



SCHOOL OF HISTORY, PHILOSOPHY, POLITICAL SCIENCE AND INTERNATIONAL RELATIONS
HISTORY PROGRAMME 2007
CRN 7521

HIST 112: INTRODUCTION TO NEW ZEALAND HISTORY

SECOND TRIMESTER COURSE GUIDE

The location of the History Programme

History is housed on the 4th and 5th floors of the Old Kirk building. Rooms in Old Kirk are given the prefix OK. Additional course information will be posted on the History Programme's notice board, 4th floor, OK and on the Blackboard site for the course at <http://www.blackboard.vuw.ac.nz>.
History Programme Office: Tel: 463 5344, Fax: 463 5261

Course Organisation

1. Teaching Staff:

Course Coordinator and Lecturer:

Associate-Professor Charlotte Macdonald

Room: OK 416

Phone: 463 6761

email: charlotte.macdonald@vuw.ac.nz

Other Lecturers:

Hayley Brown, MA

Room: OK 423

Phone: 463 6754

email: hayley.brown@vuw.ac.nz

Megan Hutching, MA
Professor Rob Rabel
Dr Malcolm McKinnon

Tutors: Tutorials will be led by several people including Hayley Brown, Gerard Horn, Susann Liebich and Lisa Sacksen. Further details will be advised at the beginning of the course.

2. Contacting staff:

For any enquiries you might have concerning HIST 112 you should contact your tutor in the first instance (at the first tutorial, your tutor will give you his or her phone number, office number and office times). That is, your tutor will be available at specified times during each week of the semester to answer routine enquiries, e.g. handouts, advice on assignments and readings, or general assistance with your study programme.

On important issues, tutors will consult with or refer you to the course co-ordinator, Charlotte Macdonald, OK 416.

3. Class times and venue:

Lectures: There are two lectures a week on Mondays and Wednesdays, 15:10 – 16.00, in the Maclaurin theatre (MC) LT 101.

Tutorials: Tutorial groups will be organised in the first week – see instructions for sign-up to tutorial groups in box below. Tutorials meet for the first time in the second week of the trimester (week beginning 16 July).

This course will use S-Cubed for tutorial registration.

Use your internet browser to go to:

<https://signups.vuw.ac.nz>

Use your normal login to sign into S-Cubed. Click on the course you are enrolled in from the list. You will see info about your course and about the different tutorial sessions. Sign up to your preferred session by clicking on the “sign up” button.

4. Course description:

This course is an introduction to the history of Aotearoa/New Zealand in the twentieth century, and the relating historiography (ie, the study of historical interpretations and understandings of that history). There is a growing interest in the history of New Zealand and the ways it has been written about in the past and in the present. The broad theme is contest, including the contests generated through class, gender and race interactions. The paper surveys various ‘New Zealand wars’ in the twentieth century. The definition of war is wide-ranging. That is the course covers the military contests in the world wars, the war against poverty, gender struggles and race conflict, among a range of topics.

The course has various purposes:

- to explore the changing patterns and organisation of social groups (based on class, race and gender for example);
- to consider how the interests of these groups were expressed in social and political movements and the interplay of these movements and the wider society; and

- to analyse the historical records and artefacts used to construct our histories of New Zealand.

5. Aims and objectives of the course:

There are two main objectives for HIST 112:

1. To enable students to acquire an understanding of some of the key patterns and processes concerning twentieth-century New Zealand social, cultural and political history;
2. To introduce and develop students’ skills in reading, comprehension, research, analysis and criticism by navigating historical debates, evaluating historical arguments, locating and interpreting various kinds of sources; and to provide opportunities to develop skills in writing, constructing and presenting an argument in written forms and in oral discussion and presentation.

The lectures are designed to raise issues concerning these key patterns and processes in New Zealand’s twentieth-century social and political history; you should also gain a good general grounding in key events and historical trends for the period. The tutorial programme is designed to develop skills in reading, comprehension, research and debate, together with those required for writing essays.

6. Texts and Course materials:

Course Materials:

1. Every student should have their own copy of the HIST 112 Book of Readings which can be purchased at the Student Notes Shop, Ground floor, Student Union building.
2. Students could consider purchasing one or more of the following course texts, which can be purchased at the VUW Bookshop:

Michael King, *The Penguin History of New Zealand*, Auckland, 2003.

The final work of the late Michael King. A single volume history of

New Zealand and New Zealanders from the beginning of human habitation to the present. An excellent introduction to the broad sweep of New Zealand history.

Philippa Mein Smith, *A Concise History of New Zealand*, Melbourne, 2005

A very valuable broad overview incorporating recent research in New Zealand history. Provides coverage of 20th century as part of broader scope.

James Belich, *Paradise Reforged: A History of the New Zealanders from the 1880s to the year 2000*, Auckland, 2001

A monograph which emphasizes the close relationship between Britain and New Zealand. Belich argues that New Zealand's growing independence was stifled after the 1880s when the colony was retied to Britain economically with serious cultural implications. This text is more useful as a thought-provoking narrative rather than a reference work.

Bronwyn Dalley, *Living in the 20th Century: New Zealand history in Photographs, 1900-1980*, Wellington, 2000.

Illustrated thematic survey of the twentieth century. It usefully summarises recent New Zealand historiography.

Geoffrey W. Rice (ed.), *The Oxford History of New Zealand*, revised edition, Auckland, 1992

Provides comprehensive coverage for the whole period included in HIST 112, also detailed bibliographies for each chapter and a useful series of maps and tables. *The Oxford History* is strongly recommended for background and supplementary reading, as a reference source for use in HIST 112, and as the core for building a personal library for those with a continuing interest in New Zealand history.

Keith Sinclair, (ed.), *The Oxford Illustrated History of New Zealand*, 2nd edition, Auckland, 1997

Illustrated topical chapters across 19th and 20th centuries. Very useful for some parts of the course.

Ranginui Walker, *Ka Whawhai Tonu Matou- Struggle Without End*, revised edition, Auckland, 2004

Survey history of Aotearoa/New Zealand focusing on last 150 years, written from a Maori perspective. Revised edition includes coverage up to foreshore and seabed issue. First published 1990. Please note, it appears this book has recently gone out of print. It may come back into print in the near future but if not, there will be a large number of copies available on the secondhand market.

- All students should have their own copy of *Writing History Essays*, which can be purchased at the Student Notes Shop, Ground floor, Student Union building. It is also available in electronic form at www.vuw.ac.nz/history (it is a large file, 58pp, 400 KB PDF file).

Effective use of library resources is vital to this course. Students are strongly recommended to participate in an introductory Library tour, organised by the Library at the beginning of the semester. Ask at issuing desk for details. Further details are given at the beginning of the Tutorial Programme below.

Students should make use of the *New Zealand Journal of History* – published since 1967 and the basic reference source for articles on the history of Aotearoa/New Zealand. All volumes are held on Closed Reserve. Book reviews in this journal offer a useful guide. Students should also familiarise themselves with other reference sources, for example:

G.H. Scholefield, *Dictionary of New Zealand Biography*, vols. 1-2, Wellington, 1940

Dictionary of New Zealand Biography, vols. 1-5, Wellington and Auckland, 1990-2000, also available on-line at www.dnzb.govt.nz

Malcolm McKinnon, ed., *New Zealand Historical Atlas*, Auckland, 1997

Ministry of Culture and Heritage History Group, www.nzhistory.net.nz

New Zealand's Heritage: The Making of a Nation, Wellington, 1971-3

New Zealand Official Yearbook, 1900-2003

A.H. McLintock, ed., *Encyclopedia of New Zealand*, vols. 1-3, Wellington, 1966, available on-line within www.teara.govt.nz

TeAra: the Encyclopaedia of New Zealand, 2005 and ongoing, on-line encyclopedia, at www.teara.govt.nz

G.A. Wood, *Studying New Zealand: A guide to sources*, Dunedin, 1999, provides useful guidance for historical sources

Texts

Textbooks can be purchased from Vicbooks located in the Student Union Building on Kelburn Campus. Books of Reading are distributed from the Student Notes Shop on the ground floor of the Student Union Building.

Customers can order textbooks and student notes online at www.vicbooks.co.nz or can email an order or enquiry to enquiries@vicbooks.co.nz. Books can be couriered to customers or they can be picked up from the shop the day after placing an order online.

Opening hours are 8.00 am – 6.00 pm, Monday – Friday during term time (closing at 5.00 pm in the holidays). 10.00 am – 1.00 pm Saturdays.

Phone: 463 5515.

7. Assessment, course work and formal requirements:

To pass the course students are required to gain an overall mark of 50%, for the work which is specified as contributing to the final grade. The course assessment is designed to assess analytical and essay writing skills as well as research and source scrutiny skills in at least two topic areas. It comprises:

Tutorial Exercises:

2 exercises each worth 5%, total 10% of final grade due on **2 allocated dates** between weeks 4 – 11 of course.

Critical Review (1,200 words)

worth 25% of final grade due 5pm, **Monday 13 August**

Essay (2,000 words)

worth 40% of final grade due 5pm, **Friday 28 September**

Class test (5 short paragraph answers) held in lecture hour:

worth 25% of final grade

Wednesday 10 October

Course Assessment

The tutorial exercises, critical review, essay and test are designed to develop students' ability to locate materials of relevance, appraise the historiography critically, to write well and to provide an adequately referenced piece of work.

The essay is also intended to assess the identification and discussion of historical issues, the extent of reading on a topic, and the marshalling of evidence and construction of a coherent argument within an essay context.

The end-of-course test assesses knowledge and critical appreciation of a range of topic areas. It will be based on the material presented in the course with particular reference to work covered in tutorials.

Course work

In order to pass the course students must regularly attend tutorials, submit both assignments, and tutorial exercises, sit the final test and receive an overall pass grade.

The tutorial programme is an important part of the course. You are expected to prepare for tutorials each week by reading the pieces set for discussion and considering the questions relating to them.

In accordance with Faculty of Humanities and Social Sciences Guidelines, this course has been constructed on the assumption that students will devote 12 hours per week to HIST 112. This includes 3 hours of lectures and a 1 hour tutorial per week.

Mandatory course requirements

To gain a pass in this course each student must:

a) Submit the written work specified for this course, on or by the specified dates (subject to such provisions as are stated for late submission of work);

(b) Attend at least 8 tutorials.

Students are *strongly encouraged* to attend *all* tutorials. The minimum attendance required is 8 tutorials. In cases of *serious* illness (supported by a medical certificate) or *serious* personal crisis, additional consideration will be given. THERE IS NO PROVISION IN THIS COURSE FOR MAKE-UPS TO COMPENSATE FOR ABSENCES.

PLEASE NOTE that **Friday 12 October 2007** is the FINAL DATE on which any written work can be accepted by the Programme, since this is the date on which we must determine whether students have met the course requirements. This means that the provision for late submission with a penalty does not apply beyond this date. Permission to submit work after 12 October must be sought in writing from the Head of Programme, and will only be granted for serious medical reasons (supported by medical certificate), or in case of serious personal crisis.

NB: A student who has obtained an overall mark of 50% or more, but failed to satisfy a mandatory requirement for a course, will receive a K grade for that course, while a course mark less than 50% will result in the appropriate fail grade (D, E or F).

Due dates

- Tutorial Exercises, at **allocated dates** in weeks 4 – 11 during the course (you will be given these dates in week 2 of the course).
- Critical Review, **5pm Monday 13 August**
- Essay, **5pm Friday 28 September**

Assignments are to be delivered to the essay box at the History office, OK 405, 4th Floor, Old Kirk Building. Tutorial exercises are to be handed in to the tutor at the conclusion of the relevant tutorial session.

8. Policy on assignments:

The points below apply to both the critical review and essay:

1. Assignment assistance:

If you have difficulty with the assignments please see your tutors, they are there to help. Tutors, however, do not read drafts; students have to take responsibility for their own work and inequities can arise when some students' work is read and not others. Tutors will be very willing to discuss assignments in general terms with students.

More general help with written work, organisation, study, written expression, etc. is available through Student Learning Support Services. Look for notices of these Services in *Salient* and on university noticeboards at the beginning of the semester. Your tutors will be able to give you more information about these. See also further information given on page viii of this Course Guide.

2. Assignment presentation:

Proofread your work for typographical, grammatical and spelling errors before handing it in. Is the prose clear, structure coherent, and argument well-supported? Does the essay answer the question? Watch for unnecessary detail, irrelevant material or descriptive passages which do not add to the answer. Make sure you have included a Bibliography with full, accurate and consistent citations. See the advice in the guide *Writing History Essays*.

Assignments should be submitted in the following format:

- a. With a completed cover sheet attached. Cover sheets are available from the History office, Level 4, Old Kirk building, and electronically on the HIST 112 Blackboard site.

- b. 2.. The first page should also be headed with your name, course, tutorial group (day and time) and assignment details (question number) – name, course and assignment can be put in a running headr to the assignment document.
- c. On A4 paper - please use one side of the paper only
- d. Typed or printed on a wordprocessor
- e. Properly footnoted with a bibliography attached.

3. Word limits:

It is important that you adhere to the word limits. Failure to keep to the word limit set for assignments can result in markers refusing to read that part of the essay which is in excess of the word limit or in a penalty for seriously under-length work.

4. Extensions:

The assignments must be handed in *by the due date*. You are expected to keep to deadlines in fairness to other students. Extensions will be granted only in exceptional circumstances, where ill-health, bereavement or personal difficulties of a serious nature close to the due date prevent completion. An example of an exceptional circumstance would be illness supported by a certificate from a medical practitioner. Students facing difficulties in these respects are expected to contact their tutors at least two days in advance of the due date.

Please note that lack of organisation, word-processing failures and other work demands are not 'good reasons'. As the due dates for assignments are notified well in advance, pressure of other university work or difficulties in obtaining books will not be accepted as reasons for extensions.

For those with medical or other personal difficulties of a serious nature, Extension Request forms are available from the History Office. These should be submitted at least two days in advance of the due date and such requests require the approval of the course co-ordinator. If you are too ill, or otherwise unable to come to university, you should phone the History Programme at 463 5334 at least two days in advance of the due date, leave your name and circumstances and complete the form when you return to university.

5. Late work and penalties:

Students will be penalised for late submission of essays - a deduction of:

5% for the first day late and,

2% thereafter for a maximum of 8 days.

Thereafter work can be accepted for mandatory course requirements but will not be marked. However, penalties may be waived if there are valid grounds, e.g., illness (presentation of a medical certificate will be necessary) or similar other contingencies. In such cases prior information will be necessary.

Assignments submitted more than ten days after the due date without an approved extension will be accepted only for fulfilling mandatory course requirements. They will not be marked.

6. Electronic Submissions

Please deposit your essays in either of the pigeonholes in the History office, Room 405, Old Kirk. The essays you submit must have a Cover sheet, which are available at the History office and on Blackboard. **You must also submit your essay electronically, to be checked on TurnItIn.com.** Student work provided for assessment in this course may be checked for academic integrity by the electronic search engine <<http://www.turnitin.com>>. Turnitin is an online plagiarism prevention tool which identifies material that may have been copied from other sources including the Internet, books, journals, periodicals or the work of other students. Turnitin is used to assist academic staff in detecting misreferencing, misquotation, and the inclusion of unattributed material, which may be forms of cheating or plagiarism. At the discretion of the head of School, handwritten work may be copy typed by the School and subject to checking by turnitin. You are strongly advised to check with your tutor or the course coordinator if you are uncertain about how to use and cite material from other sources. Turnitin will retain a copy of submitted materials on behalf of the University for detection of future plagiarism, but access to the full text of submissions will not be made available to any other party.

PLEASE NOTE THAT RESPONSIBILITY FOR ENSURING THAT THE LECTURER RECEIVES A READABLE COPY OF WRITTEN WORK REMAINS WITH THE STUDENT.

Academic integrity and plagiarism

Academic integrity is about honesty – put simply it means *no cheating*. All members of the University community are responsible for upholding academic integrity, which means staff and students are expected to behave honestly, fairly and with respect for others at all times.

Plagiarism is a form of cheating which undermines academic integrity. The University defines plagiarism as follows:

The presentation of the work of another person or other persons as if it were one's own, whether intended or not. This includes published or unpublished work, material on the Internet and the work of other students or staff.

It is still plagiarism even if you re-structure the material or present it in your own style or words.

Note: It is however, perfectly acceptable to include the work of others as long as that is acknowledged by appropriate referencing.

Plagiarism is prohibited at Victoria and is not worth the risk. Any enrolled student found guilty of plagiarism will be subject to disciplinary procedures under the Statute on Student Conduct and may be penalized severely. Consequences of being found guilty of plagiarism can include:

- an oral or written warning,
- cancellation of your mark for an assessment or a fail grade for the course,
- suspension from the course or the University.

Find out more about plagiarism, and how to avoid it, on the University's website: www.vuw.ac.nz/home/studying/plagiarism.html

9. Aegrotats:

Please note that under the Assessment Statute (Sections 4.5) students may now apply for an aegrotat pass in respect of any item of assessment falling within the last three weeks before the day on which lectures cease. In the

case of **second** trimester courses in 2007 the starting point for this period is Monday **24 September 2007**.

The following rules apply:

- where a student is not able to sit a test falling within these last three weeks because of illness or injury etc., an alternative test will be arranged where possible. If the student has completed in the view of the course supervisor, sufficient marked assessment relevant to the objectives of the course, an average mark may be offered. Where a student has an essay or other piece of assessment due in the last three weeks, and has a medical certificate or other appropriate documentation, the student will be given an extension.
- if none of the above is available to the student, e.g., if she/he has an ongoing illness, than an aegrotat will be considered. See Assessment Statute (Sections 4.5) for a full explanation of the rules governing the provision of aegrotats in these circumstances.

10. General University policies and statutes:

Students should familiarise themselves with the University's policies and statutes, particularly the Assessment Statute, the Personal Courses of Study Statute, the Statute on Student Conduct and any statutes relating to the particular qualifications being studied; see the Victoria University Calendar available in hard copy or under 'About Victoria' on the VUW home page at www.vuw.ac.nz.

Student and staff conduct

The Statute on Student Conduct together with the Policy on Staff Conduct ensure that members of the University community are able to work, learn, study and participate in the academic and social aspects of the University's life in an atmosphere of safety and respect. The Statute on Student Conduct contains information on what conduct is prohibited and what steps are to be taken if there is a complaint. For information about complaint procedures under the Statute on Student Conduct, contact the Facilitator and Disputes Advisor or refer to the statute on the VUW policy website at:

www.vuw.ac.nz/policy/studentconduct

The Policy on Staff Conduct can be found on the VUW website at:

www.vuw.ac.nz/policy/staffconduct

Academic grievances

If you have any academic problems with your course you should talk to the tutor or lecturer concerned; class representatives may be able to help you in this. If you are not satisfied with the result of that meeting, see the Head of School or the relevant Associate Dean; VUWSA Education Coordinators are available to assist in this process. If, after trying the above channels, you are still unsatisfied, formal grievance procedures can be invoked. These are set out in the Academic Grievance Policy which is published on the VUW website at: www.vuw.ac.nz/policy/academicgrievances

Students with Impairments (see Appendix 3 of the Assessment Handbook)

The University has a policy of reasonable accommodation of the needs of students with disabilities. The policy aims to give students with disabilities the same opportunity as other students to demonstrate their abilities. If you have a disability, impairment or chronic medical condition (temporary, permanent or recurring) that may impact on your ability to participate, learn and/or achieve in lectures and tutorials or in meeting the course requirements, please contact the course coordinator as early in the course as possible. Alternatively, you may wish to approach a Student Adviser from Disability Support Services (DSS) to discuss your individual needs and the available options and support on a confidential basis. DSS are located on Level 1, Robert Stout Building:

telephone: 463-6070 email: disability@vuw.ac.nz

The History Disability Liaison Person is Giacomo Lichtner and he can be contacted on 463 6756 or email giacomo.lichtner@vuw.ac.nz. His office is located in 412 Old Kirk Building

Student Support

Staff at Victoria want students to have positive learning experiences at the University. Each faculty has a designated staff member who can either help you directly if your academic progress is causing you concern, or quickly put you in contact with someone who can. In the Faculty of Humanities and Social Sciences the support contacts are **Dr Allison Kirkman, Murphy Building, room 407** and **Dr Stuart Brock, Murphy Building, room 312**. Assistance for specific groups is also available from the Kaiwawao Māori, Manaaki Pihipihinga or Victoria International.

Manaaki Pihipihinga Programme

This programme offers:

- Academic mentoring for all Māori & Pacific students at all levels of undergraduate study for the faculties of Commerce & Administration and Humanities & Social Sciences. Contact Manaaki-Pihipihinga-Programme@vuw.ac.nz or phone 463 6015 to register for Humanities & Social Science mentoring and 463 8977 to register for mentoring for Commerce and Administration courses
- Postgraduate support network for the above faculties, which links students into all of the post grad activities and workshops on campus and networking opportunities
- Pacific Support Coordinator who can assist Pacific students with transitional issues, disseminate useful information and provide any assistance needed to help students achieve. Contact; Pacific-Support-Coord@vuw.ac.nz or phone 463 5842.

Manaaki Pihipihinga is located at: 14 Kelburn Parade, back court yard, Room 109 D (for Humanities mentoring & some first year Commerce mentoring) or Room 210 level 2 west wing railway station Pipitea (commerce mentoring space). Māori Studies mentoring is done at the marae.

Student Services

In addition, the Student Services Group (email: student-services@vuw.ac.nz) is available to provide a variety of support and services. Find out more at:

www.vuw.ac.nz/st_services/

VUWSA employs Education Coordinators who deal with academic problems and provide support, advice and advocacy services, as well as organising class representatives and faculty delegates. The Education Office (tel. 463-6983 or 463-6984, email at education@vuwsa.org.nz) is located on the ground floor, Student Union Building.

LECTURE PROGRAMME

CM Charlotte Macdonald **HB** Hayley Brown
 Monday and Wednesday lectures are in Maclaurin LT 101
 Tutorials in rooms to be advised end of first week.

Tutorial groups posted at the end of this week

Monday 9 July	20 th Century New Zealand – a foreign country? Introduction, organisation, themes.	CM
Wednesday 11 July	1900-1914 God's Own Country: the promises and disappointments of a new century	CM

Tutorial groups meet week of 16 – 20 July: Eugenics and Plunket

Monday 16 July	Eugenics and Plunket	HB
Wednesday 18 July	Chinese and 'White New Zealand'	HB

Tutorial week of 23-27 July: Where to search and what to look for – History on-line

Monday 23 July	1914-1929 Empire and dominion: Aotearoa/New Zealand in a British world?	CM
Wednesday 25 July	Glorious tragedy: the meanings of WW1.	CM

Lecture in Hunter Council Chamber, Level 2, Hunter Building (north end)

Tutorial week of 30 July – 3 August: Public memory – memorials and photographs

Monday 30 July	Sickness and health – in body and belief.	CM
Wednesday 1 August	Making modern lives: Maori and 'New Zealander' Protestant and Catholic, player and watcher	CM

Tutorial week of 6 – 10 August: Interwar literature - novels

Monday 6 August	Family lives	HB
Wednesday 8 August	The Depression: a social experience	HB

Tutorial week of 13 – 17 August: Collective memory – oral history

CRITICAL REVIEW DUE MONDAY 13 AUGUST 5PM

Monday 13 August	Red Roses on the Highways: Labour's 1935 triumph - antecedents and legacies	CM
Wednesday 15 August	1939-60 Centennial Stories, 1940	CM

Mid-semester break (two weeks, 20 August – 2 September)

Tutorial week of 3 – 7 September: Histories to celebrate – on film and in volume

Monday 3 Sept	War stories – myths, realities, histories CM in dialogue with Megan Hutching
Wednesday 5 Sept	Seeking a better life – the postwar emigration experience Megan Hutching

Tutorial week of 10 – 14 September: Space as history – home and city

Monday 10 Sept	Enemies within – Cold War, hot passions.	CM
Wednesday 12 Sept	Postwar security – dream or drudgery?	CM

Tutorial week of 17 – 21 September: Biography - Awatere

Monday 17 Sept	1960-1984. Nga Tamatoa to Waitangi Action	HB
Wednesday 19 Sept	Women's Liberation	HB

Tutorial week of 24 – 28 September: Women's Liberation - Tests of protest

Monday 24 Sept	New Zealand's Vietnam - Professor Rob Rabel	
Wednesday 26 Sept	Overstayers: New Zealanders in the Pacific? The Pacific in New Zealand?	CM

ESSAY DUE FRIDAY 28 SEPTEMBER, 5PM

Tutorial week of 1 – 5 October: Symbols and invented traditions

Monday 1 October	1984-present Was 1984 a turning point? I: Politics and the economy	Dr Malcolm McKinnon
Wednesday 3 October	Was 1984 a turning point? II: Politics and society	Dr Malcolm McKinnon

Tutorial week of 8 – 12 October: History as redress

Monday 8 October Conclusions, revision, course evaluations CM

Wednesday 10 October **Class Test**

GETTING TO KNOW THE LIBRARY

The University Library's collections, catalogues and databases provide the core materials for the study of history. Getting to know what is there, how to find material of interest and knowing how to access it is a key step to successful and enjoyable completion of this course, and will provide a foundation for all your future study, in whatever direction that takes you.

During the first week **we strongly suggest** that you begin finding out about the Library and how to use it. As tutorials do not meet in this first week (9 – 13 July) spend at least one hour doing one or more of the following:

Take a library tour: General Library tours are run during Orientation and in the semester breaks. In addition you take a self-guided tour using the 'Navigator Walking Tour of the Library' brochure available from the Issues Desk, level 2, Library – at any time.

On-line, from the VUW website www.vuw.ac.nz click on 'Library' under QUICKLINKS on lower left panel. This takes you to the VUW Library home page. Save this as one of your favourites. From here you have access to all the Library's collections and services. The most important of these are the Catalogue and Databases under the 'Research' heading, and Instruction &

Support under the 'Services' heading. Click on Instruction & Support and follow the trail:

'How to use the Catalogue', 'Library tours', 'Getting around the Library', 'Additional Tutorials and Guides', and then you are strongly advised to complete the on-line tutorial 'Using Library Research Tools Tutorial'.

When you have done this, test out what you have learned. Look for items in the catalogue, walk around the Library – you can find books, journals; videos, dvds and music on Level 9; photocopiers on several floors; official publications (yearbooks, parliamentary papers, etc) on Level 1, and the best views in Wellington!

Resources of particular interest to History and general finding guides are located under 'Subject Guides' under the 'Research' heading on the Library home page. See 'History' and 'History – New Zealand'.

Visit the library webpage or ask a librarian for further help. The Library is there for you to use.