

# JAPA 111 Introduction to the Japanese Language

School of Asian & European Languages & Cultures

**Trimester 1 2008**

18 Points

## STAFF

Ronan Pereira, Lecturer, Course Coordinator  
Room VZ 705, Phone 463-6467  
Email: [Ronan.Pereira@vuw.ac.nz](mailto:Ronan.Pereira@vuw.ac.nz)  
Office Hours: Wednesday 10am-12pm

Akiko Yamashiro, Tutor  
Room VZ 707, Phone 463-6458

Mari Amano, Tutor  
Room VZ 709, Phone 463-6457

Shirley Pack, Administrator  
Room VZ 610, Phone 463-5635, Fax 463-5419  
Hours: Mon-Fri 9.45 – 4.30pm  
Email: [Shirley.Pack@vuw.ac.nz](mailto:Shirley.Pack@vuw.ac.nz)

## TIMETABLE AND CLASSROOMS

- a) Lectures: (4 hours per week)
- |                    |                       |
|--------------------|-----------------------|
| Tue 12-2 (MYLT220) | Thu 12-2 (HULT220) or |
| Tue 3-5 (HULT220)  | Thu 3-5 (MYLT220)     |
- b) Tutorials\*: VZ 710 (1 hour per week)
- |           |         |
|-----------|---------|
| Fri 9-10  | Fri 1-2 |
| Fri 10-11 | Fri 2-3 |
| Fri 11-12 | Fri 3-4 |
| Fri 12-1  | Fri 4-5 |

\*There will be no tutorials in the first week of term.  
Any additional information relating to this course may be found on Blackboard and the Japanese notice board situated on the 7<sup>th</sup> floor of the von Zedlitz Building. You are advised to check Blackboard and the notice board regularly.

## AIMS OBJECTIVES AND CONTENT\* OF COURSE

This course is designed for those with little or no knowledge of Japanese and emphasizes the use of oral and written Japanese including hiragana, katakana and 92 kanji. By using the core text, Genki I: An Integrated Course in Elementary Japanese (Lessons 1-6), it is hoped that students will gain the ability to communicate effectively in a variety of practical situations and at the same time develop a keen awareness of the function of the language culturally and sociologically.

On completion of this course students should have acquired an elementary competence in Japanese (in listening, speaking reading and writing), and a basic understanding of Japanese culture.

\*A tentative outline of the course content can be found at the end of this Course Outline.

### Prescribed Texts:

Genki I: An Integrated Course in Elementary Japanese, Japan Times (\$82.95)

Genki I: An Integrated Course in Elementary Japanese Workbook, Japan Times (\$41.95) available at the University Book Centre. Optional CDs that accompany the Genki I texts are also available for \$65.95.

## ASSESSMENT OF THE COURSE

This course is internally assessed. Assessment covers all four skills of reading, writing, listening and speaking. Progress tests are given throughout the course to enable the lecturer and students to monitor progress in language acquisition. A final test is given at the end of the course to consolidate and evaluate students' overall acquisition of language in all four skill areas.

### Assessment Requirements:

1.	12 Vocabulary Quizzes		12 x 1% = 12%
	Vocabulary quizzes are held regularly to help students prepare in advance for classes and assist in the retention of new vocabulary items. Each quiz is worth 1%.		
2.	2 Kana Tests + 4 Kanji Tests	(approx 10 mins)	6 x 2% = 12%
3.	1 Progress Test		30%
	The Progress Test consists of a 15-20 minute listening test (10%) and a one-hour written test (20%) and focuses on grammar learnt in Lessons 1 ~ 3 (including Greetings).		
4.	2 Oral Tests	(approx 10 minutes)	2 x 8% = 16%
5.	Final Test		30%
	The Final Written Test consists of a 15-20 minute listening test (10%) and a one-hour written test (20%) and focuses on grammar learnt in Lessons 4 ~ 6. It is assumed, however, that students will know the vocabulary and kanji from previous lessons.		
		TOTAL	100%

The test and quiz dates are written on the attached test schedule. Vocabulary quizzes, listening and written tests will be conducted during lecture time, while kana and kanji tests will be held during tutorial times. Individual times for the oral tests will be advised later.

#### Grading Procedures:

In determining the grades for each course, the Japanese Programme uses the University's standard marking scheme, which is as follows:

Pass:	A+	85% or over
	A	80% - 84%
	A-	75% - 79%
	B+	70% - 74%
	B	65% - 69%
	B-	60% - 64%
	C+	55% - 59%
	C	50% - 54%
Fail	D	40% - 49%
	E	Below 40%

### **WORKLOADS AND MANDATORY COURSE REQUIREMENTS**

- a) Students are required to attend 5 hours of tuition per week. 80% of all classes including tutorials must be attended.
- b) Students may only attend the class/tutorial he/she is enrolled in. If you find you can no longer attend a class/tutorial time due to a change in personal circumstances, you must consult with the course coordinator and submit a Change of Course form when appropriate.
- c) All assignments must be submitted and all tests sat.
- d) The university guideline for average number of study hours per week including class contact hours for a 100 level half year 18 point course is 12 hours per week. (5 hours in class and 7 hours work in your own time.)
- e) Students are expected to organize themselves to practice Japanese conversation with their classmates or Japanese native speakers for at least one hour per week. This additional effort outside of class time is crucial for students to become fluent in speaking Japanese.
- f) Students are expected to listen to and watch tapes and videos recommended by the lecturer at the Language Learning Centre for at least one hour per week.
- g) If a student's progress is not satisfactory despite spending a large amount of time on study, the course coordinator should be consulted. Students should feel free to consult the coordinator at any time with any queries.

### **PENALTIES**

- a) If a quiz or test is unable to be sat due to extraordinary circumstances such as a family bereavement (supported by a letter explaining the circumstances) or health problems (supported by a medical certificate), the lecturer must be contacted prior to the time of assessment.
- b) If prior notification of absence is not received, the piece of assessment missed will receive a nil mark. No make-up tests will be offered.

- c) Failure of a student to fulfil the attendance requirements for the course even though their course mark reached 50% will result in a student receiving a K grade (Fail due to not satisfying mandatory course requirements).
- d) Students caught cheating in any form will be listed on the School plagiarism register, and required to submit a written letter of apology and explanation for their behaviour to the Japanese Programme (via the Asian Languages Administrator, Level 6, von Zedlitz Building) for consideration. Failure to submit a letter will result in all further assessment receiving a nil mark.

#### FEEDBACK TO STAFF ABOUT THE COURSE

Students are encouraged to collaborate with the lecturer in decisions affecting workloads, teaching practices and methods of assessment for the course. Toward the end of the trimester students will also be asked to provide feedback on this course by means of questionnaires.

#### JAPA 111 TENTATIVE OUTLINE OF COURSE CONTENT 2008

<b>Week</b>	<b>Lectures (Tuesday)</b>	<b>Lectures (Thursday)</b>	<b>Tutorials (Friday)</b>
<b>wk 1</b> 25 Feb. ~ 29 Feb.	<b>Introduction, Greetings</b> Hiragana	<b>Genki L1</b> Hiragana	<i>(no tutorial in 1<sup>st</sup> week)</i>
<b>wk 2</b> 3 ~ 7 March	<b>Genki L1</b> Hiragana [V.Quiz 1 (L1)]	<b>Genki L1</b> Hiragana [V.Quiz 2 (L1)]	<b>Genki Greetings, L1</b>
<b>wk 3</b> 10 ~ 14 March	<b>Genki L2</b> Hiragana [V.Quiz 3 (L2)]	<b>Genki L2</b> Katakana	<b>Genki L2</b>  [Hiragana Test]
<b>wk 4</b> 17 ~ 21 March	<b>Genki L2</b> Katakana [V.Quiz 4 (L2)]	<b>Genki L3</b> Katakana	<b>EASTER FRIDAY</b> <i>(no tutorial)</i>
<b>wk 5</b> 24 ~ 28 March	<b>EASTER HOLIDAY</b> <i>(lecture)</i>	<b>Genki L3</b> Katakana [V.Quiz 5 (L3)]	<b>Genki L3</b>  [Katakana Test]
<b>wk 6</b> 31 Mar. ~ 4 April	<b>Genki L3</b>  [V.Quiz 6 (L3)]	<b>Genki L3</b>	<b>Genki L3</b>  [Oral Test 1]
<b>wk 7</b> 7 ~ 11 April	[Progress Test]	<b>Genki L4</b>  [V.Quiz 7 (L4)]	<b>Genki L4</b>  [Kanji Test 1 (L3)]
	<i>Mid-trimester Break</i>		
<b>wk 8</b> 28 April ~ 2 May	<b>Genki L4</b>  [V.Quiz 8 (L4)]	<b>Genki L4</b>  [V.Quiz 9 (L5)]	<b>Genki L4</b>  [Kanji Test 2 (L4)]
<b>wk 9</b> 5 ~ 9 May	<b>Genki L5</b>  [V.Quiz 10 (L5)]	<b>Genki L5</b>	<b>Genki L5</b>  [Kanji Test 3 (L5)]
<b>wk 10</b> 12 ~ 16	<b>Genki L5</b>	<b>Genki L6</b>	<b>Genki L5</b>

May	[V.Quiz 11 (L6)]		
<b>wk 11</b> 19 ~ 23 May	<b>Genki L6</b> [V.Quiz 12 (L6)]	<b>Genki L6</b>	<b>Genki L6</b> [Kanji Test 4 (L6)]
<b>wk 12</b> 26 ~ 30 May	<b>Genki L6/ Revision</b>	[Final Test]	(no tutorial)

### Test Schedule

<b>Lecture</b> 26 Feb [Tue]		<b>Lecture</b> 8 Apr [Tue]	<b>PROGRESS TEST</b> (Greetings, Lessons 1~3)
<b>Lecture</b> 28 Feb [Thu]	[No tutorial this week]	<b>Lecture</b> 10 Apr [Thu]	<b>VQ7</b> (Lesson 4, p. 74-75) ➤ Nouns
<b>Tut.</b> 29 Feb [Fri]		<b>Tut.</b> 11 Apr [Fri]	<b>KANJI TEST 1</b> (Lesson 3, p.262-3)
<b>Lecture</b> 4 Mar [Tue]	<b>*VQ1</b> (Lesson 1, **p.12) ➤ <i>ano ~ sensee</i>	<b>Lecture</b> 29 Apr [Tue]	<b>VQ8</b> (Lesson 4, p. 75-76) ➤ U-Verbs Ru-Verbs, Adverbs & Other Expressions, Location Words
<b>Lecture</b> 6 Mar [Thu]	<b>VQ2</b> (Lesson 1, p.12) ➤ <i>senmon ~ watashi</i>	<b>Lecture</b> 1 May [Thu]	<b>VQ9</b> (Lesson 5, p. 98-99) ➤ Nouns, い Adjectives
<b>Tut.</b> 7 Mar [Fri]		<b>Tut.</b> 2 May [Fri]	<b>KANJI TEST 2</b> (Lesson 4, p. 266-7)
<b>Lecture</b> 11 Mar [Tue]	<b>VQ3</b> (Lesson 2, p.32-33) ➤ Words That Point, Food, Things	<b>Lecture</b> 6 May [Tue]	<b>VQ10</b> (Lesson 5, p. 99) な Adjectives, う Verbs, る Verbs, Adverbs & Other Expressions
<b>Lecture</b> 13 Mar [Thu]		<b>Lecture</b> 8 May [Thu]	
<b>Tut.</b> 14 Mar [Fri]	<b>HIRAGANA TEST</b> (p.18-21)	<b>Tut.</b> 9 May [Fri]	<b>KANJI TEST 3</b> (Lesson 5, p.270-1)
<b>Lecture</b> 18 Mar [Tue]	<b>VQ4</b> (Lesson 2, p.33) ➤ Places, Countries, Majors, Family, Money Matters, Expressions	<b>Lecture</b> 13 May [Tue]	<b>VQ11</b> (Lesson 6, p. 116-117) Nouns, な Adjectives, う Verbs
<b>Lecture</b> 20 Mar [Thu]		<b>Lecture</b> 15 May [Thu]	
<b>Tut.</b> 21 Mar [Fri]	<b>EASTER FRIDAY</b> [No tutorial this week]	<b>Tut.</b> 16 May [Fri]	<b>ORAL TEST 2</b>
<b>Lecture</b> 25 Mar [Tue]	<b>EASTER HOLIDAY</b> [No lecture]	<b>Lecture</b> 20 May [Tue]	<b>VQ12</b> (Lesson 6, p. 117) る Verbs, Irregular Verbs, Adverbs & Other Expressions
<b>Lecture</b> 27 Mar [Thu]	<b>VQ5</b> (Lesson 3, p. 56-57) ➤ Nouns	<b>Lecture</b> 22 May [Thu]	
<b>Tut.</b> 28 Mar [Fri]	<b>KATAKANA TEST</b> (p.22-24)	<b>Tut.</b> 23 May [Fri]	<b>KANJI TEST 4</b> (Lesson 6, p.276-7)

<b>Lecture</b> 1 Apr [Tue]	<b>VQ6</b> (Lesson 3, p. 57) ➤ U-Verbs, Ru-Verbs, Irregular Verbs, Adjectives, Adverbs, Expressions	<b>Lecture</b> 27 May [Tue]	
<b>Lecture</b> 3 Apr [Thu]		<b>Lecture</b> 29 May [Thu]	<b>FINAL TEST</b> (Lessons 4~6)
<b>Tut.</b> 4 Apr [Fri]	<b>ORAL TEST 1</b>	<b>Tut.</b> 30 May [Fri]	[No tutorial this week]

\*VQ = Vocab Quiz; \*\*p. refers to page numbers the Genki I textbook

## GENERAL ADVICE

### Contact Person:

#### Students with Disabilities

Dr Rick Millington vZ613 Phone 383 7852 Email: [Rick.Millington@vuw.ac.nz](mailto:Rick.Millington@vuw.ac.nz)

#### Maori and Pacific Students

Dr Rick Millington vZ613 Phone 383 7852 Email: [Rick.Millington@vuw.ac.nz](mailto:Rick.Millington@vuw.ac.nz)

## ACADEMIC INTEGRITY AND PLAGIARISM

Academic integrity is about honesty – put simply it means *no cheating*. All members of the University community are responsible for upholding academic integrity, which means staff and students are expected to behave honestly, fairly and with respect for others at all times. Plagiarism is a form of cheating which undermines academic integrity. The University defines plagiarism as follows:

*The presentation of the work of another person or other persons as if it were one's own, whether intended or not. This includes published or unpublished work, material on the Internet and the work of other students or staff.*

It is still plagiarism even if you re-structure the material or present it in your own style or words.

*Note: It is however, perfectly acceptable to include the work of others as long as that is acknowledged by appropriate referencing.*

Plagiarism is prohibited at Victoria and is not worth the risk. Any enrolled student found guilty of plagiarism will be subject to disciplinary procedures under the Statute on Student Conduct and may be penalized severely. Consequences of being found guilty of plagiarism can include:

- an oral or written warning
- cancellation of your mark for an assessment or a fail grade for the course
- suspension from the course or the University.

Find out more about plagiarism, and how to avoid it, on the University's website:

<http://www.victoria.ac.nz/home/study/plagiarism.aspx>

## GENERAL UNIVERSITY REQUIREMENTS, POLICIES AND STATUTES

Students should familiarise themselves with the University's policies and statutes, particularly the Assessment Statute, the Personal Courses of Study Statute, the Statute on

Student Conduct and any statutes relating to the particular qualifications being studied; see the *Victoria University Calendar* available in hardcopy or under “about Victoria” on the Victoria homepage at:

[http://www.victoria.ac.nz/home/about\\_victoria/calendar\\_intro.html](http://www.victoria.ac.nz/home/about_victoria/calendar_intro.html)

Information on the following topics is available electronically under “Course Outline General Information” at:

<http://www.victoria.ac.nz/home/about/newspubs/universitypubs.aspx#general>

- Academic Grievances
- Student and Staff Conduct
- Meeting the Needs of Students with Impairments
- Student Support