Please note that up to a maximum of 5% may be deducted for poorly presented assignments.

TESTS AND IMPAIRMENT

The dates of the tests given in the Course Programme must be adhered to. You should always sit a test if humanly possible, obtaining a medical certificate if you wish to claim impairment. If you sit the test but believe your performance has been radically affected by some medical or other factors, inform the Course Co-ordinator immediately. If you fail the test, you may be able to claim impairment.

If it is quite impossible to sit a test, for severe medical, personal or family reasons, you should do everything possible to notify the Course Co-ordinator, if necessary through the Administrator, before the test, or to get a friend or family member to do so on your behalf. Only in cases of severe illness or other exceptionally difficult circumstances, which must normally be documented, can the Programme consider allowing students to sit a test at a different time from that indicated.

THE LANGUAGE LEARNING CENTRE

The **Language Learning Centre** (Level 0, von Zedlitz Building) facilitates independent learning and supports the teaching of languages. The LLC is a friendly and supportive environment where you can immerse yourself in language and culture through access to a variety of multimedia language resources: everything from print, audio, DVDs, comprehensive computer software and access to live satellite TV in several languages.

Enjoy the freedom to choose and direct your own learning: you select the materials and activities that you find interesting, which help you meet your needs and suit your learning style. Make time to study at the LLC regularly and you will reap the rewards of higher academic success.

Come and visit the centre at any time for advice and assistance, and to study. It is open year-round, with extended hours during university trimesters.

ACADEMIC INTEGRITY AND PLAGIARISM

Academic integrity is about honesty – put simply it means no cheating. All members of the University community are responsible for upholding academic integrity, which means staff and students are expected to behave honestly, fairly and with respect for others at all times.

Plagiarism is a form of cheating which undermines academic integrity. The University defines plagiarism as: The presentation of the work of another person or other persons as if it were one's own, whether intended or not. This includes published or unpublished work, material on the Internet and the work of other students or staff. It is still plagiarism even if you re-structure the material or present it in your own style or words.

Note: It is however, perfectly acceptable to include the work of others as long as that is acknowledged by appropriate referencing.

Plagiarism is prohibited at Victoria and is not worth the risk. Any enrolled student found guilty of plagiarism will be subject to disciplinary procedures under the Statute on Student Conduct and may be penalized severely. Consequences of being found guilty of plagiarism can include: an oral or written warning, cancellation of your mark for an assessment or a fail grade for the course, suspension from the course or the University.

To find out more about plagiarism, and how to avoid it, go to the University's website:
www.victoria.ac.nz/home/studying/plagiarism.html

GENERAL UNIVERSITY REQUIREMENTS, POLICIES AND STATUTES

Students should familiarise themselves with the University's policies and statutes, particularly the Assessment Statute, the Personal Courses of Study Statute, the Statute on Student Conduct and any statutes relating to the particular qualifications being studied; see the *Victoria University Calendar* available in hardcopy or under "about Victoria" on the Victoria homepage at:

http://www.victoria.ac.nz/home/about_victoria/calendar_intro.html

Information on the following topics is available electronically under "Course Outline General Information" at:

<http://www.victoria.ac.nz/home/about/newspubs/universitypubs.aspx#general>

- Academic Grievances
- Student and Staff Conduct
- Meeting the Needs of Students with Impairments
- Student Support

COURSE PROGRAMME

<u>Week</u>	<u>Date</u>	<u>Unit of</u> <i>¿Sabías que...?</i>	<u>Class</u>	<u>Topic</u>	<u>Work for Assessment</u>
1	February 25	Preliminar Preliminar	Lecture 1 Lect.2 Lect.3	Introduction to the course. Introductions. Verb “ser” (to be). Verb “gustar” (to like). Subject Pronouns.	
2	March 3	Preliminar Preliminar Lección 1 Preliminar Preliminar	Lect.1 Lect.2 Lect.3 Tutorial AV 1	Gender and Number with Articles and Adjectives. Numbers from 0-30. “Hay” (there is/are). Revision. Introduction to verb patterns. Days of the Week. Communicative activities from the text. Activities from the Manual + Video	
3	March 10	Lección 1 Lección 2 Lección 2 Lección 1 Lección 1	Lect.1 Lect.2 Lect.3 Tutorial AV 2	Daily routines. Present tense. Telling the time. Negation. Present Tense. Verb “gustar”. The weather: “hacer” y “estar” Communicative activities from the text. Activities from the Manual + Video	
4	March 17	Lección 2 Lección 3 Lección 3 Lección 2 Lección 2	Lect.1 Lect.2 Lect.3 Tutorial AV 3	Months and Seasons. Future Events. The Past. The Past (No lecture 3 for 4:00pm stream, as it falls on Easter Friday). Communicative activities from the text. Activities from the Manual + Video	
5	March 24	Easter Monday Lección 4 Lección 4 Lección 3 Lección 3	Lect.1 Lect.2 Lect.3 Tutorial AV 4	No lecture Repaso. The Past. Revision class for first written test. Communicative activities from the text. Activities from the Manual.	
6	March 31	Lección 4 Lección 5 Lección 3	Lect.1 Lect.2 Lect.3 Tutorial AV 5	Test The Family. Possessive adjectives. Saber vs conocer. Más sobre la familia. Direct Object Pronouns. Communicative activities from the text. AV Test 1.	WRITTEN TEST Monday March 31 in lecture time AUDIOVISUAL TEST 1 Held in the scheduled AV classes
7	April 7	Lección 5 Lección 5 Lección 5 Lección 4	Lect.1 Lect.2 Lect.3 Tutorial AV6	Direct Object Pronouns. The use of Personal “a”. Physical characteristics and descriptions Comparatives. Describing personality and physical and mental states. Communicative activities from the text. Activities from the Manual.	

MID-TRIMESTER BREAK (APRIL 14 – APRIL 25)

School of Asian & European Languages & Cultures

SPANISH PROGRAMME COURSE OUTLINE SPAN 111 INTRODUCTION TO THE SPANISH LANGUAGE

8	April 28	Lección 6	Lect.1	"Se" and reflexive verbs.	WRITTEN ASSIGNMENT Due Thursday May 1
		Lección 6	Lect.2	Numbers from 30 to 1.999. Ages, dates and centuries.	
		Lección 6	Lect.3	Present Progressive.	
		Lección 5	Tutorial	Communicative activities from the text.	
		Lección 5	AV 7	Activities from the Manual + Song.	
9	May 5	Lección 7	Lect.1	Imperfect past (Pretérito Imperfecto).	
		Lección 7	Lect.2	Comparisons of Equality. Food.	
		Lección 7	Lect.3	Other ways of expressing likes and preferences. Indirect Object Pronouns (I).	
		Lección 5/6	Tutorial	Communicative activities from the text.	
		Lección 5/6	AV 8	Activities from the Manual.	
10	May 12	Lección 8	Lect.1	Indirect Object Pronouns (II). Meals.	
		Lección 8	Lect.2	At the table. Impersonal "se." Impersonal Obligations.	
		Lección 8	Lect.3	The use of "se" to express the passive.	
		Lección 7	Tutorial	Communicative activities from the text.	
		Lección 7	AV 9	Activities from the Manual + Video.	
11	May 19	Lección 9	Lect.1	In a restaurant.	AUDIOVISUAL TEST 2 Held in the scheduled AV classes
		Lección 9	Lect.2	Prohibitions and Responsibilities.	
		Lección 9	Lect.3	Revision.	
		Lección 7/8	Tutorial	Communicative activities from the text.	
		Lección 7/8	AV 10	Listening Test.	
12	May 26	Lección 9	Lect.1	Revision.	Reading tests (dates and times to be confirmed)
			No lecture	Reading tests.	
			No lecture	Reading tests.	

FINAL WRITTEN EXAMINATION to be held during the Examination Period (June 2 – June 25 2008) – date to be advised