Graduate Diploma Of Teaching: Primary & Secondary

Professional Practice Cover Sheet And Teaching Log

Student teachers must collate and submit written documentation pertaining to their progress on Professional Practice. Documents must be scanned into a **single pdf file** and submitted via **Nuku.**

**This document comprises the FIRST set of documents to be submitted.**

**Student Name:**

**Campus**  **Primary**

**Online**  **Secondary**

*Please include copies of the following:*

Lesson assessments of student teacher by associate teacher (at least one per week)

Professional Practice report(s)

Catechetical studies report (if applicable)

**Student Signature**:

**Students should keep a copy of all original forms for their own records**

(OFFICE USE ONLY) Pass

Pass with Caution

Fail

Summary of Professional Practice Reports

Use the Professional Practice Reports from Associate Teacher(s) and Visiting Lecturer(s) to collate the number of **Competent and Ready to teach (CRT)** with minimal support, **Progress towards competence (PTC),** and **Unsatisfactory Progress (UP),** for each Teaching Standard and the Code of Professional Responsibility.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Standards** | **Te Tiriti o Waitangi Partnership ǀ Te Hononga Pātui i Raro o Te Tiriti o Waitangi** | **Professional Learning ǀ Akoranga Ngaiotanga** | **Professional Relationships ǀ Ngā Hononga Ngaio** | **Learning-Focused Culture ǀ He Ahurea Akoranga** | **Design for Learning ǀ Te Hoahoa Akoranga** | **Teaching ǀ Te Whakaakoranga** | **Values and commitments of the Code of Professional Responsibility | Ngā Tikanga Matatika and Te Waharoa** |
| **Associate 1** |  |  |  |  |  |  | **No grade required** |
| **Associate 2\*** |  |  |  |  |  |  | **No grade required** |
| **Associate 3\*** |  |  |  |  |  |  | **No grade required** |
| **Associate 4\*** |  |  |  |  |  |  | **No grade required** |
| **Kaiārahi/Visiting**  **Lecturer 1** |  |  |  |  |  |  | **No grade required** |
| **Kaiārahi/Visiting**  **Lecturer 2\*** |  |  |  |  |  |  | **No grade required** |

\* *Only if you have more than one Associate or Lecturer assessment applicable*

Total number of days absent during Professional Practice:

Student Signature:

***This should be page 2 when submitting your Professional Practice documentation.***

Teaching Log: Primary

**Key**

T: Teaching (lessons you planned)

S: Shared Teaching (planned by or with someone else)

D: Discussion or meetings

O: Observation

L: Leave taken during PP

**Name:**

**School:**

**Dates:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Week 1** | **9.00 to morning break (MB)** | **MB to lunch** | **After lunch 1** | **After lunch 2** | **Other** |
| Monday |  |  |  |  |  |
| Tuesday |  |  |  |  |  |
| Wednesday |  |  |  |  |  |
| Thursday |  |  |  |  |  |
| Friday |  |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Week 2** | **9.00 to morning break** | **MB to lunch** | **After lunch 1** | **After lunch 2** | **Other** |
| Monday |  |  |  |  |  |
| Tuesday |  |  |  |  |  |
| Wednesday |  |  |  |  |  |
| Thursday |  |  |  |  |  |
| Friday |  |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Week 3** | **9.00 to morning break** | **MB to lunch** | **After lunch 1** | **After lunch 2** | **Other** |
| Monday |  |  |  |  |  |
| Tuesday |  |  |  |  |  |
| Wednesday |  |  |  |  |  |
| Thursday |  |  |  |  |  |
| Friday |  |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Week 4 | **9.00 to morning break** | **10.45 to  lunch** | **After lunch 1** | **After lunch 2** | **Other** |
| Monday |  |  |  |  |  |
| Tuesday |  |  |  |  |  |
| Wednesday |  |  |  |  |  |
| Thursday |  |  |  |  |  |
| Friday |  |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Week 5 | **9.00 to morning break** | **10.45 to lunch** | **After lunch 1** | **After lunch 2** | **Other** |
| Monday |  |  |  |  |  |
| Tuesday |  |  |  |  |  |
| Wednesday |  |  |  |  |  |
| Thursday |  |  |  |  |  |
| Friday |  |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Week 6 | **9.00 to morning break** | **10.45 to lunch** | **After lunch 1** | **After lunch 2** | **Other** |
| Monday |  |  |  |  |  |
| Tuesday |  |  |  |  |  |
| Wednesday |  |  |  |  |  |
| Thursday |  |  |  |  |  |
| Friday |  |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Week 7 | **9.00 to morning break** | **MB to lunch** | **After lunch 1** | **After lunch 2** | **Other** |
| Monday |  |  |  |  |  |
| Tuesday |  |  |  |  |  |
| Wednesday |  |  |  |  |  |
| Thursday |  |  |  |  |  |
| Friday |  |  |  |  |  |

***These should be pages 3-4 when submitting your professional practice documentation.***

Teaching Log: Secondary

**Name:**

**Key**

T: Teaching (lessons you planned)

S: Shared Teaching (planned by or with someone else)

D: Discussion or meetings

O: Observation

L: Leave taken during PP

**School:**

**Dates:**

**Week 1**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Period | **1** | **2** | **3** | **4** | **5** | **6** | **Other** |
| Monday |  |  |  |  |  |  |  |
| Tuesday |  |  |  |  |  |  |  |
| Wednesday |  |  |  |  |  |  |  |
| Thursday |  |  |  |  |  |  |  |
| Friday |  |  |  |  |  |  |  |

**Week 2**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Period | **1** | **2** | **3** | **4** | **5** | **6** | **Other** |
| Monday |  |  |  |  |  |  |  |
| Tuesday |  |  |  |  |  |  |  |
| Wednesday |  |  |  |  |  |  |  |
| Thursday |  |  |  |  |  |  |  |
| Friday |  |  |  |  |  |  |  |

**Week 3**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Period | **1** | **2** | **3** | **4** | **5** | **6** | **Other** |
| Monday |  |  |  |  |  |  |  |
| Tuesday |  |  |  |  |  |  |  |
| Wednesday |  |  |  |  |  |  |  |
| Thursday |  |  |  |  |  |  |  |
| Friday |  |  |  |  |  |  |  |

**Week 4**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Period | **1** | **2** | **3** | **4** | **5** | **6** | **Other** |
| Monday |  |  |  |  |  |  |  |
| Tuesday |  |  |  |  |  |  |  |
| Wednesday |  |  |  |  |  |  |  |
| Thursday |  |  |  |  |  |  |  |
| Friday |  |  |  |  |  |  |  |

**Week 5**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Period | **1** | **2** | **3** | **4** | **5** | **6** | **Other** |
| Monday |  |  |  |  |  |  |  |
| Tuesday |  |  |  |  |  |  |  |
| Wednesday |  |  |  |  |  |  |  |
| Thursday |  |  |  |  |  |  |  |
| Friday |  |  |  |  |  |  |  |

**Week 6**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Period | **1** | **2** | **3** | **4** | **5** | **6** | **Other** |
| Monday |  |  |  |  |  |  |  |
| Tuesday |  |  |  |  |  |  |  |
| Wednesday |  |  |  |  |  |  |  |
| Thursday |  |  |  |  |  |  |  |
| Friday |  |  |  |  |  |  |  |

**Week 7**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Period | **1** | **2** | **3** | **4** | **5** | **6** | **Other** |
| Monday |  |  |  |  |  |  |  |
| Tuesday |  |  |  |  |  |  |  |
| Wednesday |  |  |  |  |  |  |  |
| Thursday |  |  |  |  |  |  |  |
| Friday |  |  |  |  |  |  |  |

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