

**ABRIDGED VERSION**



**SCHOOL OF SOCIAL AND CULTURAL STUDIES**  
*Te Kura Mahinga Tangata*

**Sociology and Social Policy**

**SOSC/SPOL 215/315**  
**Gender: Politics and Policy**

**Course Outline**

**CRN 9341/9342: 22/24 POINTS: Trimester 2, 2006**

**COURSE COORDINATOR: DR RHONDA SHAW**

Room 1022, Murphy Building  
Tel: (04) 463 6134  
Email: [rhonda.shaw@vuw.ac.nz](mailto:rhonda.shaw@vuw.ac.nz)

**LECTURES: THURS & FRI 10.00 – 11.00 AM, ROOM EA LT206**

## **LECTURER**

Dr Rhonda Shaw  
Room: Murphy 1022  
Telephone: (04) 463 6134  
E-mail: [rhonda.shaw@vuw.ac.nz](mailto:rhonda.shaw@vuw.ac.nz)

## **OFFICE HOURS**

Friday 1.00 – 3.00 pm. Or by arrangement.

## **LECTURES & TUTORIALS**

Lectures: Thursday & Friday 10.00 – 11.00am (EA LT206)  
Tutorials: Tuesday 10.00 – 11.00am (EA LT206); Friday 11.00am – 12.00noon (OK501)

## **PROGRAMME LOCATION**

The Sociology Programme is located in the Murphy Building. The staff offices are on level 10 and the School Office is on level 9. Additional information will be posted on the School's student notice board, which is located on Murphy level 9.

## **COURSE DESCRIPTION**

This course will examine gender relations from a sociological perspective. It will draw on a variety of sociological approaches and perspectives to examine key concepts, issues and themes in the contemporary study of gender. Readings, lectures and tutorials will focus on a new topic each week. Topics will include knowledge, experience, identity, sex, gender, embodiment, reproduction, intimacy, consumption, mothering, home and work. Course materials and suggested readings will be drawn from local and international literature, but the focus will be gender relations in western societies, with particular emphasis on Aotearoa New Zealand.

## **COURSE FORMAT**

Two one-hour lectures per week will offer students a broad, general introduction to each topic area. Lectures will be followed by a one-hour tutorial session. Tutorial attendance is mandatory, as marks are allocated for tutorial participation and tutorial coursework. There are nine tutorials and a programme will be provided. **YOU**

**MUST ATTEND 8 out of 9 tutorials.** Case studies will be used in tutorial settings to enable students to reflect on issues in light of their own experiences.

## **GENERAL UNIVERSITY POLICIES & STATUTES**

Students should familiarise themselves with the University's policies and statutes, particularly the Assessment Statute, the Personal Courses of Study Statute, the Statute on Student Conduct and any statutes relating to the particular qualifications being studied; see the Victoria University Calendar available in hard copy or under 'About Victoria' on the VUW home page at [www.vuw.ac.nz](http://www.vuw.ac.nz).

### **Student and Staff Conduct**

The Statute on Student Conduct together with the Policy on Staff Conduct ensure that members of the University community are able to work, learn, study and participate in the academic and social aspects of the University's life in an atmosphere of safety and respect. The Statute on Student Conduct contains information on what conduct is prohibited and what steps are to be taken if there is a complaint. For information about complaint procedures under the Statute on Student Conduct, contact the Facilitator and Disputes Advisor or refer to the statute on the VUW policy website at: [www.vuw.ac.nz/policy/studentconduct](http://www.vuw.ac.nz/policy/studentconduct). The Policy on Staff Conduct can be found on the VUW website at: [www.vuw.ac.nz/policy/staffconduct](http://www.vuw.ac.nz/policy/staffconduct)

### **Academic Grievances**

If you have any academic problems with your course you should talk to the tutor or lecturer concerned; the class representatives may also be able to help you. If you are not satisfied with the result of that meeting, see the Head of School or the relevant Associate Dean; VUWSA Education Coordinators are available to assist in this process. If, after trying the above channels, you are still unsatisfied, formal grievance procedures can be invoked. These are set out in the Academic Grievance Policy which is published on the VUW website at: [www.vuw.ac.nz/policy/academicgrievances](http://www.vuw.ac.nz/policy/academicgrievances)

### **Students with Impairments**

The University has a policy of reasonable accommodation of the needs of students with impairments. The policy aims to give students with impairments the same opportunity as other students to demonstrate their abilities. If you have a disability, impairment or chronic medical condition (temporary, permanent or recurring) that may impact on your ability to participate, learn and/or achieve in lectures and tutorials or in meeting the course requirements, please contact the course coordinator as early in the course as possible. Alternatively, you may wish to approach a Student Adviser from Disability Support Services (DSS) to discuss your individual needs and the available options and support on a confidential basis. DSS are located on Level 1, Robert Stout Building; telephone: 463-6070, email: [disability@vuw.ac.nz](mailto:disability@vuw.ac.nz)

The School of Social and Cultural Studies' Disability Liaison person is

Dr Rhonda Shaw, MY1022, telephone: 463 6134 E-m: [Rhonda.Shaw@vuw.ac.nz](mailto:Rhonda.Shaw@vuw.ac.nz).

### **Student Support**

Staff at Victoria wants students to have positive learning experiences at the University. Each faculty has a designated staff member who can help you either directly if your academic progress is causing you concern, or quickly put you in contact with someone who can. In the Faculty of Humanities and Social Sciences the support contact is Dr Allison Kirkman, Murphy Building, MY407, telephone: 463 5676. Assistance for specific groups is also available from the Kaiwawao Maori, Manaaki Pihipihinga or Victoria International.

In addition, the Student Services Group (email: [student-services@vuw.ac.nz](mailto:student-services@vuw.ac.nz)) is available to provide a variety of support and services. Find out more at: [www.vuw.ac.nz/st\\_services/](http://www.vuw.ac.nz/st_services/)

VUWSA employs Education Coordinators who deal with academic problems and provide support, advice and advocacy services, as well as organising class representatives and faculty delegates. The Education Office (tel. 463-6983 or 463-6984, email at [education@vuwsa.org.nz](mailto:education@vuwsa.org.nz)) is located on the ground floor, Student Union Building.

### **OTHER CONTACT INFORMATION**

Head of School:	Assoc. Professor Jenny Neale, MY1013 Tel: 463 5827 E-m: <a href="mailto:Jenny.Neale@vuw.ac.nz">Jenny.Neale@vuw.ac.nz</a>
Liaison person for international students:	Professor Mike Hill, MY1001 Tel: 463 6741 E-m: <a href="mailto:Mike.Hill@vuw.ac.nz">Mike.Hill@vuw.ac.nz</a>
Liaison person for Maori and Pacific students:	Assoc. Professor Jeff Sissons, MY1017 Tel: 463 6131 E-m: <a href="mailto:Jeff.Sissons@vuw.ac.nz">Jeff.Sissons@vuw.ac.nz</a>
School Manager:	Kaye McKinlay, MY918 Tel: 463 6546 E-m: <a href="mailto:Kaye.Mckinlay@vuw.ac.nz">Kaye.Mckinlay@vuw.ac.nz</a>
School Administrators:	Monica Lichti, Adam Meers and Catherine Urlich MY921, Tel: 463 5317, 463 5258 and 463 5677 E-m: <a href="mailto:sacs@vuw.ac.nz">sacs@vuw.ac.nz</a>

### **COURSE ASSESSMENT**

This is a 12-week course. Stage II students should expect to spend, on average, 15 hours per week and Stage III students should expect to spend, on average, 18 hours per week (including class contact hours) on meeting the requirements of this course.

To meet the mandatory requirements of this course students are required to submit two written assignments, complete the test, and attend tutorials (see below). This course is marked out of 100% in-term work. Your final mark will be made of four components:

- 30% in-class Test (13 October 2006)
- 30% Research Essay (18 August 2006)
- 20% Tutorial Workbook (6 October 2006) & Tutorial participation
- 20% Experiential Essay (final due date 20 October 2006)

## **TEST (30%)**

### **Date 13 October 2006**

This is a one-hour in-class test. It will consist of short answer questions and paragraph answers. All lectures will be examinable. Please note that tutorial material will build on the lectures and will be examinable in the test.

## **RESEARCH ESSAY (30%: 2000 WORDS STAGE II/2500 WORDS STAGE III)**

### **Due date 18 August 2006**

Essay topics will be made available on Blackboard early in the course. Stage III students are able to develop an essay question in consultation with the lecturer, but this is not compulsory.

Details for the assignment coversheet are outlined below. All assignments must be submitted with a coversheet stapled to the front. This assignment may be handed in at any time up to (18 August 2006). Extensions will only be given for illness (with a medical certificate) or bereavement.

## **WORKBOOK & TUTORIAL PARTICIPATION (20%)**

### **Due date 6 October 2006**

*Assessment breakdown of this part of the course:*

20% will be assigned to weekly tutorial attendance, participation and workbook entries. Assessment for this part of the course entails keeping a weekly entry of answers to questions covered in the tutorial programme. *You will be required to purchase a workbook or journal for this exercise.* Details of the tutorial programme will be available at the first lecture. Students are encouraged to work with others for this part of the course assessment, but individual workbooks must be submitted.

## **EXPERIENTIAL ESSAY (20%: 1500 WORDS STAGE II/2000 WORDS STAGE III)**

### **Final due date 20 October 2006**

*Assessment breakdown of this part of the course:*

20% will be assigned to your experiential essay. Students will be required to select one tutorial or lecture topic for longer discussion in their workbooks. This material should be written in essay form and should be *no longer than 2000 words*. The essay or narrative will require you to analyse your chosen topic or theme from an experiential perspective. Additional details about the experiential essay will be made available on Blackboard during the course.

## **CLASS PARTICIPATION**

Attendance will be taken at tutorials. Remember **YOU MUST attend 8 out of 9** tutorials.

## **ASSIGNMENT BOX**

Assignments must be placed in the assignment box on level 9 in Murphy Building by 4 pm on the due date.

**They MUST NOT be placed in individual staff pigeonholes, or under staff office doors, or handed to lecturers or tutors.**

This is to ensure that all work is properly recorded when submitted, and to avoid problems that have arisen in the past, when work has 'gone missing'.

At 4 pm, the Office staff will empty the box, date-stamp work and record its receipt, before handing it to the appropriate markers.

**Students must always make and keep a photocopy of the assignment before handing it in. Faxed or e-mailed assignments will not be accepted.**

Unless students have followed this procedure, we will accept no responsibility for pieces of written work claimed to have been handed in.

## **IDENTIFYING YOUR ESSAY OR ASSIGNMENT – FRONT SHEET**

Please include the School's Assignment Cover Sheet (a sample of which can be found at the back of this course outline) as a front sheet when submitting your assignments. This ensures that you have provided essential information. You may wish to have a front page of your own on your assignment, but the top sheet must be the School's Assignment Cover Sheet. Further copies can be found at the School's Administration office on level 9 of Murphy building, and on the School's assignment box.

## **GRADES**

Sociology and Social Policy follows University policy in giving letter grades for all internally assessed work instead of giving numerical marks. The following table sets out the range of marks within which each letter grade is assigned. Your final grade and marks for the course will be an aggregate of the grades you achieve during the course.

PASS:	A+	85% or over
	A	80% - 84%
	A-	75% - 79%
	B+	70% - 74%
	B	65% - 69%
	B-	60% - 64%
	C+	55% - 59%
	C	50% - 54%
	FAILURE:	D
E		Below 40%

All the instructors are requested to make sure that each student is informed about the above system of assessment.

## **LATE PENALTIES**

Late submissions for student assignments in all Sociology and Social Policy undergraduate courses are subject to a penalty. The exact deduction will be calculated on the basis of one half mark per day late for each 10 marks, i.e.

Mark out of maximum of	Then deduct the following marks for each day it is late
10	½
20	1
30	1½
40	2

Where the due date is a Friday, any written work not handed in by 4 pm will be liable to a two-day penalty. To be effective, this policy will be consistently applied in all Sociology and Social Policy courses.

## **ACADEMIC INTEGRITY AND PLAGIARISM**

Academic integrity is about honesty – put simply it means *no cheating*. All members of the University community are responsible for upholding academic integrity, which means staff and students are expected to behave honestly, fairly and with respect for others at all times.

Plagiarism is a form of cheating which undermines academic integrity. The University defines plagiarism as follows:

*The presentation of the work of another person or other persons as if it were one's own, whether intended or not. This includes published or unpublished work, material on the Internet and the work of other students or staff.*

It is still plagiarism even if you re-structure the material or present it in your own style or words.

*Note: It is however, perfectly acceptable to include the work of others as long as that is acknowledged by appropriate referencing.*

Plagiarism is prohibited at Victoria and is not worth the risk. Any enrolled student found guilty of plagiarism will be subject to disciplinary procedures under the Statute on Student Conduct and may be penalized severely. Consequences of being found guilty of plagiarism can include:

- an oral or written warning
- cancellation of your mark for an assessment or a fail grade for the course
- suspension from the course or the University.

Find out more about plagiarism, and how to avoid it, on the University's website:

[www.vuw.ac.nz/home/studying/plagiarism.html](http://www.vuw.ac.nz/home/studying/plagiarism.html)

## **COURSE READINGS**

There is no set text for this course. A course reader will be available at the beginning of the semester at Student Notes. Some additional and supplementary readings will be placed on two-hour loan or three-day loan in the library.



**Office use only**

Date Received: \_\_\_\_\_

# **School of Social and Cultural Studies**

**Te Kura Mahinga Tangata**

**ANTHROPOLOGY**

**CRIMINOLOGY**

**SOCIOLOGY & SOCIAL POLICY**

**SOCIAL SCIENCE RESEARCH**

# **Assignment Cover Sheet**

**(Please write legibly)**

**Full Name:** \_\_\_\_\_

**Student ID:** \_\_\_\_\_ **Course (e.g. ANTH101):** \_\_\_\_\_

**Tutorial Day:** \_\_\_\_\_ **Tutorial Time:** \_\_\_\_\_

**Tutor (if applicable):** \_\_\_\_\_

**Assignment Due Date:** \_\_\_\_\_

## **CERTIFICATION OF AUTHENTICITY**

*I certify that this paper submitted for assessment is the result of my own work, except where otherwise acknowledged.*

*Signed:* \_\_\_\_\_ *Date:* \_\_\_\_\_